

Agenda: The North Glenora Community League Executive Meeting May 15, 2007

- 1.0 CALL TO ORDER. Establish Quorum (7) for any Motions required.**
- 2.0 APPROVAL OF THE AGENDA**
- 3.0 APPROVAL OF THE PREVIOUS MINUTES**
- 4.0 FINANCIAL REQUESTS**
Sports Programs: for soccer party and awards

Note: because of scheduling concerns the following items will be taken at this time
8.2.1. Indoor Playground: Michelle Schurek
8.10.1 Soccer Party and Awards: Leslie McGlennon

5.0 BUSINESS ARISING FROM THE MINUTES

- 5.1 Volunteer Appreciation Dinner: Final Tally: Natalia Krawetz
- 5.2 Disposition of Unused Sports Equipment: C-Anne Robertson
- 5.3 Orientation Session (June 2): C-Anne Robertson
- 5.4 Task Force on Hall Refurbishment: Natalia Krawetz
- 5.5 Garage Sale Concession: Pearl Biggar
- 5.5 Insurance Appraisal: David Van Meter

6.0 CORRESPONDENCE/ANNOUNCEMENTS: C-Anne Robertson

7.0 REPORTS

- 7.1 President's Report: C-Anne Robertson
- 7.2 1st Vice-President: Vacant
- 7.3 Vice-President: David Beckman
- 7.4. Secretary: Natalia Krawetz (report available)
- Card Report: Agnes Brennan
- 7.5 Treasurer's Report: Dave Van Meter
- 7.6 Community Service Representative: Una Bryce

8.0 STANDING COMMITTEE REPORTS

- 8.1 Buildings & Grounds: Marg Bowler
Pitch-In
- Kitchen Keeper: Marg Pratley
- 8.2 Family & Adult Programs: Vacant
- 8.2.1 Indoor Playground: Michelle Schurek
- 8.3 45 Plus: Agnes Brennan/Marg Pratley
- 8.4 Hall Bookings: Dave Salmon (report available)
Motion re- rental agreement (see report)
- 8.5 Historian: Marge Lilley (report available)
- 8.6 Membership: Harvey Humbke
- 8.7 Neighbourhood Security: Pearl Biggar
- 8.8 Planning & Transportation: Bill MacDonald
- 8.9 Publicity: Donna Jackson
- Welcoming Committee
- 8.10 Sports: Vacant
- 8.10.1 Soccer Party: Leslie McGlennon

9.0 SPECIAL COORDINATOR'S/PROJECT'S REPORTS

- 9.1 Coronation School Liaison: Bev Dietrich
- 9.2 Casino: C-Anne Robertson
- 9.3 Garage Sale

- Concession: Pearl Biggar
- 9.4 Garbage Fair
- 9.5 Perennial Exchange: Natalia Krawetz
- 9.6 Gardens & Parks: Natalia Krawetz

10.0 NEW BUSINESS

NEXT MEETING: Tuesday, June 17, 2007

11.0 ADJOURNMENT

Executive Calendar

May 01 2007 May 31 2007	Deadline: Alberta Sport Recreation Parks & Wildlife Foundation Grant (Provincial)Deadline: ARPA Awards Deadline	EFCL 2007 Calendar for Leagues
May (?)	City of Edmonton Sports Field & Playground Conservation & Hard Surfacing Repair – Identify to CRC – Sports field lining	COE – CRC Bldgs & Grounds (Planning & Parks Development)
May 5	Garage Sale	Garage Sale Liaison
May 12	Grounds spring clean-up/Pitch-In Day Garbage Fair	Buildings & Grounds Garbage Fair Liaison
Sat May 19 Sun May 20	2007 NGCL CASINO – WEM Palace Casino	All League Exec/Members
May	City of Edmonton Annual Grants: NPDP APPLICATION DEADLINE	COE – CRC / Treasurer / Bldgs & Grounds (Parks)
May	City of Edmonton Annual Grants: Confirmation of Grants	COE – CRC / Treasurer / Bldgs & Grounds (Parks)
Jun 01 2007	Membership supplies ready for pickup at EFCL	Membership Chair / EFCL
Jun 02	Board Orientation & Planning Session	All Executive
Jun	Plans for summer playground finalized	Children’s Programs
Jun	Summer Playground Advertising Advertise for rink caretaker	CRC / Publicity
Jun	Financial Committee Budget Review	Treasurer/1st & 2 nd VP
Jun	Wild Rose Vitalize 2007 Annual Volunteer Conference - Calgary	Members of Executive who wish to register
Jun	Schedule Planning Workshop for Fall	President

Minutes of the North Glenora Community League Executive Meeting

Tuesday, May 15, 2007

NEXT MEETING:

Planning/Orientation Session: Saturday June 2, 2007

Executive Meeting: Tuesday June 19, 2007

Present

C-Anne Robertson

David Beckman 2nd Vice-President

David Van Meter Treasurer

Natalia Krawetz Secretary

Margaret Bowler Bldgs & Grounds

Marg Pratley - Kitchen Keeper/45+

Michelle Schurek Indoor Playground

Agnes Brennan 45+/Greeting Cards

David Salmon Hall Bookings

Marge Lilley Historian

Harvey Humbke Membership

Pearl Biggar Neighbourhood Security

Bill MacDonald Plg & Transport'n

Donna Jackson Publicity

Vacant Sports

Guy Sopiwnyk Soccer

Una Bryce City of Edmonton CRC

Cathy Dytiuk City of Edmonton CRC

Absent

President

Michel Diotte

Vacant

Past President

1st Vice-President

Vacant

Adult Activities

Vacant

Family Activities

Bev Dietrich

Coronation School Liaison

1.0 **CALL TO ORDER** by C-Anne Robertson at 7:02 p.m.

2.0 **APPROVAL OF THE AGENDA.**

MOTION by Donna Jackson to accept Agenda with the addition of Item 10.1; seconded by Harvey Humbke. Carried.

3.0 **APPROVAL OF THE MINUTES**

Approved with the following amendments:

8.7 Neighbourhood Security (re-Neighbourhood Watch) Agnes Brennan could take calls but is unable to go to meetings.

10.2 North Glenora Women's Initiative Request that Elizabeth Turner contact David Salmon to arrange convenient dates for the use of the hall; once these dates are booked they will be honoured.

MOTION by Marge Lilley to approve Minutes as amended; seconded by Agnes Brennan. Carried.

4.0 **FINANCIAL REQUESTS**

- Food and beverages for June 2nd planning meeting (7.1)
- Food, beverages and medals for soccer party (8.10.1)

5.0 **BUSINESS ARISING FROM THE MINUTES**

5.1 Volunteer Appreciation Dinner Final Tally: Natalia Krawetz

There was one additional expense of \$7.54 for colour photocopies for the Garbage Fair display. This brings the total expenses to \$1,651.59. The Committee is preparing a close-out report for the files and a revised checklist for the next such dinner. Natalia apologized to Marge Lilley for the mistake on the NGCL incorporation date (which was a question on the IQ Test conducted at the dinner). Dave Beckman said he received lots of compliments from people on the event and commended Natalia for her work.

5.2 Disposition of Unused Sports Equipment: C-Anne Robertson

Corwin McCullagh has not yet had the opportunity to arrange for our unused equipment to be picked up by Sports Central.

ACTION: To be tabled for next meeting

5.3 Orientation/Planning Session (June 2): C-Anne Robertson

Invitees: Una Bryce and Cathy Dytiuk will facilitate the session. Russ Dahms (EFCL) has been invited to speak. In addition to the Executive and those who regularly attend Executive meetings, the following people have been invited: Corwin McCullagh and Guy Sopiwnyk (sports), Michelle Schurek and Jennifer Myroon (Indoor Playground), Kay Wannamaker (Garage Sales), Marg French (Garbage Fair), and Dave Hill (Casino).
Printed Materials: The agenda and background information was distributed.

MOTION by C-Anne Robertson to provide up to \$300.00 for food and beverages associated with this session; seconded by Donna Jackson. Carried.

5.4 Task Force on Hall Refurbishment: Natalia Krawetz

No date has been set for the first meeting because Buildings and Grounds and 45 Plus have not yet met and discussed representation. However because of the timeline (expenditures for the 2005 Casino need to be committed by August), Natalia will fix a date as soon as possible. C-Anne agreed to join Donna and Marge as a Task Force member. Natalia has enrolled in the Use of Expenditures course given by the Gaming Commission on June 20th.

ACTION:

- Natalia will fix a date for the first meeting as soon as possible and notify Buildings and Grounds and 45 Plus as well as existing members.
- Everyone is encouraged to send expenditure ideas for the Task Force's consideration to Natalia as soon as possible.

5.5 Insurance Appraisal: David Van Meter

The EFCL is conducting a review on facility replacement costs. **ACTION:** David Van Meter will contact the EFCL and arrange for an inspection. He will also request an insurance quote from the company endorsed by EFCL and compare the rate to that of our current insurer.

6.0 CORRESPONDENCE/ANNOUNCEMENTS: C-Anne Robertson

- City of Edmonton Report on Growth given to Bill MacDonald for Planning and Transportation information.
- Letter from Built Rite Carpentry Services on rinks. Filed.
- Announcement: EFCL Bylaw workshop on May 26th from 9:00 a.m. to 1:00 p.m. Space is available for up to two participants from a dozen leagues. C-Anne has registered and invited any other member to attend.
- Harvey Humbke announced a luncheon hosted by the Edmonton Community Foundation (in concert with its AGM) on June 6th. A fee of \$2.00 buys a meal for a student.

