

1. CALL TO ORDER. Establish Quorum (8) for any Motions required**2. APPROVAL OF THE AGENDA****3. APPROVAL OF THE PREVIOUS MINUTES**

March 15 Minutes Amendment Item 7.1	Clarify Item 7.1: \$300.00 fine was levied by Revenue Canada for late 2009 return to Revenue Canada. <u>Record into April Minutes Current Status:</u> CONFIRM: 2009 tax return has been filed. Filing of 2010 tax return -still pending? Alberta Registry Annual Societies Return – 2009 Annual Return covering 2008 Financial year filed April 4 2011 and 2010 Annual Return covering 2009 Financial year filed April 4 2011– per Secretary’s report NGCL Financial Review Report from Accountants, outstanding fiscal years - 2010 – see Treasurer’s report
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4. FINANCIAL REQUESTS

4.1.

4.2.

5. BUSINESS ARISING FROM THE MINUTES

5.1. Volunteer Appreciation Dinner Report

5.2.

6. CORRESPONDENCE/ANNOUNCEMENTS:**7. REPORTS****7.1. President David Van Meter**

From:	Description	Action	Status
Mar 15 Exec	Annual Tax Filings	2010 Pending	
Mar 15 Exec	Apply for Liquor Annual Liquor License	Dependent on Corporate Registry Filing	
Mar 15 Exec	Garage Sale Concession	Email request for help sent	
Mar 15 Exec	Security System update of codes with Pat	Instructions & Letter to Reliance	

7.2. Past President Jim Bohun**7.3. 1st Vice-President Guy Sopiwnyk**

From:	Description	Action	Status
Mar 15 Exec	Soccer Windup/Fathers' Day BBQ Event confirm date	SATURDAY, June 18 - confirm to Pat/Kurena to book	

7.4. 2nd Vice-President Natalia Krawetz

From	Description	Action	Status	Update date
Mar 15 Exec	March 23 Tripartite Draft Review	RSVP & Attend & Draft Update to Mar 15 Exec	Completed	March 27 2011
Mar 15 Exec	March 24 Communities Connect	RSVP & Attend & Draft Update to Mar 15 Exec	Completed	March 27 2011
Mar 15 Exec	April 04 EFCL AGM	RSVP for Pres / 2nd VP	Completed	March 27 2011
Mar 15 Exec	AED – Instructions	Instructional Demo located	Completed	April 01 2011
	AED – Care & Maintenance	Executive to assign responsibility	Pending	
	AED – Course	Research Pending (Rhonda will address)	Pending	
Mar 15 Exec	Volunteer Coordinators	Seek Volunteers and complete a roster for Programs Event volunteers for 2011	Pending	
March 23 Tripartite	May 17 Ratification Meeting	Draft to be received mid-April Natalia will represent NGCL at the May 17 th meeting	Meeting Pending	

7.5. Secretary Donna Jackson – written report submitted

From	Description	Action	Status	Completion
Mar 15 Exec	AGLC - Update of Executive Board	Completed and Mailed	Completed	March 24 2011
Mar 15 Exec	Orientation for New Executive	Correction updated on website	Completed	March 26 2011
Mar 15 Exec	RBC & TD Signing Authorities	Appointments made and completed	Completed	March 26 2011
Mar 15 Exec	EFCL Updates: Executive Contact, Minutes and Website for Hall Info	Sent via email to EFCL	Completed	March 26 2011
Mar 15 Exec	Corporate Registry Societies Annual	hand delivered 2009 & 2010 Returns	Completed	April 04 2011
Mar 15 Exec	2009 AGM Bylaw Change Inquiry	hand delivered a copy of original	Completed	April 04 2011
Mar 15 Exec	GAIN course - mandatory	Register for June Session	Pending	

