

**Agenda**  
**The North Glenora Community League Executive Meeting**  
**January 15, 2007 at 7:00 p.m.**

- 1.0 CALL TO ORDER. Establish Quorum (8) for any Motions required.**
- 2.0 APPROVAL OF THE AGENDA**
- 3.0 APPROVAL OF THE PREVIOUS MINUTES**
- 4.0 FINANCIAL REQUESTS**
- 5.0 BUSINESS ARISING FROM THE MINUTES**
  - 5.1 President's Recognition Event
  - 5.2 Annual General Meeting: C-Anne Robertson
    - Determination of Intention to Retain Office
    - Appointment of Nominating Committee
    - Policy Matters Requiring Revision: see attachment
    - Other Agenda Items for AGM: rink future; future of free swim, status report on 2007 goals (see attachment)
  - 5.3 Sports Equipment Inventory: David Salmon
  - 5.4 Community Signage: David Salmon
  - 5.5 Newsletter Distribution Review: Donna Jackson
  - 5.6 Volunteer Appreciation Dinner: C-Anne Robertson
    - Appointment of Coordinator
    - Commemoratives
  - 5.7 Rink Activities: David Beckman/Michelle Schurek
  - 5.8 Hall Painting Estimate: David Beckman
  - 5.9 Calendar for Dealing with:
    - Facility Layouts
    - Policy on Free Hall Rentals
    - Garage Sale
- 6.0 CORRESPONDENCE/ANNOUNCEMENTS: C-Anne Robertson**
- 7.0 REPORTS**
  - 7.1 President's Report: C-Anne Robertson
    - Status of Bingo Account
  - 7.2 1<sup>st</sup> Vice-President: Vacant
  - 7.3 Vice-President: David Beckman
  - 7.4. Secretary: Natalia Krawetz
    - Revision of Operations Manual

- Card Report: Agnes Brennan

- 7.5 Treasurer's Report: David Van Meter
- Status of 2006 Books Jestin Ollins
  - Presentation of Draft 2008 Budget
  - Insurance Review

7.6 Community Service Representative: Cathy Dytiuk

## **8.0 STANDING COMMITTEE REPORTS**

8.1 Adult Programs: Vacant

- 8.2 Buildings & Grounds: Marg Bowler
- Snow shoveled
  - Xmas decoration take-down
  - Simplex Grinnell: C-Anne Robertson
  - EPCOR: David Beckman
  - Kitchen Keeper: Marg Pratley

- 8.2 Family Programs: Michelle Schurek
- Playschool (Note: Playschool now reports through Family Programs)

8.3 45 Plus: Agnes Brennan/Marg Pratley

- 8.4 Hall Bookings: David Salmon
- Report on SKILLS booking
  - Installation of LCD Projector

8.5 Historian: Marge Lilley

- 8.6 Membership: Harvey Humbke
- Membership list submitted

8.7 Neighbourhood Security: Pearl Biggar

- 8.8 Newsletter/Publicity: Donna Jackson
- Welcoming Committee

8.9 Planning & Transportation: Bill MacDonald (see attachment)

8.10 Sports: Vacant

## **9.0 SPECIAL COORDINATOR'S/PROJECT'S REPORTS**

- 9.1 Coronation School Liaison: Bev Dietrich
- Follow up on postcard for Welcoming Committee: Donna Jackson

9.2 Casino Expenditure Task Force: Natalia Krawetz (see attachment)  
 - Request for amendment

**10.0 NEW BUSINESS**

**NEXT MEETING: Tuesday February 19, 2008**

**11.0 ADJOURNMENT**

Executive Calendar

| <b>DATE</b>                                  | <b>EVENTS &amp; DEADLINES</b>                                                                                                                                                                                                        | <b>RESPONSIBILITY</b>                                 |
|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| Jan 1                                        | Start of fiscal year<br><del>☒</del> Insurance Policy review and payment<br><del>☒</del> GST Recovery from previous year                                                                                                             | Treasurer<br>Treasurer                                |
| Jan 1 2008<br><br>Jan 24 2008<br>Jan 31 2008 | Wild Rose Foundation Grant (Provincial) & Alberta Sport, Recreation Parks & Wildlife Foundation Grant (Provincial) Deadline<br>EFCL 87 <sup>th</sup> Anniversary<br>City of Edmonton Salute to Excellence Awards Submission Deadline | EFCL 2008 Calendar for Leagues<br>(not yet available) |
| Jan 18                                       | President's recognition event for Executive                                                                                                                                                                                          | All Executive                                         |
| Jan                                          | Treasurer's books go to auditor                                                                                                                                                                                                      | Treasurer                                             |
| Jan                                          | Treasurer reconciles WCB Payment                                                                                                                                                                                                     | All Executive                                         |
| Jan                                          | Family Day Event (e.g., Pancake Breakfast) Planning & Advertising                                                                                                                                                                    | Family Programs / Publicity                           |
| Jan                                          | City of Edmonton Summer Programs: Program requests to CRC                                                                                                                                                                            | COE – CRC / Programs                                  |
| Jan                                          | EFCL: Membership supply orders due at end of month                                                                                                                                                                                   | Membership Chair / EFCL                               |
| Jan 31                                       | Executive member <u>Operations Manual</u> review and update submissions to Secretary                                                                                                                                                 | All Executive including Secretary & Treasurer         |
| Jan / Feb                                    | Financial Committee budget review & prepare new budget                                                                                                                                                                               | Treasurer / 1st & 2 <sup>nd</sup> VPs                 |
|                                              |                                                                                                                                                                                                                                      |                                                       |

| <b>DATE</b>   | <b>EVENTS &amp; DEADLINES</b>                                                                       | <b>RESPONSIBILITY</b>                                  |
|---------------|-----------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| Jan / Feb     | Annual General Meeting planning & advertising                                                       | President, Nominations Committee & Publicity           |
| Jan / Feb     | Grant Reports Bingo 6 month Financial Report to Attorney General                                    | Treasurer                                              |
| Jan / Feb     | Spring Program Advertising                                                                          | Program Chairs / Sports Chair / Publicity              |
| Feb 19        | Nominations Committee Report                                                                        | Nominations Committee                                  |
| Feb 19        | Annual reports for AGM to secretary for typing / photocopying                                       | Executive members/secretary                            |
| Feb 19        | Executive to Approve Budget                                                                         | All Executive                                          |
| Feb<br>Feb 19 | Volunteer Appreciation Dinner Planning & Advertising (April)<br>Nominations for special recognition | 1 <sup>st</sup> & 2 <sup>nd</sup> VP or ?<br>Publicity |
| Feb           | Family Day Event                                                                                    | Family Programs                                        |
| Feb           | Outdoor Soccer Registration Planning                                                                | Sports Chair                                           |
| Feb           | City of Edmonton Annual Grants: Summer STEP & SCP Grants announced                                  | COE – CRC / Treasurer                                  |
| Feb           | City of Edmonton Summer Programs: Book Hall for Programs / Playground                               | COE – CRC / Hall Bookings / Programs                   |

**MINUTES**  
**The North Glenora Community League Executive Meeting**  
**January 15, 2007 at 7:00 p.m.**

|                                                |
|------------------------------------------------|
| <b>NEXT MEETING: Tuesday February 19, 2008</b> |
|------------------------------------------------|

**Present**

|                  |                                               |
|------------------|-----------------------------------------------|
| C-Anne Robertson | President                                     |
| David Beckman    | 2 <sup>nd</sup> Vice-President (ar 7:40 P.m.) |
| Natalia Krawetz  | Secretary                                     |
| Margaret Bowler  | Bldgs & Grounds                               |
| Marg Pratley     | - Kitchen Keeper/45+                          |
| Michelle Schurek | Family Activities (ar 7:20 p.m.)              |
| David Salmon     | Hall Bookings                                 |
| Marge Lilley     | Historian                                     |
| Pearl Biggar     | Neighbourhood Security                        |
| Donna Jackson    | Newsletter/Publicity                          |
| Bill MacDonald   | Plg & Transport'n                             |
| Bev Dietrich     | Coronation School Liaison (ar 7:15 p.m.)      |
| Cathy Dytiuk     | City of Edmonton CRC (ar 7:10 p.m.)           |
| Guy Sopiwnk      | Soccer Program                                |

**Absent**

|                 |                                |
|-----------------|--------------------------------|
| Michel Diotte   | Past President                 |
| Vacant          | 1 <sup>st</sup> Vice-President |
| David Van Meter | Treasurer                      |
| Vacant          | Adult Activities               |
| Agnes Brennan   | 45+/Greeting Cards             |
| Harvey Humbke   | Membership                     |
| Vacant          | Sports                         |

**1.0 CALL TO ORDER by C-Anne Robertson at 7:00 p.m.**

**2.0 APPROVAL OF THE AGENDA**

***MOTION to approve the Agenda; by Marg Bowler, seconded by Marge Lilley. Carried.***

**3.0 APPROVAL OF THE PREVIOUS MINUTES**

***MOTION to approve the Minutes of the previous meeting; by Donna Jackson, seconded by Bill MacDonald. Carried.***

**4.0 FINANCIAL REQUESTS**

- President's Recognition Event: \$400.00 (C-Anne Robertson)
- Movie Night: \$30.00 (David Salmon)

**5.0 BUSINESS ARISING FROM THE MINUTES**

**5.1 President's Recognition Event**

This event will be held on Friday, January 18<sup>th</sup>, at the Royal Fork Buffet Restaurant.