7.0 REPORTS

7.1 President's Report: C-Anne Robertson

C-Anne delivered the certificate and gifts from the Volunteer Appreciation Dinner to Barry Mohl, along with a transcript of the remarks made of his work. He was very pleased and hopes to continue to contribute.

7.2 1st Vice-President: Vacant

7.3 Vice-President: David Beckman

No report.

7.4 Secretary: Natalia Krawetz (written report submitted)

Copies of new expense forms designed by Donna Jackson were circulated. Additional copies are on file and masters were sent to Executive with e-mails.

Similarly, Donna designed a Tally Sheet (for concessions, etc.) and it was sent via e-mail. Hard copies are on file.

7.4.1 Card Report: Agnes Brennan

The following cards were sent:

Get well	Edith Garner (surgery) Elaine Pederson (surgery)
Sympathy	Bev Diotte (on the loss of her mother)
Congratulations	Cathy & Reg Monson (birth of grand-daughter)
Thank You & Good Luck	Sean Harding (move to Ontario)

7.5 Treasurer's Report: David Van Meter

The 2005 Financial Statements have just been completed (March 27th, 2007). Executive was quite surprised as the understanding was that these had already been done. There is a long list of adjustments for David Van Meter to complete. The bill from the accountants was substantially higher than the estimate to complete the financial statements for the succeeding year (\$2800 compared to \$1800 respectively). The accountants cited more stringent accounting requirements and unanticipated work as the reasons for the higher billing. Given the long time lag between submission and receipt of the records, concern was raised that we may have

already paid for this work. However an immediate search of invoices and bills paid revealed that this was not the case. Two Executive signatures will be required to sign off on the books for 2005.

MOTION by David Van Meter to pay the accountants' invoice of \$2756.00 for the preparation of the 2005 Financial Statements; seconded by Bill MacDonald. Carried.

ACTION: David Van Meter will contact the accountants to discuss the billing prior to payment, to try and more fully determine the rationale behind the increase and to indicate that prior notice must be given for any such increases on future work.

David Van Meter's next task will be to ready the 2006 records for the accountants. Concern was expressed with the length of time this has taken, since Executive was under the impression from the previous Treasurer that these records were already with the accountants.

ACTION:

- David Van Meter will contact Sean Harding, the former Treasurer, about the status of the 2006 records.
- Since the resultant financial statements will not be ready in time for the June filing for Corporate Registry, David will prepare a financial statement by hand (according to the Registry requirements).

7.6 Community Services Representative (CRC): Una Bryce/Cathy Dytiuk

Una introduced our new CRC representative, Cathy Dytiuk. Cathy has worked with the City of Edmonton since 1994, in the Recreation Facilities Branch. She has a Bachelors Degree of Physical Education from the University of Alberta. Cathy recently coordinated the Summer 2007 E-Active publication. She worked two summers with NSRS, as playground coordinator and Inclusion coordinator. She also worked with the Edmonton YMCA in the Town of Athabasca and had the opportunity to be a consultant for the Wood Buffalo YMCA in Fort McMurray.

Her contact information is: Community Recreation Coordinator, Neighbourhood & Community Development, Community Services, The City of Edmonton, Parks & Community Services West, 110, 11410 – 149 Street NW, P. O. Box 2359, Edmonton, T5J 2R7. Phone: 944-7592 and Fax: 496-7328 and e-mail: cathy.dytiuk@edmonton.ca

Sidewalk Strategy: Responses were requested on the Sidewalk Strategy. They can be prepared on-line (www.edmonton.ca/sidewalks) and are now due on May 31st. **ACTION:** Bill MacDonald will complete this. Bill expressed concern about the number of City initiatives requiring the input of the Planning and Transportation Committee at the same time. The Committee is overwhelmed.

STEP Grants: Una determined that we received two STEP grants as a result of both Sean and C-Anne completing separate applications. She asked that we hold off on returning one of them until she can determine if one of them can be transferred over to another community league.

Pitch In Application for Draw: Una distributed an application related to park clean up (Pitch In). Completed applications are eligible for a draw prize of \$300.00. Donna Jackson completed and returned it to Una before the meeting adjourned.

Summer Program: Una distributed the summer program brochure in draft form. The brochures will be sent to every school in the seven affected neighbourhoods. **ACTION:** Please review and comment to Una ASAP.

ACTION: Una will follow-up on Natalia's e-mailed request for statistics on the number of North Glenora users of the MacEwan free swim over the year.

