

North Glenora Community League
Executive Meeting – February 16, 2010, NGCL Hall
Agenda

Next Meeting - **ANNUAL GENERAL MEETING**, March 8 2010 NGCL

- 1.0 **CALL TO ORDER.** Establish Quorum
- 2.0 **APPROVAL OF THE AGENDA**
- 3.0 **APPROVAL OF THE PREVIOUS MINUTES**
- 4.0 **EPS Report – Constable Gagne**
- 5.0 **FINANCIAL REQUESTS**
- 6.0 **BUSINESS ARISING FROM THE MINUTES**
 - 6.1 Playschool continuing education proposal
 - 6.2 Update regarding development permit request.
 - 6.3 Update regarding TELUS Pole
 - 6.4
- 7.0 **CORRESPONDENCE/ANNOUNCEMENTS**
 - 7.1 **AGM**
- 8.0 **REPORTS**
 - 8.1 President's Report: Jim Bohun
 - 8.2 Past President's Report: David Beckman
 - 8.3 1st Vice President's Report: David Van Meter
 - 8.4 2nd Vice President's Report: Mary Joe Bruneau
 - 8.5 Secretary's Report: Ben Campbell
 - 8.5.1 Card Report: Agnes Brennan
 - 8.6 Treasurer's Report: Jerrod Stephenson
 - 8.6.1 Grant's coordinator: VACANT
 - 8.7 Community Services Representative: Jennifer Finnigan
- 9.0 **STANDING COMMITTEE REPORTS**
 - 9.1 Buildings & Grounds: Stever Twigg
 - 9.1.1 Kitchen Keeper: Marg Pratley
 - 9.1.2 Daytime Contact – Marg Bowler
 - 9.2 Family & Adult Programs: Curtis Steinke
 - 9.2.1 Playschool: Melissa Steinke
 - 9.3 45 Plus: Agnes Brennan/Marg Pratley
 - 9.4 Hall Bookings: Diane Etchevery
 - 9.5 Historian: Marge Lilley
 - 9.6 Membership: Catharina Fraser
 - 9.7 Neighbourhood Security: Pearl Biggar
 - 9.8 Newsletter/Publicity: Rita Kolpak
 - 9.9 Planning & Transportation: Suzanne McAfee
 - 9.10 Sports: Guy Sopiwnyk
- 10.0 **NEW BUSINESS**
- 11.0 **ADJOURNMENT**

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Next Meeting - March 16, 2010 NGCL Hall

ATTENDEES

Past President	David Beckman	President	Jim Bohun
Historian	Marge Lilley	Publicity/Newsletter	Rita Kolpak
Cards/45+	Agnes Brennan	1st VP	David Van Meter
Membership	Catharina Fraser	Sports	Guy Sopiwnyk
Daytime Contact	Marg Bowler	Planning & Trans.	Suzanne McAfee
45+	Marg Pratley	COE/CRC	Jennifer Finnigan
Hall Rentals	Diane Etchevery	Buildings/Grounds	Steve Twigg
Security	Pearl Biggar	Secretary	Ben Campbell

GUESTS

None

REGRETS/ABSENT

Family Programs	Curtis Steinke	2 nd VP	Marie-Jo Bruneau
Playschool Pres.	Haruko Hashimoto	Treasurer	Jerod Stephenson
EPS	Constable Gagne		

1.0 CALL TO ORDER. Establish Quorum

- Jim Bohun called to order at 706pm.

2.0 APPROVAL OF THE AGENDA

- **MOTION:** Steve Twigg moved that the agenda be approved, seconded by Marge Lilley, carried.

3.0 APPROVAL OF THE PREVIOUS MINUTES

- Ordered supplies for "2007" to be corrected in the minutes.

- Item 6.4 added.

- **MOTION:** Marge Lilley moved that the previous minutes be approved, seconded by Marge Bowler, carried.

4.0 EPS Report – Constable Gagne

- No report.