***MOTION: to approve the expenditure of up to \$400.00 for the President's Recognition Event: by C-Anne Robertson, seconded by David Salmon. Carried.***

C-Anne mentioned that it is very difficult to find a venue for a dinner that is within our budget norm and recommended that the emphasis be on the word, ‘event’, meaning that the President would have discretion to host whatever kind of event was appropriate and within budgetary means (for example, a fancy dessert and coffee instead of dinner). **ACTION:** Natalia will ensure this is included in the revised Operations Manual. C-Anne will include mention of this in briefing the new President.

## 5.2 Annual General Meeting: C-Anne Robertson

### Determination of Intention to Retain Office

The list from the previous meeting was updated as follows:

| Current Incumbent |                                | Yes | No | Vacant | Undecided | Potential Incumbent |
|-------------------|--------------------------------|-----|----|--------|-----------|---------------------|
| C-Anne Robertson  | President                      |     | No |        |           |                     |
| David Beckman     | 2 <sup>nd</sup> Vice-President |     |    |        | x         |                     |
| David Van Meter   | Treasurer                      | x   |    |        |           |                     |
| Natalia Krawetz   | Secretary                      |     | No |        |           |                     |
| Adult Activities  | Vacant                         |     |    | Vacant |           |                     |
| Margaret Bowler   | Bldgs & Grounds                |     |    |        | x         |                     |
| Michelle Schurek  | Family Activities              | x   |    |        |           |                     |
| Agnes Brennan     | 45+/Greeting Cards             | x   |    |        |           |                     |
| David Salmon      | Hall Bookings                  |     | No |        |           |                     |
| Marge Lilley      | Historian                      | x   |    |        |           |                     |
| Harvey Humbke     | Membership                     |     | No |        |           | Natalia Krawetz     |
| Pearl Biggar      | Neighbourhood Security         | x   |    |        |           |                     |
| Donna Jackson     | Newsletter/Publicity           | x   |    |        |           |                     |
| Bill MacDonald    | Plg & Transport'n              |     | No |        |           |                     |
| Vacant            | Sports                         |     |    | Vacant |           | Guy Sopiwnyk        |

When he joined the meeting, David Beckman asked that we discuss what positions we need on Executive at the next meeting. He stated that serving as Second Vice President when the First Vice President position is vacant, in addition to providing significant assistance to Buildings and Grounds (including the Rink) has been very challenging. He noted that the Past President could be a significant resource if the incumbent was willing to participate in this way. **ACTION:** Tabled for next meeting.

### Appointment of Nominating Committee

Marg Bowler agreed to serve on this committee, but not as Chair. **ACTION:** Tabled for next meeting.

### Policy Matters Requiring Revision (attachment)

The following items will be taken to the Annual General Meeting with the request for amendment by Special Resolution:

## **ARTICLE 9: MEETINGS**

Current Item e) Quorum: The quorum for all Annual, General or Special meetings shall be twenty-five (25) members eligible to vote.

Proposed Revision to Item e) Quorum: The quorum for all Annual, General or Special meetings shall be **twenty (20)** members eligible to vote.

***MOTION: To request at the Annual General Meeting a change in the quorum required for an Annual, General or Special meeting from 25 to 20 members; by Donna Jackson, seconded by David Beckman. Carried.***

Rationale for the Change: *Some years, it has been difficult to get the requisite number of members to attend an Annual General Meeting. Other Leagues and organizations have adopted a lower number as well.*

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#### **ARTICLE 10: FINANCES OF THE LEAGUE**

Current Item d) The Executive Board of the League shall be empowered to spend not more than ten thousand dollars (\$10,000), or in cases of emergency, up to fifteen thousand dollars (\$15,000) of the League funds on any single item without the express approval of the membership at an annual general meeting, or a general or special meeting.

Proposed Revision to Item d) The Executive Board of the League shall be empowered to spend not more than ten thousand dollars (\$10,000), or in cases of emergency, up to **twenty thousand dollars (\$20,000)** of the League funds on any single item without the express approval of the membership at an annual general meeting, or a general or special meeting.

Rationale for the Change: *to keep up with rising costs, especially in emergency situations.*

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Current Item g) Signing authority - Expenditures: Cheques issued on behalf of the League shall be signed by any two individuals in the following positions:

- i. General Account: President, First Vice President, Treasurer, Secretary
- ii. Bingo Account: President, Treasurer, Bingo Chair and any two (2) members of the Bingo Committee.
- iii. Other Accounts: (For example, Casino Account): Any two of the approved signing authorities as designated by the Executive Board.

Proposed Revision to Item g)

- i. General Account: President, **a Vice President**, Treasurer, Secretary
- ii. Bingo Account: President, Treasurer, Bingo Chair and any two (2) members of the Bingo Committee.
- iii. Other Accounts: (For example, Casino Account): Any two of the approved signing authorities as designated by the Executive Board.

Rationale for the Change: *to enable either the First or Second Vice President to have signing authority, especially useful in situations where one of these positions is vacant; would also cover use if the Vice Presidencies become consolidated into one position again.*

**The following items were dealt with by Executive as shown below:**

Policies & Procedures re- Voting Positions: At present, Executive appear to agree with subsuming Block (now Safe) Parent and Neighbourhood Watch under Security; removing Fundraising while retaining Grants Coordinator and allowing only one vote per Executive member (regardless of whether or not that member holds more than one position). Discussion is pending regarding the voting status of the School Liaison position and whether or not officers should be restricted from holding an additional Executive position at the same time. **ACTION:** Tabled for next Executive meeting.

Policy on Liquor Liability Insurance

***MOTION: Members who sponsor hall rentals on behalf of non-members must attend the event for which that hall rental was booked; by David Salmon, seconded by Barb Dietrich. Carried.***

***MOTION: Members who sponsor hall rentals on behalf of non-members must take out liquor liability insurance for that event; members who rent the hall on behalf of themselves do not require this insurance as part of the hall rental agreement; by David Salmon, seconded by Michelle Schurek. Carried.***

**ACTION:** David Salmon will amend the hall rental contracts to reflect these two motions and send revised copies electronically to the Secretary for inclusion in the updated Operations Manual.

Suggestion Box

***MOTION: that the current Suggestion Box be removed and the League mailbox be converted into both a mailbox and suggestion box; by David Salmon, seconded by Natalia Krawetz. Carried.***

Financial Matters on Floats: As it currently stands, the floats are as follows:

- Treasurer \$100
- Secretary \$50
- Newsletter Distribution \$150
- Buildings & Grounds \$500
- Daytime Contact \$100



**ACTION:** Tabled for discussion at the next Executive Meeting. Executive in the positions listed above should be prepared to either affirm or amend these amounts at this next meeting.

Budget and Financial Policy

***MOTION: Regarding Policy 10, Budget and Financial Policy, Item d, i, that a Financial Committee to establish and monitor the budget be appointed by the Executive Committee; by Natalia Krawetz, seconded by Donna Jackson. Carried.***

***MOTION: Regarding Policy 10, Budget and Financial Policy, Item d, I, 4, that the Treasurer provide monthly reports of the status of the budget; by Natalia Krawetz, seconded by Donna Jackson. Carried.***

Fire Pit: **ACTION:** Tabled for discussion at the next Executive meeting. C-Anne will discuss the potential liability concerns (should we choose to allow members use of the Fire Pit for non-League events, i.e. for personal use) with our insurance company.

Other Agenda Items for AGM

The following items will be included on the Annual General Meeting Agenda:

- Information on the Rink Feasibility Committee
- The status report on 2007 goals
- The nature of the School Liaison position

**ACTION:** Natalia will ensure that these items are on the agenda.

5.3 Sports Equipment Inventory: David Salmon

Guy Sopiwnyk said he would assist in the inventory. **ACTION:** Tabled for next Executive meeting.

5.4 Community Signage: David Salmon

**ACTION:** Tabled for next executive meeting.

5.5 Newsletter Distribution Review: Donna Jackson

There have been no distribution issues since the last newsletter, so this matter is now considered closed.

5.6 Volunteer Appreciation Dinner: C-Anne Robertson

*Appointment of Coordinator:* David Beckman has offered to help, but will not act as coordinator this year and Marg Bowler will contact the caterer. Further discussion was tabled for next executive meeting. *Commemoratives:* Assigned to Pearl Biggar at a previous meeting. **ACTION:** Further discussion tabled for next meeting.

- Natalia will prepare and circulate a list of associated task areas in the hopes of volunteers.

- All members are to bring their lists of volunteers to be invited to this dinner, to the next meeting.
- Natalia will ensure that those people heading other events/programs are similarly notified.
- David Salmon will determine whether April 12<sup>th</sup> or April 26<sup>th</sup> will be the dinner date and let Marg Bowler know as soon as possible, so she can contact the caterer.