ACTION: The summer drop-in program advertisement was given to C-Anne to review.

ACTION: The co-sponsorship agreement is due Friday, May 25th and requires the use of the corporate seal over original signatures. C-Anne will ensure this is completed.

8.0 COMMITTEE REPORTS

8.1 Adult Activities: Vacant

8.2 Buildings & Grounds: Marg Bowler

The committee has been unable to meet. However, Marg Bowler reported on the following: 1) difficulties with carpet cleaning resulted in having the carpet cleaner return; 2) four beer cans were collected from the park on May 25th; and 3) Pitch-In focused on the rink shack. She thanked Natalia and Bill for painting the office.

Harvey Humbke lost his receipt for \$32.00 for a toilet seat to replace one that was broken in the hall washroom. Since Marg Bowler vouched that the seat had, indeed, been replaced, he was instructed to handwrite an invoice for reimbursement.

- Kitchen Keeper: Marg Pratley
Several cutting or carving boards are missing. **ACTION:** Marg Bowler will check with Erik Sly (the caterer of the Volunteer Appreciation Dinner) to determine if they were inadvertently taken with his own equipment.

8.3 Family Activities: Vacant

8.3.1 Block Party :Donna Jackson (written report submitted with Publicity)

There has been some interest in the September 7th block party and a possible Family Dance that evening to continue the event.

8.4 45 Plus: Agnes Brennan/Marg Pratley

Sales from the 45 Plus tables at the Garage Sale resulted in \$383.25 which was topped up by \$16.75 so that \$400.00 was given to the League. Agnes noted that because of our aging population many residents are cleaning out their homes and using the 45 Plus Garage Sale table as a venue for their unwanted goods. Agnes stated the need to develop guidelines on what goods will be accepted and the need for more space at the sale itself to deal with such large volumes of goods. Some of the unsold surplus was taken by Marg French for use at the Garbage Fair the next week. **ACTION:** The negotiation of more space for 45 Plus at the next spring Garage Sale was tabled for discussion at a later meeting.

8.5 Hall Bookings: David Salmon (written report submitted)

David Salmon brought up the issue of whether or not members should be treated the same as non-members regarding the requirement for purchasing liquor liability insurance when renting the hall (see written report). **ACTION:** Because of the potential interest of our membership in this issue it was tabled for the fall, in preparation for the Annual General Meeting.

David Salmon queried the possibility of offering a preferred rate for hall rental for charitable events hosted by non-for-profit groups. Discussion ensued about the difficulties such requests present. **ACTION:** David Salmon will discuss this with the Hall Bookings Committee and bring back their recommendation to Executive.

8.6 Historian: Marge Lilley (written report submitted)

Photos taken at the recent Garbage Fair, Pitch In, Garage Sale, and Perennial Exchange were circulated.

8.7 Membership: Harvey Humbke

One additional senior membership was sold making the total membership 325.

8.8 Neighbourhood Security: Pearl Biggar

Neighbourhood Watch casino is planned for September. Pearl plans to invite the speaker who made a presentation on identity theft last September, to make another presentation at the hall. The Safe Parent AGM is Saturday May 26th.

8.9 Planning & Transportation: Bill MacDonald (written report submitted)

Marg Bowler expressed concerned about the potholes on 135th Street and drivers running the stop sign on 135th Street and 109 A Avenue. She reported these concerns to the Westmount Police Station but did not find them helpful.

Marg Bowler expressed concern about the proposed Home Depot at Westmount Mall resulting in possible increased traffic. She cited the corners at the end of Safeway and the lack of a left turn signal for eastbound drivers on 111 Avenue turning left at 135th Street as being particularly dangerous and suggested that Executive send a letter to that effect, later.

8.10 Publicity: Donna Jackson (written report submitted)

Newsletter Distribution: Several members indicated serious problems with the late delivery of their newsletters. Donna has left several phone messages with Joy (the person in charge on newsletter distribution).

Publicity Methods: David Beckman suggested a proper sign at the hall to notify residents of upcoming events and was referred to the Casino Expenditure Task Force. David Salmon suggested that canvassers get household e-mail addresses (non-members included) at the membership drive so that mass reminders for upcoming community events can be sent electronically.

- Welcome Committee

Annette Anderwald has joined the committee.

8.11 Sports: Vacant

8.11.1 Soccer Wind Up: Guy Sopiwnyk (written request submitted)

In the last two years, interest in North Glenorans participating in soccer has increased. This has been positive not only for the children involved but also for the parents, as being at the games has been an opportunity for

parents to meet each other; siblings are being enrolled in other levels of soccer as well. Guy has also worked to ensure that games are played on our own fields. Soccer will be offered four days a week and is advertised on the Edmonton West Zone Soccer Association web page (www.edmontonwestsoccer.com).