7.5.1. Cards Agnes Brennan**7.6. Treasurer Ryan Young**

From	Description	Action	Status	Update date
Mar 15 Exec	Insurance Notice	Ryan to review - arrange for payment- Due in June	Pending	
Mar 15 Exec	GAIN course - mandatory	Register	Registered	March 20 2011
Mar 15 Exec	Casino Proceeds Notice	Report amounts at Executive April Mtg	Pending	
Mar 08 AGM	Financial Reports	Prep Books for 2010 Accounting Review Report – Jestin, Gibson & Ollis Status of 2010 Revenue Canada Return	Pending	

7.7. CRC Jennifer Finnigan

8. STANDING COMMITTEE REPORTS

8.1. Planning & Transportation Suzanne McAfee

8.2. Publicity Frank French

8.3. Sports Nelson Kibanda

8.4. Buildings & Grounds Steve Twigg

Description (include in April minutes)	Update From
Table Dollies have been repaired and numbered	Al Bowler
New Ladder purchased	
Rink Shack Flood Report	

8.4.1. Kitchen Keeper Marg Pratley

8.5. Family & Adult Programs Chair Vacant

8.5.1. Natalia will lead discussion on splitting portfolio into separate Family Programs / Adult Programs / Annual Events

8.5.2. Pub Night/Scraptivity Rhonda Van Heyst or Margaret French

8.5.3. Playschool/Playgroup Cara Roemmich

8.5.4. Annual Events/Programs

8.6. 45 Plus Agnes Brennan

8.7. Hall Bookings: Pat Lencucha

From	Description	Action	Status
Mar 15 Exec	Annual League Events to Book	Fri Sep 16 Eve Prep & Sat Sep 17 2011 8am-1 pm NGCL Community Day	
Mar 15 Exec	Annual League Events to Book	Fri Nov 04 Day Prep & Sat Nov 05 2011 Turkey Supper – Always 1st Sat Nov	
Mar 15 Exec	Annual League Events to Book	Sat Nov 26 2011 – NGCL Playschool Fundraiser	
Mar 15 Exec	Update to Voxcom with names, codes and Emergency Contacts	Letter to Reliance Protectron faxed on April 01 with emergency contact list Pat now has been named as approved to change security codes in system	

8.8. Historian Andrea Laurie

8.9. Membership Catharina Fraser

8.10. Neighbourhood Security Pearl Biggar

9. SPECIAL COORDINATOR & PROJECT REPORTS

9.1. Garage Sale – May 07

9.2. Garbage Fair – May 14 – Marg French - Set up Friday night in conjunction with Pub Night

10. NEW BUSINESS

10.1. Arrange for Fire Inspections – last inspection report and sticker on panel dated 2009

10.2. Repair of Overhead Projector or plan for improved air movement or easier way to turn on fan

10.3. Food Handling Permit Status – Permit in Kitchen outdated

10.4. May 14 Pitch In – Grounds Clean Up (Advertising / Publicity – Coordination / Buildings & Grounds – Refreshments / Garbage Fair)

10.5. Cordless Microphone Purchase

10.6. Heavy duty micro-shredder purchase

















10.7. Updates from Coronation School – Evacuation Agreement letter updated with copies to Pat and Cara

10.8. Care of Hall Garden – Natalia Krawetz

10.9. Commemorative Bench Plaque for Jo Tayler – Natalia Krawetz

11. ADJOURNMENT

Attendance:

Board Position	Vote (8)	NAME	Present	Regrets	Absent
President		David Van Meter	✓		
Past President		Jim Bohun	✓		
1st Vice President		Guy Sopiwnyk	✓		
2nd Vice President		Natalia Krawetz	✓		
Treasurer		Ryan Young	✓		
Secretary		Donna Jackson		✓	
COE CRC		Jennifer Finnigan	✓		
Standing Committee Chairs					
Buildings & Grounds		Steve Twigg	✓		
Family & Adult		Rep from Events			
45 Plus Activities		Agnes Brennan	✓		
Hall Bookings		Pat Lencucha	✓		
Historian		Andrea Laurie	✓		
Membership		Catharina Fraser	✓		
Neighbourhood Security		Pearl Biggar	✓		
Newsletter / Publicity		Frank French		✓	
Planning & Transportation		Suzanne McAfee	✓		
Sports		Nelson Kibanda	✓		
OPTIONAL					
Kitchen Keeper		Marg Pratley	✓		
Pub Nights		Margaret French/Rhonda Van Heyst		✓✓	
Playschool/Indoor Playgroup		Cara Roemmich			
Kids' Movie Night		Jason MacDonald			