5.7 Rink Activities: David Beckman/Michelle Schurek

*Rink Usage*: a) There has been a reasonable turnout of skaters. We are keeping statistics when we are open, but there are also many skaters using the rinks when we are not. b) Coronation School is also using the rink and has formally requested permission for such use. David Beckman has given Roma Paul, Principal, a key to the Rink Shack. He asked that the letter include a statement of responsibility for the key since they are very expensive to replace. **ACTION**: Natalia will draft such a letter of permission under C-Anne's signature. c) Michelle had received a request from an adult hockey team to rent ice time and is concerned about liability.

**ACTION**: C-Anne will discuss this issue with our insurance company.

*Skating Lessons*: The preschool program is filled; 4 of 10 spots for the 6 year olds – 9 year olds are filled. Note that skating lessons are on Saturdays, not Sundays. More information is in the Outdoor Rink section of the Family Programs Report (appended).

*Rink Caretaking and Maintenance*: a) Holly Green, who lives in the community, has been hired to supervise the rink on Saturdays from noon until 6:00 p.m. at the rate of \$15.00 per hour. Occasionally assistance has been received from a rink flooding helper. b) Leslie McGlennon's father is installing shelves and hooks, etc. in the Rink Shack for helmets and other equipment. c) Guy Sopiwnyk has developed a winch system to get the lights tilted. New keys and padlocks will be purchased and one light, replaced. d) David Beckman will arrange for the sound system to be fixed; the problem appears to be with the speakers mounted on the poles.

*Rink Feasibility*: A *Rink Feasibility Committee* has been established, consisting of Guy Sopiwnyk, Chris Steinke, Jeff Schurek, and Mike Roemmich. It has had one meeting to date.

5.8 Hall Painting Estimate: David Beckman

Caroline Kristensen's quote for painting will be altered somewhat since David requested that she change from the use of regular paint to semi-gloss or acrylic in the main hall because of the heavier wear and tear (e.g., use of tape) there.

Michelle queried the issue of conflict of interest, given that the painter is related to our President, as C-Anne had declared, previously. Accordingly, C-Anne has never spoken to the issue or voted on it. In future, while C-Anne is President, David

Beckman will take the Chair for the portion of the meeting at which the bid is discussed.

In response to David Salmon's suggestion of getting more quotations, David Beckman outlined the process used to date:

Painting of the hall was identified in the late spring of 2007 when the Buildings and Grounds Committee did a thorough check of the hall. It was included as part of the list of refurbishments under consideration by the Casino Expenditures Task Force. During discussion at the Task Force meeting, members were encouraged to get bids wherever possible, though it was recognized that bids might not be possible given the economy and the casino-expenditure-related time frame in which the job was to be done. David Beckman called paint supply stores and requested the names of reputable painting companies to bid on this job. Those with whom he spoke said that because of the economic boom, the chances of getting a bid were slim. He was unsuccessful in getting any of the companies contacted to provide a bid. Then Marg Bowler knew of one company (Doroshak) and personally contacted it, which resulted in the first bid. Because it was felt to be higher than expected (about \$17,000.00) and because of the wish to have a choice, David looked for another bidder. Ms Kristensen's name was mentioned; he followed up, resulting in the second bid (about \$14,500.00).

The current situation is as follows: a) It is still difficult to get companies to bid on the job; they are busier with other, larger jobs and therefore have little interest. 2) Most companies, if successful, want to do the job all at once. This means that the hall would have to shut down operations for a specified period, while the painting was undertaken. For example, Doroshak indicated that this would be very difficult to undertake the job under those circumstances; whereas Ms Kristensen would do the work in segments, and thus work around our schedule and requirements.

David Beckman is concerned that further delay may result in the loss of the one painter we do have (because of the potential for other jobs). Alternatively, he suggested that if Executive is not comfortable with proceeding at this point, then someone else should be assigned the responsibility for soliciting bids and proceed with painting at a later date.

**ACTION:**

- ***Tabled for next Executive meeting at which time a decision will be made***
- Anyone on Executive who is willing to solicit a bid on this job should feel free to do so, and bring that bid to the next Executive meeting for consideration.

5.9 Calendar for Dealing with:

*Facility Layouts:* **ACTION:** Tabled for discussion at the May executive meeting

*Policy on Free Hall Rentals:* **ACTION:** Tabled for discussion at the May executive meeting.

*Garage Sale:* **ACTION:** Tabled for discussion at the April executive meeting.

## 6.0 CORRESPONDENCE/ANNOUNCEMENTS: C-Anne Robertson

- Thank you for the card from Micia Kawulka with contact information should anyone wish it: filed
- Thank you card from the Iversons for the gift certificate at Xmas.
- Thank you letter from EFCL for contributing material to the Community League Showcase event at Fort Edmonton Park: filed
- Notice from Cathy Dytiuk (CRC) of resources on grants and financial aid. **ACTION:** to be incorporated in Operations Manual update
- Request from EFCL as to whether we prefer to receive its newsletter electronically or by mail. **ACTION:** Natalia to contact.
- 2008 City of Edmonton Wellness Brochure: posted on bulletin board
- 2008 City of Edmonton Wellness Rate Sheet: posted on bulletin board
- Update from City of Edmonton on its Envision Edmonton process: posted on bulletin board
- Edmonton Trolley Coalition newsletter: posted on bulletin board
- Xmas cards from Guides of the 59<sup>th</sup> Edmonton Company, Laurie Hawn MP, Murray's Soap Factory, Bruce Miller MLA: posted on bulletin board
- Brochure on GAIN workshops: filed
- Letter inviting support for Boys & Girls Clubs of Edmonton: circulated and filed

## 7.0 REPORTS

### 7.1 President's Report: C-Anne Robertson

*Status of Bingo Account:* C-Anne is confident that the situation will be resolved shortly as we have received a strongly worded letter requiring all relevant submissions by February 2<sup>nd</sup> (with the potential threat of revocation of all gaming license if we do not).

### 7.2 1<sup>st</sup> Vice-President: Vacant

### 7.3 Vice-President: David Beckman

The new water heater has been installed; its inspection will be incorporated into the new contract. McKinley has fixed the problems with heating the main hall; there was a loose wire on the roof.

### 7.4. Secretary: Natalia Krawetz

*Revision of Operations Manual:* Natalia and Donna will make significant revisions to the Operations Manual, including some new sections. David Beckman agreed to review any significant changes before they were finalized.

#### **ACTION:**

- Natalia will circulate the new Table of Contents to Executive for review and comment by the end of the January.

- Executive who have suggested changes for the Manual should contact Natalia by the end of January.

Card Report: Agnes Brennan (absent)

On behalf of Agnes, Natalia reported that the following cards were sent:

|                 |                                                                                                                                                                                                                                                    |
|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sympathy        | <ul style="list-style-type: none"> <li>• The Doug Lord Family</li> <li>• Mrs. G. Logan on the death of her husband, Barry</li> <li>• Mrs. I Woida on the death of her husband</li> <li>• Mr. Bill Daly on the death of his wife, Eileen</li> </ul> |
| Congratulations | <ul style="list-style-type: none"> <li>• Carlee &amp; Greg Perssons on the birth of their baby daughter</li> </ul>                                                                                                                                 |
| Thinking of You | <ul style="list-style-type: none"> <li>• Marg Shroder</li> <li>• Mary Valastin</li> <li>• Stevenson Family</li> </ul>                                                                                                                              |

7.5 Treasurer's Report: David Van Meter (absent)

On behalf of David, Natalia reported the following:

*Status of 2006 Books:* David met with Gary Ollis of Jestin, Gibson, Ollis and the 2006 books should be completed shortly. He plans to have the 2007 books to the company by the end of January. *Insurance Review:* David is in the process of setting up a meeting with Foster Park Baskett Insurance Limited to get an alternate quotation. *Presentation of Draft 2008 Budget:* Some budget information has yet to be received. **ACTION:** Tabled for next meeting. *Casino Audit* is behind and will be dealt with as the Bingo Audit has been finished.

David Beckman reported his discussion with David Van Meter about the importance of having the books up to date and in good order for the Annual General Meeting. He also mentioned how hard David has been working on the various challenges the League has been facing.

***MOTION: to thank David Van Meter for all the work he has done and continues to do as Treasurer; by David Beckman, seconded by Michelle Schurek. Carried.***

**ACTION:** Natalia will contact Agnes to send a card on behalf of the Executive.

7.6 Community Service Representative: Cathy Dytiuk

Cathy circulated

- Monthly Minders
- A compilation:
  - Winter e-active guide
  - Notice that giant inflatables are available for public swims

- Snow angel program (adopting a senior whose walks you will shovel)
- Edmonton's Salute to Excellence Awards call for nominations
- Public Service Announcement on skating at Hawrelak Park
- ENMAX Energy's rinklighter program
- Year-round and Summer Playground programs
- Ice Control Program: Cathy noted that our sandboxes are full (available to residents for use as needed)
- Water conservation bylaw: requiring water efficient fixtures in all new and renovation projects ([www.epcor.ca](http://www.epcor.ca)) **ACTION:** Natalia to insert in Operation Manual
- Notice of presentation: Building Strong Communities with Jim Diers

## 8.0 STANDING COMMITTEE REPORTS

### 8.1 Adult Programs: Vacant

### 8.2 Buildings & Grounds: Marg Bowler

*Snow shoveler:* Local resident Terry Dalquist has been hired. *Xmas decoration take-down:* A big thank you to Cara Lee Stevenson and Linda Twigg for taking the decorations down and put them away. **ACTION:** Natalia will ask Agnes to send a thank you to them (both for putting the decorations up and for taking them down). *Iversons' gift certificate:* A gift certificate and card was given to the Iversons, as directed at the last meeting. They sent a thank you card (see correspondence), in return. *Carpet cleaning:* will be on Monday January 21<sup>st</sup>.