MOTION by David Beckman to allocate up to \$400.00 for provisions for the soccer wind up party, including medals for the team players; seconded by David Van Meter. Carried.

ACTION: Guy will schedule Marge Lilley to take photos of the wind up for the archives.

9.0 SPECIAL COORDINATOR'S/PROJECTS REPORTS

9.1 Coronation School Liaison: Bev Dietrich

Bev was unable to attend this meeting because of her involvement in distributing flyers in the High Park area to encourage those parents to send their children to Coronation School. As a result of this effort, the next Coronation School Parent Council meeting is on May 22nd.

9.2 Casino: Bill MacDonald

All positions are filled. Reminder calls will be made this week to ensure attendance.

9.3 Garage Sale: Kay Wannamaker (written report submitted)

Pearl Biggar reported that the Concession made \$311.03. Burgers and hot dogs were sold out early. The Pitch In volunteers were fed as well.

9.4 Garbage Fair: Marg French

On the basis of Marg's e-mail, the following were noted: Some 300 people attended this event to provide recyclables for 10 outlets. There were 7 displays and 34 volunteers (for a total of 182 hours of volunteered time). \$38.00 was returned to the League from concession sales.

9.5 Perennial Exchange: Annette Anderwald (written report submitted)

9.6 Gardens & Parks: Natalia Krawetz (written report submitted)

10.0 NEW BUSINESS

10.1 Corporate Governance

ACTION: The following was tabled for discussion at the next meeting:

1) the allocation of 4 of the 10 Executive meetings for long-term and strategic issues (rather than routine reporting); 2) the potential for staggered, two-year terms of office; and 3) a requirement that all members with signing authority plus the Casino Coordinator be required to take the GAIN courses given by the Alberta Gaming Commission (on licensing and on the use of funds).

11.0 ADJOURNMENT

State of NGCL Accounts

(as taken from the relevant portions of Minutes from March 2006 to March 2007)

Minutes of the Annual General Meeting of March 14, 2006

Treasurer's Report: In 2005, the Treasurer's position changed hands twice. The current Treasurer accepted the role in early January 2006. **As a result, the 2005 financials submitted this evening . . . have been reviewed by both Agnes Brennan and Dave Beckman and no irregularities have been noted. The financials will subsequently be submitted to accountants Jestin Gibson Ollis for their review and presented for acceptance at the June 2006 NGCL Board Meeting. The financials will be placed on the website for review by the community at that time.**

Executive Minutes of June 20, 2006

Note: Still awaiting results of review of 2005 financials by Jestin Gibson Ollis. This will be brought forward when received.

Executive Minutes of January 16, 2007

Treasurer's Report: Sean Harding **The 2005 accounts are now complete, Playschool books are almost completed, and Sean is finishing the 2006 accounts.**

Executive Minutes of September 19, 2006

Casino files (particularly the Application for Last Year) are not in the files. ACTION: Sean will check with C-Anne and Dave Hill.

Executive Minutes of October 24, 2006

Sean has tried to locate a copy of our 2005 Casino application through Dave Hill; Dave told him the files have been misplaced in his home. Therefore, Sean has requested a copy for the Gaming Commissioner.

Executive Minutes of January 16, 2007

Treasurer's Report: Sean Harding **The 2005 accounts are now complete, Playschool books are almost completed, and Sean is finishing the 2006 accounts. Because Casino monies are conditional, he has been working back through our purchases and expenses for the past year to determine which items can rightfully be reimbursed by Casino funds.** He is working on the 2007 budget. **ACTION:** Everyone is to have any budget items or committee budgets to Sean by the next Executive meeting.

Executive Minutes of February 20, 2006

Treasurer's Report: Sean Harding Copies of the 2006 annual report were distributed (for discussion prior to the AGM). Hall revenue exceeded the estimate significantly. Sean indicated that **potentially \$20,000.00 of existing casino funds could be spent on maintenance projects and the acquisition of equipment this coming year.** **ACTION:** All Executive are to propose items or projects for expenditure. (To date the following have been noted: tables, chairs, trophy case(s), office furnishings, new locks)

Annual General Meeting of March 14, 2007

Treasurer's Report: Sean Harding (copy appended to AGM Report package)

Sean reviewed the budget highlights: **The Bingo account has been closed, as is the Playschool;** the Casino monies are conditional income attached to specific projects and released as those projects come to fruition; and Hall Revenue has increased significantly.

C-Anne thanked Sean for his service to the League.

Motion to approve the Treasurer's Report by Jim Brennan, seconded by Marg French. Carried.