5.0 FINANCIAL REQUESTS

6.0 BUSINESS ARISING FROM THE MINUTES

6.1 Playschool continuing education proposal.

- A group gathered to discuss this issue, Jim Bohun, David Van Meter, Marg Bowler and Haruko. The playschool should make decisions regarding educational development and should put it into their budget. The playschool is in the best place to make these decisions. They will build this into their budget and we will be given an opportunity to approve or disprove that budget. Their budget will be brought forward at the AGM.

- Correspondence of this nature should be coming through the president of the playschool.

- The playschool is in fairly sound financial shape after a successful fundraiser and have a \$7000 reserve fund.

- There is some question as to how many children will be enrolled next year. Currently there are 7 from North Glenora.

- **MOTION:** Rita Kolpak moved that the motion from the previous meeting respecting the playschool teacher be postponed indefinitely, seconded by David Beckman, carried.

6.2 Update regarding development permit request for fourplex development.

- Jim had sent a letter to the development board and received a response. We wait to hear back from the city.

6.3 Update regarding TELUS Pole proposed for installation on the southeast corner of Groat Road and 111th Avenue.

- **MOTION:** David Beckman moved that a letter of support be forwarded to the Westmount Community League in opposition to the installation of the pole, seconded by Agnes Brennan, carried.

6.4 – License to sell food issue was raised by Agnes last meeting. She attempted unsuccessfully to contact and will update at next meeting.

7.0 CORRESPONDENCE/ANNOUNCEMENTS

7.1 AGM – Date for the AGM. 2 weeks notice is required for the meeting. March 8th will not work. March 16 for next Executive. The suggestion was made to hold it on the 23 of March. Executive meeting would then be on April 20. Signage to be put up. Guy Sopiwynek offered to get the signs out of the rink shack. 50 dollars required for coffee and donuts. Pearl Biggar to handle. David Van Meter solicited for who will be on the board for next year. To send David an email, information to Rita prior to the weekend in the event we need to solicit.

8.0 REPORTS

8.1 **President's Report:** Jim Bohun

- None.

8.2 **Past President's Report:** David Beckman

- None.

8.3 **1st Vice President's Report:** David Van Meter

- None.

- Volunteer appreciation dinner; the caterer has been locked in for the event. The 17th of April. Marg Bowler agreed to make the punch. List of volunteers from each committee chair in order to get invitations prepared in time. March 10 will be the last date for getting invitations out. A committee needs to be struck to determine distinguished volunteers. David Van Meter to be responsible for this. To be stressed in the newsletter that the volunteer appreciation function is for 2009 specifically. If sent after February 28 it should be sent to Mary-Joe.

8.4 **2nd Vice President's Report:** Mary Joe Bruneau

- None.

8.5 **Secretary's Report:** Ben Campbell

- Google Group discussion. Agnes to be invited.

8.5.1 **Card Report:** Agnes Brennan

- See attached.

Hall Bookings discussed the issue of an outstanding payment from the fiddlers Deposit from the fiddlers plus July to Dec 09 totalled 8,425.

The school would like to use the hall. Call from David Salmon to Marg Bowler to bring 5 special needs students to bring them in for a movie for seniors on a weekday afternoon. MOTION: by Marge Lilley to give David Salmon access to the hall provided he can clear it with Diane Etchevery, seconded by Guy. Carried. Sometime in April to be arranged with Diane.

8.6 **Treasurer's Report:** Jerrod Stephenson

- Jerod is in Ft. Mac. He had sent off the general ledger but David could not open it. Financial statements to be submitted by the next meeting. No income statement was provided.

- Agnes raised the issue of not having enough information regarding the individual events that are held over the course of the year. Which are profitable which are not. Rita suggested that an orientation should take place.

- Floats need to be closed out and reported upon for each event. This is essential for providing the board regarding where funds are being spent.