**ACTION:**

- Michelle Schurek will ensure that adults associated with Indoor Playground and the Playschool clear the carpeted area of all furniture when Indoor Playground has finished for the morning.
- Marg Bowler will arrange for the cleaners to come at 11:30 a.m. (not before).

*Simplex Grinnell (C-Anne Robertson):* C-Anne contacted the American office which, because they themselves couldn't clarify matters with the Edmonton office, agreed to cancel the invoice. David Beckman suggested that given the difficulties we have had, we look for a new provided for this service **ACTION:**

- C-Anne will write a letter to the local /Canadian office of Simplex Grinnell confirming the cancellation.
- Buildings and Grounds will find another company for future work.

*EPCOR (David Beckman):* Issue of the rink lights is being resolved; EPCOR is not responsible. See 5.7 *Rink Caretaking and Maintenance*.

David Beckman requested that we arrange for more carpets in the front hall, to accommodate the large strollers bringing in children for Indoor Playground.

**ACTION:** None assigned.

-Kitchen Keeper: Marg Pratley

Marg will delay acquisition of tablecloths until a decision of paint colours for the hall is settled.

- 8.2 Family Programs: Michelle Schurek (*report appended, including Preschool [Playschool] which now reports through Family Programs*)  
*Preschool* expressed concerns about white powder on the floor in the main hall on Friday mornings (after the Fiddler's rental) as a potential health hazard to Playschool and Indoor Playground children who use the area. C-Anne indicated that it was wax that comes off the floor from dancing, and should not pose a hazard.  
*High Chairs:* Michelle has received requests for the hall to have high chairs.  
*Event Request:* Michelle has received a request for a Father's Day BBQ and it is under consideration.

- 8.3 45 Plus: Marg Pratley  
*Past Event:* The December 7<sup>th</sup> Christmas Pot Luck Supper was attended by 54 people. Derek Saunders provided the entertainment.  
*Upcoming Events:* Whist Drive on January 25 and Musical Entertainment by Val Abello on February 22. *Inclusion:* Michelle mentioned the difficulty some people have had with the name, 45 Plus. Despite advertising that everyone is welcome to the event, some people still perceive it as age-related. She suggested consideration of a new name, if more inclusivity is desired.

- 8.4 Hall Bookings: David Salmon  
*Report on SKILLS booking:* SKILLS has booked the hall for every second month in 2008 and pays a \$50 cleaning fee each time. **ACTION:** David Salmon will notify SKILLS that while we have agreed to these dates, we are developing a policy on free rentals; as a result, the situation may change.

*Installation of LCD Projector:* a) Electrical installation is underway. b) There is a hum in the speaker system which needs to be addressed. c) The projector requires a guard/wire cage for around it. **ACTION:** David Beckman will ask Holly Green who is a metal fabricator if she can assist. d) Natalia requested that David provide the make, model and serial numbers of all equipment installed and that the warranties be completed. **ACTION:** David will so provide.

*Old Hall Tables and Chairs:* \$107.00 was collected from most recent sale of chairs and tables. Michelle asked that the two remaining tables be set aside for use in the rink shack during the summer playground sessions. She also reminded everyone of her request that 10 chairs be set aside for children, as well. In addition, Paul Iverson (Rink Caretaker) suggested setting aside some chairs in the Rink Shack, as young children can use them for balance as they learn to skate. David Salmon requested that the advertisement for tables and chairs be withdrawn from the newsletter. **ACTION:** Donna will ensure the ad is withdrawn.

David emphasized a) the importance of notifying the Hall Bookings Chair of any changes to or cancellations of bookings for the hall as this has implications for space availability and can also affect the caretakers' schedule; and b) letting groups with bookings know when we are having work done in the hall, so they are not taken by surprise. **ACTION:** All Executive please take note, and inform any program or activity heads for whom you are responsible.

*Chair dolly* has been fixed.

*Movies:* A children's movie night has been scheduled. C-Anne stated that the only movies we can advertise and show are those with public performance rights, regardless of whether or not we charge admission; otherwise we could face a stiff fine (\$25,000.00) or jail term (6 months) for using intellectual property with permission. **ACTION:**

- David Salmon will look at the collection in the public library for possible movies.
- Cathy will investigate what movies are shown in Movies on the Square and how performance rights are dealt with in that situation.

*Note: The financial request for \$30.00 for movie refreshments will require a motion at the next Executive meeting.*

8.5 Historian: Marge Lilley

Photos of recent events were circulated.

8.6 Membership: Harvey Humbke (absent)

Note: Membership list had been submitted to Natalia.

8.7 Neighbourhood Security: Pearl Biggar

Constable Tricia Gagne has provided updates on crime statistics and is available for in-service sessions on street drugs. Donna suggested we book her for April, to provide a public session on street drugs since the park is becoming a venue for such activity. Cathy mentioned that some communities are sharing the costs of a security guard to do drive-bys of their public spaces. **ACTION:** Pearl will contact Constable Gagne for her availability, check with David Salmon re-hall availability, and report back to the next meeting.

8.8 Newsletter/Publicity: Donna Jackson

*Rink Banners:* Four banners advertising our rink's availability were purchased with the \$300.00 City grant and have been installed. The EFCL has a new ice-making resource which was downloaded and given to David Beckman for review.

*Newsletter:* Next newsletter will be available, next week.

Welcoming Committee (no report). A full report is expected at the Annual General Meeting.



8.9 Planning & Transportation: Bill MacDonald (see attachment)

8.10 Sports: Vacant

*Soccer (Guy Sopiwnyk)*: Guy is hopeful that we will have four teams again this year and another, successful year end party. Soccer registration will be in early March. **ACTION**: Guy will contact Harvey re-making memberships available then. Those who don't register by then will have the option of doing so on March 8<sup>th</sup> at the regional office. The Soccer Association is looking at all fees with a view to ensuring that they are all on par regardless of the League involved.

## 9.0 SPECIAL COORDINATOR'S/PROJECT'S REPORTS

9.1 Coronation School Liaison: Bev Dietrich

*School enrollment* is now are 107. Offering French at the Kindergarten level appears to be attracting students. The two special needs classes are at capacity (9 students each). *Advertising*: Coronation plans to use rolling signs on public land, advertising its programs from June until the end of August. Bev asked if the school could use our quota (2 signs on public land per year) for this purpose. **ACTION**: Executive agreed in principle and asked her to return to the next Executive meeting with more details. *Factors Affecting Sustainability*: a) David Salmon mentioned that Edmonton Public Schools now allows teachers to make their own presentations about school closings; previously they were not allowed to make their personal views known. b) Seven new schools are planned for 2010 (6, Kindergarten to Grade 9 and 1 High School). *Upcoming Events* include a Carnival in February for 4+ age group, Open House in March and Book Fair in March.

*Follow up on postcard for Welcoming Committee*: Donna Jackson – no report.  
**ACTION**: Tabled for next meeting.

9.2 Casino Expenditure Task Force: Natalia Krawetz (see attachment)

*Request for amendment*: The Task Force met with David Van Meter on December 10, 2007 (minutes attached). He suggested that our total allocation be increased to \$50,000.00, thereby allowing for about \$11,000.00 in additional expenditures (unexpended funds to date, plus top off).

***MOTION: to change the Casino Expenditure Task Force's budget allocation from \$45,050.00 to \$50,000.00, to spend as they determine; by Natalia Krawetz, seconded by Michelle Schurek. Carried.***

**ACTION**: Due to time constraints, any discussion of the appended tables was tabled for the next meeting.

## 10.0 NEW BUSINESS

### 10.1 New Event

Marg Bowler recommended hiring Richard and Deborah Popovich, entertainers, for an event to be hosted by 45+ but sponsored by the League. The cost of entertainment is \$315.00. Tickets would be sold and might include a lunch or refreshments depending upon the time chosen.

***MOTION: to invite Richard and Deborah Popovich to entertain at a suitable date in March; by Marg Bowler, seconded by David Beckman. Carried.***

### 10.2 Green Shack Program: Michelle Schurek (information appended in Family Programs Report)

Michelle asked to extend the program's period to eight weeks. The cost of the program is \$4,000.00 without STEP and City Grants, or \$1,500.00 assuming we are successful at receiving both sources of financial assistance.