North Glenora Community League ~ Treasurer's Report, March 13, 2007

1. **Financials presented tonight are unaudited; however, the process has begun to submit them to Jestin, Gibson and Ollis (our accountants) for review.**
2. The 2007 annual budget is attached. The budgeted numbers are based on submissions from the appropriate chairpersons where available. The remaining numbers have been have extrapolated from the 2006 budget and actuals.
3. Items to note: The hall rentals became a focus this year and a source of revenue. The budgeted amount for 2006 was \$5,000. The actual income earned was \$15, 590. Special thanks to Bev Dietrich for her hard work on hall rentals.
4. We have submitted applications for the STEP Grant which is expected to be approximately \$1,000. We have also submitted applications for a maintenance and renovation grant estimated at \$4,660 and an operations grant estimated at \$5,210.
5. Motions ~ **Motion that the accountant's financial report be waived at this time and presented at the June 2007 Board Meeting.**

REPORTS: For the NGCL Executive Meeting of May 15, 2007

Item 5.4: Casino Expenditures Task Force (Natalia Krawetz)

The following was taken for the Alberta Gaming and Liquor Commission website:

Time Limits

Disbursement of gaming proceeds must be made within 24 months of receipt of the funds. Requests to extend this period may be made, but they must include a supporting business plan and the prior written approval of the AGLC. The business plan must include:

1. *A written explanation why the proceeds have to be accumulated beyond 24 months;*
2. *Any other sources of revenue associated with the planned project or event;*
3. *A list of expenditures associated with the planned project or event; and*
4. *Timeliness for the anticipated disbursement of the accumulated proceeds.*

A group that fails to comply with the 24-month requirement may be subject to AGLC-directed sanctions, such as suspension of gaming licenses, revocation of gaming licenses, and/or directives to donate all gaming proceeds to other eligible charitable organizations as approved by the AGLC.

Our last casino was May 2005.

Item 7.4: Secretary’s Report (Natalia Krawetz)

Computer Software: Donna Jackson installed MS Word and Excel (97) on our computer, with shortcuts, so that it will be more useful to those of us who need computer access. There is no cost. If this software does not prove out (because of its age), then I’ll investigate other options.

Purchases by special motion:

<i>Archive Boxes</i>		
Allocation: \$ 200.00	Spent:	\$159.92
<i>Office Furniture</i>		
Allocation: \$1,200.00	Storage Cabinet	153.70
	Chair:	94.34
	Storage cabinet:	138.00
	<i>Desk on order @ \$299.00 plus GST:</i>	00.00
	<i>Locking file cabinet, on order @ \$218 plus GST:</i>	00.00
	<i>Delivery of above @ \$25.00</i>	00.00
	Total to date:	\$386.04

Task Areas	Hours Worked	
	April	May to 12
SECRETARIAL ACTIVITIES		
Administration – general (filing, photocopying, labeling, sorting mail, correspondence/e-mails, phoning)	19.25	4
- mtg. M. Schurek (Indoor Playground)	2	
- needs survey data compilation	7.5	1
- planning session (mtg. w. C-Anne, discussion w. Russ Dahms)	3	11
- Casino-related		4.25
- Corporate Registry	1.5	
AGM (follow up) – yes it IS still going on	3	0
Casino Audit (follow up)	4	0
EFCL	0	0
Exec Meeting (incl. prep & follow up)	12	2.25
Office Furnishings – shopping/ordering	4	2.5
Painting (primer + 2 coats, shopping for supplies, w. Bill MacDonald); moving out to Playschool and back to office		7x2 2.75
Rink shack clean-out for archives and moving documents		2
TOTAL SECRETARIAL	(56.25)	(36.75)
NON-SECRETARIAL ACTIVITIES		
Volunteer Appreciation Dinner: Invitations (draft & photocopy – w. Bill MacDonald), RSVPs (w. Dave Beckman); purchase of some gifts; development/photocopy of program, survey and IQ test (with accompanying prizes); table decorations (w. Donna Jackson); special Garbage Fair display (w. Arlene Meldrum and Marge Lilley); interview award recipients/proxies; liaise w. Rhonda van Heyst and Marg French re-bar; clean up/storage of items used; close out report	69	4
Gardens & Mini-Parks (asking for volunteers, negotiating compost/soil donation, dealing with Girl Guides, weeding & pruning, perennial exchange, bed preparations & planting)	5	3.0
TOTAL NON-SECRETARIAL	(74)	(7)
TOTAL	130.25	43.75

Item 8.4 Hall Bookings Report for April 2007 (David Salmon)

Well I would like to say I am getting more comfortable in my new position of Hall Booking Chair. I would like to thank Bev for the help she has provided in making this a very smooth transition. She has made herself available to help when I have questions about the job or on rental inquiries.