1. CALL TO ORDER

The meeting was called to order by the President, David Van Meter, at 7:05 p.m. Quorum was established with 14 members of the Executive in attendance.

2. APPROVAL OF THE AGENDA

Motion: Natalia Krawetz moved to approve the agenda as presented. Guy Sopiwnyk seconded.

3. APPROVAL OF THE PREVIOUS MINUTES

Motion: Natalia Krawetz moved to approve the minutes of the previous meeting. Steve Twigg seconded.

4. FINANCIAL REQUESTS

4.1. Marge Lilley requested \$100 for plants and compost for the front garden.

Motion: Natalia Krawetz moved to allocate \$100.00 for plants and compost for Hall garden. Pearl Biggar seconded. Motion carried.

5. BUSINESS ARISING FROM THE MINUTES

5.1. Volunteer Appreciation Dinner Report – (see written report) Natalia Krawetz suggested further discussion be deferred to the June 21st Executive meeting. Natalia advised that the Volunteer Appreciation bar bill is linked to Pub Night.

6. CORRESPONDENCE/ANNOUNCEMENTS

Correspondence presented:

- Thank you card for Dani from League members for supporting seniors – forwarded to Frank French for inclusion in Newsletter as a bouquet
- Movie Contract Invoice received and reviewed.
 - **ACTION: David Van Meter to clarify the invoice as it appears to be incorrect.**

7. REPORTS

7.1. President’s Report: David Van Meter

- David and Natalia attended the April 4th EFCL AGM (see written report)
- Tax filings are still pending – Ryan waiting for David to complete statements
 - **ACTION: David Van Meter to complete financial statements so Tax filing can be completed**
- May 7th Garage Sale concessions – David has secured lots of volunteers
- Liquor license to be submitted tomorrow after some dates confirmed

7.2. Past President Report: Jim Bohun – No Report

7.3. 1st Vice-President: Guy Sopiwnyk

- Soccer wind up booked for June 18 from 4 pm to 8 pm
 - **ACTION: Natalia attempting to book balloon ride or bouncy castle for this event**
- Tickets will be distributed to teams and the Hall has been booked in case of rain

7.4. 2nd Vice-President: Natalia Krawetz

- Tripartite review (see written report) – a new draft was received April 18th
- Individual contracts will be signed with each league after the EFCL and City ratify the agreement.

<p>MOTION: Steve Twigg moved that Natalia to represent NGCL at the Tripartite Review meeting on May 17, 2011. Pat Lencucha seconded. Motion carried.</p>
<p>MOTION: Steve Twigg moved that the NGCL directs Natalia to vote for EFCL to ratify the Tripartite agreement. Guy Sopiwnyk seconded. Motion carried.</p>

- Natalia attended the Communities Connect Event on March 24th, 2011 - (see written report). Natalia advised it was a great evening and recommended attendance for future events. There were some good ideas from other leagues.
- Natalia attended the EFCL AGM (see written report - President Report)
- Natalia discussed the presentation of the AED instructions at Volunteer Appreciation. It was noted during discussion that the unit requires no care and there is no maintenance required. It was suggested to set up a breakable seal so we know if the unit has been opened, and to post a sign above the AED and the Fire Exit.
 - **ACTION: Andrea Laurie will look after the signage.**
- Discussion of pursuing an AED course was deferred to the next meeting.
- Natalia is advertising position for the required Volunteer Coordinators.