***MOTION: to sponsor the Green Shack Program for eight weeks in the playground this year; by Michelle Schurek, seconded by David Salmon. Carried.***

***MOTION: that the League host two City-run half-day camps at the hall from July 21<sup>st</sup> to 25<sup>th</sup> and one, from August 11<sup>th</sup> to 15<sup>th</sup>; by Michelle Schurek, seconded by David Salmon. Carried.***

*Cleaning Concerns:* a) David Beckman said that time needs to be available for a thorough cleaning of all hall floors between the end of summer activities (since the Green Shack Program may require use of the hall on rainy days) and the beginning of those in the fall. **ACTION:** David Salmon will consult with the Iversons and block off a time period in August after the Green Shack Program has been completed, that is suitable for floor cleaning. b) Concerns were expressed about the scheduling of the summer half-day camps which require the use of the hall, and the cleaning requirements both before and after the Wild Rose Fiddlers' rental. **ACTION:** David Salmon will check the hall rental/use schedule and discuss it with the Iversons, to ensure that there is enough cleaning time between events.

Michelle suggested that the League add to the \$25.00 that the City provides the Program Leader for supplies. **ACTION:** To be tabled for next meeting.

### 11.0 **ADJOURNMENT:**

***MOTION to adjourn at 9:40 p.m.; by Bill MacDonald. Carried.***

**Attachment to Agenda for Item 5.2**

**ITEM ONE: Signing Authority**

*(from Bylaws, Article 10, Items g & h)*

Item g: Signing authority - Expenditures: Cheques issued on behalf of the League shall be signed by any two individuals in the following positions:

- i. General Account: President, First Vice President, Treasurer, Secretary **2<sup>nd</sup> VP?**
- ii. Bingo Account: President, Treasurer, Bingo Chair and any two (2) members of the Bingo Committee. **Relevance?**
- iii. Other Accounts: (For example, Casino Account): Any two of the approved signing authorities as designated by the Executive Board. ?

Item h: Signing authority - Contracts and Official Documents: The following officers of the Executive Board shall have signing authority for contracts and other official League documents: President, First Vice President, Second Vice President, Secretary, and Treasurer.

*(from Policy Item 9 Financial Matters)*

Item b: Signing Authority **for Expenditures**: Cheques issued on behalf of the League shall be signed by any two individuals in the following positions:

- iv. General Account: President, First Vice President, Second Vice President, Treasurer, Secretary
- v. Bingo Account: President, Treasurer, Bingo Chair and any two (2) members of the Bingo Committee. **RELEVANCE?**
- vi. Other Accounts: (For example, Casino Account): Any two of the approved signing authorities as designated by the Executive Board. ?

H) Signing **Authority for** Contracts and Official Documents: The following officers of the Executive Board shall have signing authority for contracts and other official League documents: President, First Vice President, Second Vice President, Secretary, and Treasurer.

**ITEM TWO: Expenditure Limits**

**ARTICLE 10 of Bylaws: FINANCES OF THE LEAGUE**

D) The Executive Board of the League shall be empowered to spend *not more than ten thousand dollars (\$10,000), or in cases of emergency, up to fifteen thousand dollars (\$15,000) of the League funds on any single item without the express approval of the membership at an annual general meeting, or a general or special meeting. Do these numbers continue to be realistic?*

**From Policy: 10: Budget and Financial Policy, Items c) I, 5 & 6**

**Item c.i.5: Expenditure Approval:** All expenditures within the annual budget are 'pre-approved' at the February proposal. Only unforecasted changes and emergencies will require further approval followed by a budget review. As per bylaws the NGCL Executive can approve up to \$10,000 on any single purchase and an additional \$5,000 in the event of an emergency. *Any other purchase requires approval at a General Meeting.* Any purchase over \$1500 requires three quotes. In the event of an emergency item such as the furnace, pre-qualified sources should be identified for immediate purchases.

**Item c.i.6: Major Expenditures:** The general membership approved a policy that a special meeting would be held, upon 21 calendar days written notice to all NGCL members *for any proposed major development project with a cost in excess of \$5000 (not including regular buildings and grounds maintenance).*

**ITEM THREE: From NGCL Policies & Procedures re- Voting Positions**

**1. GENERAL ADMINISTRATION**

c) Voting positions: The following Executive positions are entitled to one vote:

|                                |                     |                                |
|--------------------------------|---------------------|--------------------------------|
| President                      | Past President      | 1 <sup>st</sup> Vice President |
| 2 <sup>nd</sup> Vice President | Treasurer           | Secretary                      |
| Sports Programs                | Adult Programs      | 45 Plus Programs               |
| Family Programs                | Buildings & Grounds | Historian                      |
| Membership                     | Publicity           | Parks & Planning               |
| Hall Bookings                  | <b>Fundraising</b>  | <b>Grants Coordinator</b>      |
| <b>Security</b>                | <b>Block Parent</b> | <b>Neighbourhood Watch</b>     |

Changes?

- Parks & Planning >>> Planning & Transportation
- Subsume Block Parent & Neighbourhood Watch into Security so it all has one vote?
- Status of School Liaison?
- Status of Fundraising/ Grants Coordinator?
- If one person holds two chairs, should they get one vote or two? (In the past it has been one.)

- Should there be a restriction on being an “officer” (e.g., Pres./VP/Secy/Treas) and also being chair of a standing committee? What of Past Pres?

*Note By-Laws: Officers: The Executive Board shall consist of the following: President, Past President, First Vice President, Second Vice President, Secretary, Treasurer, Chairmen of all Standing Committees, and such executive members as may be deemed necessary and as appointed by the Executive Board, and approved by a Annual General, General or Special meeting.*

**ITEM FOUR: Policy re- Liquor Liability Insurance**

As policy, we now require non-member hall renters to take out Liquor Liability Insurance. We postponed discussion of this requirement for members. Shall we discuss this at the AGM?

**ITEM FIVE: Suggestion Box.**

*Policy Item 2j: Suggestion Box - There is a suggestion box in the hall for people to leave their comments or complaints. Checking for new suggestions is a duty of the League Secretary. Relevance?*

**ITEM SIX: From Policy 9. Financial Matters on Floats**

- Treasurer \$100
- Secretary \$50
- Newsletter Distribution \$150
- Buildings & Grounds \$500
- Daytime Contact \$100

*REVISIONS?*

**ITEM SEVEN: From Policy 10. Budget and Financial Policy**

*Item d) Developing NGCL Executive financial policies, objectives and budget.*

**i. Policies.**

- 1. Terms of reference:** Treasurer, Auditors and Volunteer Auditors. Treasurer should establish a *Financial Committee to establish and monitor the budget (1st and 2nd Vice Presidents).*
- 2. Accounting Procedure:** Generally accepted accounting principles (GAAP).
- 3. Budgeting process:** Fiscal year is Jan to Dec. Mid Jan NGCL Executive meeting where the financial situation is reviewed, a possible allocation of funding is proposed and key objectives are discussed. Mid-February each position (i.e.: budget manager or Chair) proposes their funding (including

all funds in, out as well as float requirements) and objectives for approval by the NGCL Executive. Mid-March, the NGCL Budget and objectives are presented at the AGM for approval.

4. **Budget monitoring: *Monthly budget presentations by each budget manager and quarterly reviews*** (Jan, Apr, Jun, Oct) by the Financial Committee with presentation to the NGCL Executive.
5. **Expenditure Approval:** All expenditures within the annual budget are 'pre-approved' at the February proposal. Only unforecasted changes and emergencies will require further approval followed by a budget review. As per bylaws the NGCL Executive can approve up to \$10,000 on any single purchase and an additional \$5,000 in the event of an emergency. Any other purchase requires approval at a General Meeting. Any purchase over \$1500 requires three quotes. In the event of an emergency item such as the furnace, pre-qualified sources should be identified for immediate purchases.

|                                                            |
|------------------------------------------------------------|
| <b>ITEM EIGHT: Fire Pit – <i>resolve contradiction</i></b> |
|------------------------------------------------------------|

***From Policy: Buildings & Grounds, Item 2 h)***

There are **two keys** for the fire pit. **Community League members may have use of the fire pit and will be provided with a fire pit and rink shack key for a refundable deposit of \$50, returnable after clean up of the fire pit area.** A waiver must be signed for all fire pit use. Guidelines and a Waiver Release form for use of the fire pit as well as a copy of the City of Edmonton Bylaw is included in **Appendix B**.

**From Appendix B**

1. **Use of the Fire Pit is restricted to North Glenora Community League events only and must comply with the City of Edmonton Bylaw.**

**Planning and Transportation Committee Report**  
**Bill MacDonald, Chairperson**

**Tuesday, 15 January 2008**

- The Committee met on 3 January with Bill MacDonald (chairperson), Cole Pederson, Suzanne McAfee, Annette Anderwald, and Don Eastcott attending.
- **Activities in 2007**  
Bill had prepared a summary of different activities that committee members had been involved in during 2007: street and sidewalk survey and meeting with city staff; bus rapid transit planning, mature neighbourhood action group, high-rise proposal for Glenora, housing renovations variances received, city initiatives such as smart choices and city planning for the future, the patio homes. Bill had reported on many of these to the League executive during the year.
- **Coronation School**  
Don suggested that the P&T Committee should become involved with the School Parents committee regarding the future of the school. Bill will contact them to see about a representative of our committee attending one of their meetings.
- **Future of the Planning and Transportation Committee**  
Bill indicated that he will not be chairing the committee and we will need to have a new chairperson after the Annual General Meeting in March. Committee members believe that the committee needs to continue to exist and not disband. Bill did not receive any response to the article in the last newsletter requesting people to contact him. We need to get new committee members. Each current committee member is asked to talk with at least one person who might be willing to become involved. We will meet before the AGM to confirm current members who will continue with the committee during the coming year and introduce new interested individuals to the committee.