April revenue

The hall was rented 10 times in April for a monthly revenue of \$762.50

Other issues

I was unable to make the meeting in March but did bring a proposal to change the hall rental contract regarding liquor liability insurance. In my proposal, I had indicated that liquor liability needed to be taken out by all renters regardless

if they are community league members or not. It was decided to only have non-members take out liquor liability insurance.

This issue should be discussed one more time. The reason I included all rentals is because it states on the EFCL website that:

Any individual (community league member or not), organization or company renting the hall for a private function where alcohol will be served (i.e. a wedding) SHOULD provide the community league with proof of host liquor liability insurance which names the community league as “additionally insured”. Each community league is strongly encouraged to make a deliberate business decision, either at a Board meeting or preferably at a General membership meeting about their requirement for host liquor liability insurance.

Item 8.5: Historian’s Report (Marge Lilley)

Pictures were taken of the 45 Plus Pot Luck Supper on April 27 and of the Garbage Fair, Perennial Exchange, and the Grounds Clean-Up (Pitch-In) on Saturday, May 12th.

I am currently trying to find out why our League was not incorporated under the Societies Act until 1963, after we had been in operation for ten years. I remember working on the first set of by-laws with Jim McFall in the early 60’s, and I am trying to learn whether we submitted our bylaws then because all Leagues were told at that time that they must be incorporated under the Societies Act, or whether we were just delinquent in submitting a set of bylaws. So far I don’t have an answer.

Item 9.3: Garage Sale (Kay Wannamaker)

Another successful Garage Sale was held on Saturday May 5, 2007.

Tables sold: 39	\$260.00
Costs: (<i>advertising in Sun, Examiner & Edmonton Journal; license</i>)	\$91.76
Net (handed in to Treasurer)	\$168.24

Thanks to the following for their help in setting up and putting away tables and chairs: Pat Bachen, Marion and Jack Fernhout, Natalia Krawetz, Bill MacDonald, Jim MacNeil, Wendy Sauve (and crew), and Gene Wannamaker.

Item 9.5: Perennial Exchange (Annette Anderwald)

The spring exchange was held in conjunction with the Garbage Fair on May 12th and was attended by some 30 people – a larger number than in the fall (which was the first such exchange). About two dozen plants were left at the end of the exchange and were given away. A special thanks to Lorraine Yaremko who donated a considerable amount of lilies, ferns and violas. Thanks also to Neil Lang, Diane Hill, and Natalia Krawetz for their help.

Item 9.6: Gardens and Mini-Parks Report (Natalia Krawetz)

The following people have agreed to assist: Bill MacDonald, Pearl Biggar, Marge Lilley, Avril Glen, Paula Wintink for mini-parks; Cheryl Gill for bed beside the hall. Fred Gill delivered a donated load of topsoil for the League’s raised bed. Peonies were transplanted in the raised bed and additional perennials were added with donated items following the Perennial Exchange; and the shrubs beside the hall were pruned.

Publicity Report – May Executive Meeting

1. The May Newsletter was uploaded to the printer on Sunday April 22nd.
2. The May Newsletter was printed and picked up by Joy Fidler on Tuesday April 24.
3. There was some problem once again with late deliveries and I am working to resolve – not sure if it is late delivery to carriers who are given 7 days to complete deliveries or if it is a delinquent carrier. I did include a letter of encouragement for Joy and the carriers this month as follows:



4. I followed up via voice mail and email with Joy on distribution problems. We will see how it goes with the June Newsletter and report again next month.

Welcoming Committee

1. Annette Anderwald has been put in contact with Elizabeth Chomin to act as another area rep for the Welcoming Committee.

September 7th Information & Registration Evening (in conjunction with Coronation School)

Emails of invitation have been sent to determine interest of hosting a table or providing some handout or poster information at the event. Several positive responses have already been received.

A positive response has been received from Steve Hogle, CTV News director with request to keep him informed as planning proceeds.

I also want to contact several other including EFCL, Edmonton Police Service and our City Councillors as well as Safedmonton to see if they will provide some representation or info.

-----Original Message-----

From: Steve Hogle [<mailto:shogle@ctv.ca>]

Sent: May 13, 2007 12:07 PM

To: 'nateware@telusplanet.net'

Cc: Graham Neil; 'grahampam@shaw.ca'

Subject: Re: Community Spirit Campaign

Donna,

I love the sounds of that!

I've cc'ed our Block Party organizer so she can check our calendar.

We'll be in touch.

Please keep us posted as the event nears!

Sincerely

Steve

Steve Hogle

News Director

CTV Edmonton

-----Original Message-----

From: Donna Jackson

To: Shogle@ctv.ca

Sent: Sun May 13 12:46:12 2007

Subject: Community Spirit Campaign

Your recent "Block Party" promotion has inspired our North Glenora Community League to hold an event of our own.