BUDGETS

- Soccer Budget – find attached. Guy went over the individual items and fielded questions. Correction to the revenues to \$6930 from \$4900.

- Office Budget - Jerod allowed \$700 for a new computer and \$200 for software for the office. The software was in last year's budget and was never spent. Other than that its simply the issues related the photocopying.

- Buildings and grounds budget – Jerod simply took the costs from last year and added a 4% increase for next year. The only addition from last year was the step repair. No allowances have been made for anything related to the future plans for the rink.
- Family plan budget – Provided
- Newsletter – Rita mentioned that last year's advertising income was nearly double the projection. Still operated at a deficit.
- Historians budget was 200
- 45+ budget was submitted.
- Playschool budget needs to be revised prior to submission. David will be contacting Haruko.
- Any revised budgets need to be sent by committee chairs ASAP so that Jerod can get these submissions prior to the upcoming meeting. At least 2 weeks prior to the next meeting.
- Grant application to go in by the end of the month.

8.6.1 **Grant's coordinator:** VACANT

8.7 **Community Services Representative:** Jennifer Finnigan

- Everyone receiving emails? The summer leader job postings will be up until the middle of March, send interested parties there.
- Community Day – September 18.

9.0 **STANDING COMMITTEE REPORTS**

9.1 **Buildings & Grounds:** Stever Twigg

- Melissa got her sink installed. Still an issue with the kitchen sink. To be corrected in the near future. Door open on the rink shack today, reported to David Van Meter. Steve to investigate.

9.1.1 **Kitchen Keeper:** Marg Pratley

- Washing instructions for the table cloths to be prepared. Last time that they were put away they were put away wet. Marg washed them.

9.1.2 **Daytime Contact** – Marg Bowler

- Call regarding use of the hall use of the hall three mornings a week in July. GRIT program; handicapped children where there would be one adult per child. In the absence of the hall being available, they asked if they could rent the playschool. They should get in touch with the playschool. Agnes to get in touch with Curtis and it can be brought up again at the next executive meeting.

9.2 **Family & Adult Programs:** Curtis Steinke

- None.

9.2.1 **Playschool:** Melissa / Haruko

- David Van Meter reported back for Haruko regarding Olympic Torch construction, valentines day festivities, muttart conservatory visit. Successful fundraiser, they raised \$3500.

9.3 **45 Plus:** Agnes Brennan/ Marg Pratley

- Marg – jan 22 – whist drive, mar 26 movie night.
- Agnes Brennan – Elsie Taylor an old resident who now lives in Meadowcroft, wants to advertise in our newsletter regarding the collection of yarn. Information to be sent to Rita.

9.4 **Hall Bookings:** Diane Etchevery

- See above.

9.5 **Historian:** Marge Lilley

- 30th of January – Marge missed an opportunity to take pictures at the playschool fundraiser. Andrea was taking pictures at Scrap-To-It.

9.6 **Membership:** Catharina Fraser

- None.

9.7 **Neighbourhood Security:** Pearl Biggar

- 2 reports in the last 30 days – 1 theft from auto, and 1 break and enter.

9.8 **Newsletter/Publicity:** Rita Kolpak

- Clarity requested. 577 for 10 paid ads. 2 ads in question, the unity church; north glenora community member who is in the order of eagles; is it appropriate to charge these groups. Confirmed.
- Rita asked if the newsletter could be reviewed.

9.9 **Planning & Transportation:** Suzanne McAfee

- Spoke with Steve from the City of Edmonton planning department. North Glenora to be in 2012 – 2013.
- Attended a planning consultation meeting for proposed amendments, 3m side yards and 7m roadway offsets as well as other suggestions. March 23rd meeting.
- NW LRT consultation is now in process.

9.10 **Sports:** Guy Sopiwnyk

- Will have to set up another night for registrations. To be advertised in the newsletter.

10.0 NEW BUSINESS

- Marg Bowler mentioned the discs from the city flood proof program. If anyone is interested they should contact her.