Bill MacDonald

**STATUS REPORT: Progress Toward NGCL Goals for 2007**  
*(based on the goals established at the May planning meeting)*

| <b>GOAL #1: MORE COMMUNITY GET TOGETHERS / MAKE THE LEAGUE &amp; THE HALL</b><br><b>THE CENTRE OF COMMUNITY</b><br><b>(kids/youth in community; user-friendly initiatives such as signs)</b> |                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u><b>ACTION</b></u>                                                                                                                                                                         | <u><b>RESPONSIBILITY</b></u>                                                                                                 | <u><b>STATUS</b></u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Look at [Family Activities] position and what responsibility this position should have (re- a number of planned annual events).<br>Promotion of programs, use EFCL website                   | MICHELLE SCHUREK to give feedback at October Executive Meeting.<br><br>DONNA JACKSON to look into connecting / getting ideas | Michelle is checking with Cathy Dytiuk (CRC) about the current job description and will provide information at an Executive Meeting early in the new year.<br><br>Donna submits programs of interest to the EFCL Newsletter, as well as to other leagues. Currently three items are listed on the EFCL website. A lot of leagues are now using Calder publications for their newsletter and she has submitted Scraftivity to most of them. As well, High Park Community League submits a list to us which she posts in the hall. |
| <b>See also Goal #2</b>                                                                                                                                                                      |                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |



**GOAL #2: (MORE/NEW) PROGRAM ACTIVITIES AND FAMILY EVENTS**

*(Offering food, looking at ethnic groups in community, pub/adult nights, family fun days)*

| <u><b>ACTION</b></u>                                                                                                       | <u><b>RESPONSIBILITY</b></u>                                                                                                  | <u><b>STATUS</b></u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|----------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Executive revisit bylaws, policies, and practices for rental of hall</p> <p>Look at role of “programmer” positions.</p> | <p>EXECUTIVE BOARD meeting in October and deferred.</p> <p>MICHELLE SCHUREK to bring recommendations to September meeting</p> | <p>To be brought up again at an Executive Meeting in early 2008, for decision on when to address it.</p> <ul style="list-style-type: none"> <li>- Michelle has been in contact with CRC re-programming possibilities.</li> <li>- Rink refurbished, caretaker hired, schedule developed (David Beckman)</li> <li>- New activities introduced this year include Pub Nights (David Salmon), North Glenora Women (Elizabeth Turner), Scrapivity (Rhonda Van Heyst &amp; Elaine Pederson), Family-hosted Skating Nights (Michelle Schurek), and Skating classes (Michelle Schurek). Playschool has been re-introduced (Leslie McGlennon, Maki Blazevski).</li> </ul> |

| <b>GOAL #3: SAFE AT ALL TIMES IN COMMUNITY</b><br>(A safe community at all times and in all seasons)                                  |                                                                              |                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|------------------------------------------------------------|
| <u><b>ACTION</b></u>                                                                                                                  | <u><b>RESPONSIBILITY</b></u>                                                 | <u><b>STATUS</b></u>                                       |
| Neighbourhood Watch: look at recruiting to see if build up participation.<br>Information nights with guest speakers on safety issues. | PEARL BIGGAR & JENNIFER MYROON to work on ideas and strategy<br>PEARL BIGGAR | No action to date.<br>1.D. Theft Seminar held in September |
| Front yard /porch activity night program to meet neighbours and give community a feeling of safety and welcome.                       | MICHELLE SCHUREK                                                             | Launch planned for April 2008.                             |
| Create some sidewalks/ 'walking in winter' education and promote help your neighbour snow shoveling this winter.                      | BILL MacDONALD                                                               | Article scheduled for January 2008 NGCL Newsletter.        |
| Continue to monitor bylaws.                                                                                                           | BILL MacDONALD                                                               | Ongoing                                                    |

**GOAL #4: EFFECTIVE COMMUNICATION**  
(Community outreach)

| <u>ACTION</u>                                                                                                                                                                | <u>RESPONSIBILITY</u>                                                                                                                                         | <u>STATUS</u>                                                                                                                                                                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Create guidelines/processes for some annual events (start with Turkey Supper) so easier to get help coordinating event.                                                      | MICHELLE SCHUREK: Work with others in community to come up with a list of steps on how/what to do for Turkey Supper. DONNA JACKSON 'ditto' for Community Day. | Community Day & Volunteer Appreciation material are done. Turkey Supper material is in preparation for submission at the January 2008 Executive Meeting.                                                                                                                                                                       |
| Invite Welcoming Committee to September meeting to discuss what is happening with this committee                                                                             | DONNA JACKSON will invite head of this committee (Elizabeth Chomin).                                                                                          | Elizabeth was unable to attend but sent a written report. As well, she will have a report of the entire year's activities for the AGM in March 2008. The Welcoming Committee has distributed between 50 and 75 packages. As of December 27, 2007, eight complimentary memberships have been claimed: six family and two adult. |
| Develop handouts and orientation session for membership drive                                                                                                                | DONNA JACKSON & NATALIA KRAWETZ to work with HARVEY HUMBKE                                                                                                    | Donna made doorknocker signs and redeveloped the NGCL Membership brochure in time for Community Day (September 7)                                                                                                                                                                                                              |
| Look into signage for hall and park (lit sign by hall easy to see and for entrance ways to park).                                                                            | DAVID BECKMAN                                                                                                                                                 | The signage issue became part of the items examined by the Casino Task Force and David Salmon agreed to investigate costs further and report back in January 2008.                                                                                                                                                             |
| Look at Turkey Supper purpose. May promote as a welcome for new members. Have the Executive [members] sit at different tables, greet people at the door, and wear name tags. | ALL EXECUTIVE                                                                                                                                                 | No action to date.                                                                                                                                                                                                                                                                                                             |

**GOAL #5: SUSTAIN CORONATION SCHOOL**

| <u><b>ACTION</b></u>                                          | <u><b>RESPONSIBILITY</b></u>                                                     | <u><b>STATUS</b></u>                                                                                                                                                              |
|---------------------------------------------------------------|----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Continue liaison with the school.                             | BEV DIETRICH                                                                     | Ongoing. Executive met with Parents' Council (PC) President (October meeting). Date of PC meeting was switched so that our representative could attend both PC and NGCL meetings. |
| Support Playschool opening.                                   | C-ANNE ROBERSON follow up with LESLIE McGLENNON and parents she is working with. | Done. NGCL endorsed Playschool budget. Playschool held successful fundraiser. Playschool is up and running.                                                                       |
| Daycare: create a contact to promote community league support | MICHELLE SCHUREK & C-ANNE ROBERTSON to make contact                              | Erin Duke attended Oct. Exec Mtg and expressed interest in being involved. Follow up needed.                                                                                      |

| <b>GOAL #6: BEING PROACTIVE / PREPARED FOR REDEVELOPMENT</b>                                                                                                                                                                |                                                         |                                                                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| <u>ACTION</u>                                                                                                                                                                                                               | <u>RESPONSIBILITY</u>                                   | <u>STATUS</u>                                                                                                                                |
| Continue to have members [attend/represent NGCL] on different City initiatives (e.g., secondary suites, rapid transit)_ <i>Note: NGCL Newsletter (Dec.) devoted to the future to the Planning &amp; Transportation Ctte</i> | BILL MacDONALD with Planning & Transportation Committee | Ongoing                                                                                                                                      |
| Create a fun program to help bring attention to bigger issues, e.g., “Pothole Potluck”, “Photo Contest”                                                                                                                     | NATALIA KRAWETZ to work with RHONDA VAN HEYST           | Not pursued                                                                                                                                  |
| <b>GOAL #7: COMMUNITY INFRASTRUCTURE</b>                                                                                                                                                                                    |                                                         |                                                                                                                                              |
| (Monitor/lobby for refurbishment/improvements to infrastructure such as sidewalks, alleys)                                                                                                                                  |                                                         |                                                                                                                                              |
| <u>ACTION</u>                                                                                                                                                                                                               | <u>RESPONSIBILITY</u>                                   | <u>STATUS</u>                                                                                                                                |
| Invite City to meeting to talk about issues.                                                                                                                                                                                | BILL MacDONALD with Planning & Transportation Committee | City reps met with Planning & Transportation Committee (Bill M and Frank French) re-sidewalks and roads; report in NGCL Newsletter (October) |

NGCL Casino Expenditure Task Force  
Meeting of December 10, 2007

In Attendance

Natalia Krawetz, Chair  
Marg Bowler  
Donna Jackson  
Doreen Leia (representing 45 Plus)  
Marge Lilley  
David Salmon

Absent

C-Anne Robertson  
David Beckman

RECORD OF ACTIONS/ASSIGNMENTS

1. Review of Expenditures to Date: Natalia Krawetz

Table One: Expenditures to December 10, 2007 was changed to reflect the newly revised (December 10, 2007) estimate provided by Sharp's Audio-Visual to David Salmon. The new estimate is \$7156.90 plus GST. The revised table is appended.