We would like to invite CTV out to our Community Information and Registration event to help us promote the Community League movement in Edmonton. We want to encourage and challenge all Edmontonians to purchase a Community League membership during the 2007 Membership Drive. We will be kicking off our NGCL annual membership drive at this event and you can appreciate what a boost it would be to other community leagues if we can publicize the city-wide 52nd Edmonton Federation of Community Leagues Annual Membership Drive.

We have chosen Friday September 7th from 5:30 - 8:00 p.m. for our event.

It will be held at the North Glenora Community League Hall & Park at 13535 - 109A Avenue Edmonton AB

We share a large communal green space in our neighbourhood with Coronation Elementary School. 2007 marks the 54th Anniversary for both our League and Coronation School. The Coronation Parent Council is planning their Parent-Teacher Meet & Greet event for the same evening.

Our community was embroiled in the School Sustainability Review Process last year and we have been granted some time to "prove" the viability of our neighbourhood school. Our community is passionate about keeping our school open and this joint endeavour proves to Edmonton Public Schools that our Community and School are working together to that end.

Over the coming months we will be firming up plans for our September 7th event. We will be happy to keep you informed of our progress and schedule of events if you would like to help us promote the Community League movement and provide follow up with a bit of hopeful news regarding how mature neighbourhoods can keep their schools open.

I look forward to hearing from you.

Thank-you

Donna Jackson, North Glenora Community League

Subject: North Glenora Community League Community Information & Registration Event -Friday September 7th 2007

We are planning a Community Information and Registration Evening on Friday September 7th from about 5:30 p.m. to 8:00 p.m. at the North Glenora Hall and Park. We would like to extend an invitation to everyone to participate.

We would like to have

1. Indoor Soccer Registration table
2. NGCL Membership sales table
3. Indoor Playground registration and information table
4. Scrapivity info table
5. Fall Perennial Exchange info table
6. Garage Sale Table reservations
7. Sparks, Brownie & Guide Registration
8. Hall Rental Information Table
9. Neighbourhood Security information table

plus anything else we can round up to host a "One Stop" information and registration event for North Glenora.

If we get our ducks in a row and don't chicken out, we might even have Turkey Supper tickets on offer.

We are also inviting a few of our loyal advertisers to attend and meet some of the folks you regularly reach through newsletter ad placements. We thank you for your continued support and hope you will consider attending.

Coronation School Parent Council will be holding their Parent Teacher Meet & Greet the same evening and we will advertise this as a JOINT event in our Newsletters to encourage as much attendance as possible. Last year's school closure review process reminded us how important it is to work together and show support for each other in our community.

We are in the preliminary stages of planning this event but will have some type of food on offer, hopefully a few special guests as well as some fun activities for the kids.

We will use the June, Summer and September newsletters to advertise this event.

You can express your interest to reserve a table for this event or to provide some type of hand-out or poster for the event.

Please email me if you need any further info or to express your interest.

Thank-you

Donna Jackson
 North Glenora Community League
 Publicity Chair

Invitations for Sept 7 Community Day

Name	Representing	Response	Request
Steve Hogle	CTV News Director	Positive	Provide more info
Rhonda Van Heyst	Scraptivity	Yes	
Bruce Miller	Alberta MLA	Yes	Table
Dawn Bartlett	Local realtor		
Jessica Kirkwood	Estate House (Wills)		
Laurie Hawn	MP		
Guy Sopiwnyk	Soccer		
Kay Wannamaker	Garage Sale		
Annette Anderwald	Fall Perennial Exchange	Yes	
Michelle Schurek	Indoor Playgroup		
Agnes Brennan	45 Plus		
David Salmon	Hall Bookings		
Harvey Humbke	Membership		
Natalia Krawetz	Mini-Parks		
Pearl Biggar	Neighbourhood Security		
Margaret French	Garbage Fair		
Elizabeth Chomin	Welcoming Committee		
Linda Corvec	Guides Canada	Yes	
Elizabeth Turner	North Glenora Women	Yes	
	Turkey Supper ???		
Information			
Roma Paul	Coronation School		
Bev Dietrich	School Liaison		
Corwin McCullagh	Member At Large		
Others to contact			
Daycare new owners			
EFCL			
Councillor Batty			
Councillor Phair			
Safedmonton			
EPS – area constables			
EPS – Crime Prevention			
Neighbourhood Watch			
Safe Parent			
Don Williams School Trustee			

Suggestions for Food

1. Dave Beckman – burgers
2. Donna Jackson – how about prepare ahead to make it easier– pulled BBQ pork or beef on a bun, pork & beans, coleslaw, smores around the fire or from the oven, beverages