11.0 ADJOURNMENT

- Motion to adjourn was made by Steve Twigg and seconded by Marg Bowler, carried.



Ben Campbell <benjamintcampbell@gmail.com>

Card list for last month

1 message

Agnes & Jim <ajbrennan@shaw.ca>
To: benjamintcampbell@gmail.com
Cc: "Bohun, Jim" <Jim.Bohun@uss.ualberta.ca>

Mon, Feb 15, 2010 at 3:24 PM

Hi guys,
Here is last month's card list
Sympathy
Vera Saunders - sister
Bev Dietrich - Mom
Mike O'Reilly - wife, Dody

Thinking of you
Patrick Leslie - knee surgery

See you tomorrow,
Agnes

Treasurer's Report for February 16, 2010

Sorry I could not attend the meeting, I was offered to cover a week at Fort Mac on short notice and since it coincided with my reading week, I decided to take it.

Bank balances as of December 31, 2009:

RBC Casino account \$40,245.78

TD Parks account: \$37.18

TD Bingo account: \$137.05

TD Casino account: \$54,504.75

TD Operating account: \$47,045.61

Bank balances are from December 31 because the January statements were not in before I left Edmonton.

For the past few weeks, I've been working with David, at completing the year end statements and the 2010 budgets. The year end statements are very close to completion and I expect to be dropping them off at the accountant by the end of the week.

It looks like I'm responsible for the CSJ grant. I'm very busy right now, if anyone could help me out it would be greatly appreciated.

Sorry for the shortness of this report, I don't have much time.

If there are any questions, please let me know.

Jerrold

2010 Outdoor Soccer Registration Budget

Volunteer Bond		\$100.00
Meeting Attendance Bond		250.00
-Feb \$75.00, Aug \$75.00 Nov \$100.00		
-Should receive \$175.00 Credit for 2009		
Field Marking Fees		160.00
Referee Fees	8 weeks @ 20.00 For U10 team	160.00
Soccer Equipment	Balls: 2 teams /12per	324.00
	Carry forward from 2009	960.00
	Jerseys/socks/shorts: 2 teams	350.00
Team Declaration	Projected fees owed to EWZSA	3927.00
Year End Party for all Teams		450.00
Meals for Year End		150.00
Pictures		inc
Registration fees	\$4,900.00 6030	
	\$4,900.00	\$6,831.00

2009 Fees	# of Teams	Reg Fee	Total	2010 Projected	
U4	1	\$411.00	\$411.00	\$411.00	\$411.00
U5	1	\$600.00	\$600.00	\$600.00	\$600.00
U6	1	\$658.00	\$658.00	\$658.00	\$1,316.00
U8	1	\$795.00	\$795.00	\$795.00	\$795.00
U10	1	\$805.00	\$805.00	\$805.00	\$805.00
2009 Fees Paid			\$3,269.00	\$3,927.00	

Buildings and Grounds

2010 Budget		Previous year actual	
Main Building			
Power	\$4,189.69		\$4,028.55
Gas	\$3,072.60		\$2,954.42
telephone	\$1,011.57		\$972.66
security	\$644.49		\$619.70
janitorial	\$13,003.58		\$12,503.44
maintenance	\$5,540.98		\$5,327.87
sub total		\$27,462.91	
Rink and Grounds			
power	\$2,798.37		\$2,690.74
gas	\$1,761.62		\$1,693.87
* maintenance	\$1,535.93		\$6,059.01
sub total		\$6,095.93	
Major Expenditures			
main building			
steps	\$2,500.00		
subtotal		\$2,500.00	
Total for B&G		\$36,058.83	

An estimation of 4% inflation has been factored into the 2010 budget
 * a one time maintenance cost of \$4,774.46 was incurred as a result of rink rep and was deducted from the 2010 budget. A graffiti removal allowance of \$200 was added to the 2010 maintenance budget