2. Comment on the Balance Remaining: David Van Meter

David Van Meter reviewed our financial situation with respect to the unexpended funds of *this particular casino*. In short, he suggested that the total allocation be amended from \$45,050.00 to \$50,000.00 which would allow for additional expenditure of some \$11,000.00 (unexpended funds to date plus top off).

ACTION: Natalia will table this for the January Executive Meeting for it will require a motion.

3. Review of Items Eliminated From Consideration: Natalia Krawetz

Marg Bowler suggested that the CD player for the existing video set-up (the portable TV and VCR that is now stored in the Rink Shack) be re-considered because of its potential use while providing babysitting in either the meeting area or the Playschool room.

NOTE: Tables Presented Here Are As Updated January 13, 2008

ACTION: Natalia will bring this to the attention to Michelle Schurek (Family Activities) and mention it at the January Executive Meeting.

4. Items Remaining: All

All items on Table Three were reviewed and prioritized. Discussion and decisions related to each item are noted in the revise table (appended).

ACTION:

- Natalia will present the revised table at the January Executive Meeting, as information.
- Marge Lilley will continue with her purchase of storage containers; the amounts involved are very modest and should not affect the budget to a great extent.
- David Salmon will be responsible for the purchase of the carpet shampooer and the ladder.
- David Salmon will consult with David Beckman about the requirements for a suitable ladder and an estimated price, prior to its purchase.
- Marg Bowler will discuss with Al Bowler the costs involve in repairing/refurbishing the existing BBQ (which he built) and/or a new one.

5. New Business

The question was raised about what happens to the remaining items on Table Three once this particular casino's funds have been spent. Natalia suggested that the Executive Planning Session (potentially held in May) be devoted to relating our finances to the goals developed at the 2007 Planning Session, so that we can ensure that we spend our monies to great effect.

ACTION: Natalia will bring this to the attention of executive at the January Executive Meeting.

NOTE: Tables Presented Here Are As Updated January 13, 2008

**CASINO EXPENDITURE TASK FORCE**

**REVISED TABLE ONE: EXPENDITURES TO DECEMBER 10, 2007**

| <b>BUILDINGS &amp; GRDS<br/>AUTHORIZED ITEMS (to<br/>\$30,000.00)</b>                                                                                | <b>CURRENT STATUS</b>                                                                                                            | <b>PENDING</b>                  | <b>TO DATE</b>      |
|------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|---------------------------------|---------------------|
| Water Heater & Water Mixer Valves                                                                                                                    | Completed. David B. to call McKinley re-the 30-day testing of the heater & add checking the heater to our twice yearly contract. |                                 | \$10974.18          |
| <u>Kitchen Equipment</u> : refrigerator                                                                                                              | Damage rebate pending.                                                                                                           | (\$100.00)                      | \$0676.28           |
| <u>Kitchen Equipment</u> : stove                                                                                                                     | Delivered. Full price not available yet.                                                                                         | \$6720.40 + Gas Fitter charges) |                     |
| Locks & door seals (Action Security)                                                                                                                 | Completed                                                                                                                        |                                 | \$2627.77           |
| <u>Hall repairs</u> : caulking, weather sealing, ceiling repairs in Playschool & men's washroom, concrete landings outside entrances, sink taps, BBQ | All items repaired/completed except: concrete landings & BBQ                                                                     |                                 |                     |
| Roof repairs                                                                                                                                         | Completed                                                                                                                        |                                 | \$1060.00           |
| <u>Rink Shack</u> – new exterior doors & frames<br>Waiting to see direction – repairs for now                                                        | Est. rec'd. Awaits decision on building's future. Meanwhile repairs have been done to existing doors.                            |                                 | \$0763.16           |
| <b>TOTAL B &amp; G SPENT TO DATE</b>                                                                                                                 |                                                                                                                                  |                                 | <b>\$16101.39</b>   |
| <b>B &amp; G Allotment remaining : \$7278.21 minus gas fitter charges</b>                                                                            |                                                                                                                                  |                                 |                     |
| <b>HISTORIAN AUTHORIZED ITEM (TO \$50.00)</b>                                                                                                        |                                                                                                                                  |                                 |                     |
| <b>TOTAL HIST. SPENT TO DATE</b>                                                                                                                     |                                                                                                                                  |                                 | <b>\$0000.00</b>    |
| <b>HALL BOOKINGS AUTHORIZED ITEMS (to \$15,000.00)</b>                                                                                               |                                                                                                                                  |                                 |                     |
| Banquet Tables (48)                                                                                                                                  | Completed                                                                                                                        |                                 | \$2645.25           |
| Chair dollies                                                                                                                                        | Purchased. One needs to be returned (bumper pads missing).                                                                       |                                 | \$318.85            |
| Chairs: Stacking chairs, including scotch guarding & delivery                                                                                        | Completed 190 purchased (our seating limit).                                                                                     |                                 | \$4956.50           |
| LCD Projector, incl screen, mtg bracket, cables & installation; plus remote control.                                                                 | Installed 01/08, though a bit further work may be required. \$7586.31 (revised quote & gst)                                      | \$4586.31                       | \$3000.00 (deposit) |
| <b>TOTAL HALL BKGS. SPENT TO DATE</b>                                                                                                                |                                                                                                                                  |                                 | <b>\$10920.60</b>   |
| <b>Hall Bkg. Allotment remaining: (\$506.91)</b>                                                                                                     |                                                                                                                                  |                                 |                     |
| <b>TOTAL SPENT TO DATE</b>                                                                                                                           |                                                                                                                                  |                                 | <b>\$27021.99</b>   |
| <b>BILLS PENDING BUT NOT PROCESSED (APPROX):</b><br>\$6620.40 + gas fitter charges (Buildings & Grounds) + \$4586.31 ( Hall Bookings)                |                                                                                                                                  |                                 | <b>\$11206.71</b>   |
| <b>TOTAL FUNDS COMMITTED TO DATE</b>                                                                                                                 |                                                                                                                                  |                                 | <b>\$38228.70</b>   |
| <b>TOTAL FUNDS APPROVED BY EXECUTIVE COMMITTEE</b>                                                                                                   |                                                                                                                                  |                                 | <b>\$45050.00</b>   |
| <b>BALANCE REMAINING minus gas fitter charges</b>                                                                                                    |                                                                                                                                  |                                 | <b>\$6821.30</b>    |



NOTE: Tables Presented Here Are As Updated January 13, 2008

**CASINO EXPENDITURE TASK FORCE  
REVISED TABLE TWO: ITEMS ELIMINATED**

| <b>PREVIOUSLY AUTHORIZED ITEMS</b>                | <b>RATIONALE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Furnace: new, low energy                          | Water heater took priority.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Kitchen Equipment: freezer                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Scaffolding                                       | No longer needed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <u>Office</u> : Flat screen computer/new computer | Need is for laser printer instead (Publicity needs it for cost-effective signage). Put on budget for 2008.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| CD player for existing video set-up               | Playschool doesn't need it. <i>Marg Bowler suggested that the CD player for the existing video set-up (the portable TV and VCR that is now stored in the Rink Shack) be re-considered because of its potential use while providing babysitting in either the meeting area or the Playschool room. ACTION: Natalia will bring this to the attention to Michelle Schurek (Family Activities) and mention it at the January Executive Meeting. UPDATE: Michelle suggested retaining the set up and revisiting this later in the year. She has plans for a Xmas Shopping day (where parents could drop their kids at the hall while the adults do their shopping) and this equipment would be very useful for it.</i> |

**CASINO EXPENDITURE TASK FORCE  
REVISED TABLE THREE: ITEMS REMAINING**

Priority definitions listed below.

In short, A= critical to safe and responsible operation. B= fits 2007 Goals. C=?

| <b>BUILDINGS &amp; GRDS</b>                                | <b>PRIORITY*</b>                         | <b>COMMENTS</b>                                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------------------------------|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| GFI on exterior electrical plugs                           | A                                        |                                                                                                                                                                                                                                                                                                                                                                      |
| Ladder                                                     | A                                        | David Salmon to purchase after consultation with David Beckman.                                                                                                                                                                                                                                                                                                      |
| <u>Hall repairs</u> : concrete landings @outside entrances | A                                        |                                                                                                                                                                                                                                                                                                                                                                      |
| Painting: hall interior                                    | Considered necessary                     | Tabled for January Exec Meeting. Estimate is \$14,489.14                                                                                                                                                                                                                                                                                                             |
| Storage organizer(s)                                       | Considered necessary and modest expense. | Marge Lilley will proceed with purchase.                                                                                                                                                                                                                                                                                                                             |
| Carpet shampooer with upholstery attachment                | Considered necessary                     | Decision to let David Salmon proceed with purchase of carpet shampooer with upholstery attachment. Discussed pros and cons of a hand-held upholstery shampooer versus carpet shampooer with upholstery attachment. David Salmon stated that the latter (about \$200+ compared to about \$100 for the hand-held version) would be useful for spot cleaning the carpet |

**NOTE: Tables Presented Here Are As Updated January 13, 2008**

|                                                  |                                    |                                                                                                                                                                                                                                                                                                                                                                                              |
|--------------------------------------------------|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                  |                                    | as well as the upholstery, thereby saving carpet cleaning costs. Marg Bowler stated this could incur an increase to the Iversons caretaking contract. David Van Meter stated that since it cost \$80.00 per time to have the carpet cleaned and we've spend over \$600.00 getting on cleaning this year, even if the machine saved one cleaning a year it would pay for itself in two years. |
| Exterior sign by hall                            | B, fits Goal 4                     | Under investigation. David Salmon suggested consideration of a wall mounted sign near originally lettering, for visibility without potential vandalism.                                                                                                                                                                                                                                      |
| Repair/refurbish BBQ.                            | B, fits Goal 2                     | Instead of repairing BBQ, suggest purchase of new one. Marg Bowler will discuss with her husband, Al who built the original BBQ re-potential and cost of repairs to existing one and cost of a new one.                                                                                                                                                                                      |
| Signage at 4 corners of community.               | B, fits Goal 4                     | Tabled for discussion in January.                                                                                                                                                                                                                                                                                                                                                            |
| Card tables                                      | B                                  | Marg Bowler to determine number of tables needed, after holiday season and advise David Salmon.                                                                                                                                                                                                                                                                                              |
| Display case (trophies)                          | B but not urgent                   | Carpenter has been recommended; will pursue in 2008.                                                                                                                                                                                                                                                                                                                                         |
| Benches: 2, senior-friendly                      | C if chairs are working; A if not. | M. Bowler looking at benches. Yellow chairs are currently being used in lieu and may be sufficient. So far the only problem is that someone keeps moving the chairs.                                                                                                                                                                                                                         |
| Leaf Blower                                      | C                                  |                                                                                                                                                                                                                                                                                                                                                                                              |
| Wall repair – east hall wall                     | On hold                            | Est. rec'd. On hold. Some repair made. Damage appears less extensive than originally thought.                                                                                                                                                                                                                                                                                                |
| Rink Shack: wash-rooms (2) conversion to storage | On hold                            | Estimate pending. On hold until building's future determined.                                                                                                                                                                                                                                                                                                                                |
| Rink Shack – new exterior doors & frames         | On hold                            | Est. rec'd. Awaits decision on building's future. Meanwhile repairs have been done to existing doors.                                                                                                                                                                                                                                                                                        |

**Category A:** Is critical to our aim of operating in a responsible and safe manner (in the management of all our resources (physical infrastructure, programs, human and financial resources (e.g., new water heater to comply with Health Board regulations)

**Category B:** Promotes a goal established at the 2007 Planning Meeting. Example: LCD projector so we can host free movies for kids is in keeping with Goal #2.

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. More community get togethers/make the League and Hall the centre of community</li> <li>2. More/new program activities &amp; family events</li> <li>3. Safety (A safe community at all times and in all seasons)</li> <li>4. Effective communication (community outreach)</li> <li>5. Sustain Coronation School</li> <li>6. Being proactive/prepared for Redevelopment</li> <li>7. Community infrastructure (monitoring, lobbying for improvement)</li> </ol> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Category C:** ?

## NGCL Family Programs Report January 15, 2008

### **Outdoor Rink**

Family nights (Fridays from 6:00-9:00 p.m.) are going fairly well. A few families have hosted. Attendance has ranged between 20-40 people.

The Rink Feasibility Committee had its first meeting on January 8, 2008. Committee members include Jeff Schurek, Guy, Curtis Steinke and Mike Roemmich. They have a good base of information to work from. Dave Beckman gave a tour of the rink shack and its challenges. Paul (our current rink attendant) gave the overview of the rink and its challenges. They are planning to present their report at the May 2008 NGCL Executive meeting.

Skating lessons are planned for January 19, 26, February 2 and 9. The preschool (3-5 years) Learn to Skate program runs from 1:00-1:30 p.m. on these dates and has full enrolment and a waiting list. The child (6-8 years) Learn to Skate program runs from 1:45-2:15 p.m. on these dates and has four of ten spots registered.

### **Indoor Playground**

N.G.I.P. has reduced its fees for the year, to a \$1 drop-in fee, \$10/single parent family per year, \$20/dual parent family per year. N.G.I.P. resumed operation on Mondays as of October 15, and the turn-out has been great. The Christmas Party was held on December 19 and 28 kids came with their caregivers! The executive is enthusiastic and had a meeting on January 9, 2008 to go over plans from now to May 28, 2008. There was a lot on the agenda, including plans for a general meeting for parents in late February or early March. It looks like there will be enough people for the NGIP Executive in 2008 when it changes in the spring. N.G.I.P. will be running the concession at the May garage sale this year, per Kay Wannamaker.

### **Babysitting Cooperative**

Our Babysitting Co-op is holding steady at five participating families, with one more considering it. We will have our next meeting in April.

### **NGCL Preschool**

Amie Brown, our new teacher, is doing a great job. She seems to have transitioned well into the classroom and is wonderful with all the children. The children and parents are all very pleased with her too. Our enrolment seems to be status quo, at 8 students. We did have another child enrol but another one moving away. One step forward, one step back.

We are in works for a registration night on March 10th (we are waiting to hear back if that date is available with the Community League). We are hoping to have better enrolment numbers for next year and tentatively have about 6 students who will be returning or enrolling siblings next year.

There is a question about a powder on the floors on Fridays, and whether it is from the Fiddlers using chalk on the floors (or something like that) or if it's the cleaning crew applying powdered cleaners. The children use the auditorium for gym time (since it's cold outside) on Friday mornings. We need to know who to check with, and request that it be cleaned up for the preschool to use.

## 2008 Family Programs Calendar

Here is the current list of Family Programs planned for 2008:

| Date               | Time                 | Program                           | Description                                                                                                                                                                                   |
|--------------------|----------------------|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| May 24             | 1:00-4:00 p.m.       | Four Wheel Drive                  | For riders on training wheels only. Children will be taught basic cycling skills and safety through drills and games and will take a mini tour. BIKE HELMETS AND BELLS ARE MANDATORY          |
| May 24             | 1:00-4:00 p.m.       | Ride to Survive                   | Fun and safety are the focus of this program. Learn basic bicycle skills, rules of the road, and safety through bike-related games and obstacle courses. BIKE HELMETS AND BELLS ARE MANDATORY |
| June 14            | 1:00-3:00 p.m.       | Safe at Home                      | This program encourages children to become alert and more confident in their knowledge of dangerous situations and to affirm to children that their natural instincts are their best defense. |
| Saturday Sept/Oct? | 1:00-4:00 p.m.       | Family Building Bird Feeders      | Families bring their own tools and have fun building kits for feeding birds over the winter months.                                                                                           |
| Nov.1              | 5:30p.m. start       | Turkey Supper                     | Turkey supper for North Glenora Community Residents and past residents                                                                                                                        |
| Nov. 29            | 9:00 a.m.- 2:00 p.m. | Drop and Shop                     | Parents are invited to drop their kids off at the community league (age 18 months +) for a few hours to go shopping in peace.                                                                 |
| Dec. 31            | 6:00 – 10:30 p.m.    | Family New Year's Eve Celebration | This is a family-oriented celebration of the new year, and will include skating, tobogganing, crafts and a dance, as well as a few other details as yet to be determined!                     |

### Summer Programs – Green Shack, Soccer Camps and Half-Day Camps

Gearing up for 2008, I have already spoken with Cathy Dytiuk about the summer programs. In the past few years, our community league has run a unique combination of soccer camps and Green Shack program in order to continue having a city staff at our playground. For the coming year, I propose that the green shack be open for eight weeks, up one week from the past few years. Further, I recommend running the soccer camps for four of these eight weeks, and having the green shack open all day for the remaining four weeks.

This year NGCL has the opportunity to host three half-day camps at our hall, as follows:

| Date       | Time                 | Program               | Age  | Description                                                                                                                                                                                                                                                          |
|------------|----------------------|-----------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| July 21-25 | 8:30a.m.- 12:00 noon | Young at Art          | 3-7  | Young artists will love creating their own masterpieces by molding clay, smearing paint, and squishing dough.                                                                                                                                                        |
| July 21-25 | 1:30-4:00 p.m.       | Sizzling Summer Chefs | 6-10 | Mix, measure, cook and eat. You will make special treats in the kitchen or over a fire in the outdoors. Children will create their own personal recipe book to take home.                                                                                            |
| Aug 11-15  | 1:30-4:00 p.m.       | Girls Get Active      | 8-12 | Try exciting physical activities and learn new skills. The Go Girl series is a girl friendly physical activity program that promotes sport, fitness and healthy living. Girls will engage in activities that will include sports, outdoor skills, dance and cooking. |