7.5. Secretary: Donna Jackson - (see written report)

- Natalia advised that the Annual Corporate Registry Proof of Filing documents for 2009 and 2010 covering our financial years 2008 and 2009 have now been received as of April 04, 2011. These filings are a yearly requirement in order for the North Glenora Community League to maintain its Society status with the Province of Alberta. These proof of filing documents are requested to prove our status for our yearly liquor licence, grants, etc. Our filing for 2011 (2010 Financial Year) are due on May 31st, 2011.
- We have not located info on acceptance of bylaws from 2009 but have requested information from the Corporate Registry.

7.5.1. Card Report: Agnes Brennan

- Congratulations new baby to Pam and Kevin Kossowan - baby boy, Henry, brother for Evelyn and Lydia
- Congratulations success of novel Wayne Arthurson's novel "Fall from Grace". He is donating one to 45+ for a door prize at the pot luck
- Sympathy to The family of Jo Tayler, Marg Bowler - Aunt Jo Tayler, Eunice Minkler - Aunt Jo Tayler
- A card will be sent to Jerrod Stephenson for the birth of a baby boy

7.6. Treasurer’s Report: Ryan Young - (see written report)

- A letter has been received that the STEP grant has been approved for the summer Green Shack program.

7.7. Community Service Representative: Jennifer Finnigan

- Coffee vouchers distributed to all NGCL Executive as thank you to help celebrate Volunteer Week.
- National Youth Week grants are available for youth events.
- Connections 2011 will be held on May 5th and will have information on City Services, projects, programs, etc.

8. STANDING COMMITTEE REPORTS

8.1. Planning & Transportation: Suzanne McAfee

- Suzanne proposed setting up an information table on the pending City infrastructure upgrade at Community Day in September. Other suggestions to garner interest from residents are to hold a “Pothole Potluck” and to set up a separate email account for residents to voice their concerns, opinions, etc.
 - **ACTION: The Planning & Transportation committee will meet to discuss the best ways to engage the community.**

8.2. Publicity: Frank French – (see written report)

- C-Anne Robertson has resigned as Chair of the Welcoming Committee.
 - **ACTION: Secretary will update the Channels of Communication, Executive Contact List and Agenda placement for Welcoming Committee**

MOTION: Natalia Krawetz moved that the Welcoming Committee Chair will report to Membership Chair. Pearl Biggar seconded. Motion carried.

8.3. Sports: Nelson Kibanda

- Outdoor Spring Soccer registration now closed and all coaches are in place with the exception of the U-4 team.
- Nelson is interested in promoting some adult soccer (friendly games) and would like to promote other sports opportunities for adults, e.g.: volleyball, dodge ball, tennis, etc.
 - **ACTION: Nelson will look at community demographics to guide proposed activities and will advertise in the newsletter.**

8.4. Buildings & Grounds: Steve Twigg

- Steve reports that the tall ladder has been purchased and work can now proceed to fix light ballasts. He will also address the leak in kitchen sink. The handicapped signs for parking lot will go up when the ground thaws.
 - **ACTION: Maintenance items for May: light ballasts, kitchen sink leak, handicapped signs.**
- We discovered a Rink Shack flood on March 21, 2011. It was caused when the switches on the rink furnace blew. The pipes and water heater lines froze creating leaks. We have \$1000.00 deductible on insurance and the estimate is for \$4000 minimum expense to repair. We have already received a \$2000 water bill.
 - **ACTION: Guy will contact the insurance company.**

MOTION: Steve Twigg moved that NGCL utilize insurance to cover costs of repairs to rink shack. Natalia Krawetz seconded. Motion carried.

8.4.1. Daytime Contact: David Van Meter

- The state of cleanliness of the hall was discussed as some problems have been noted. The executive recognize the need for a long term plan with regard to hall cleaning.
 - **ACTION: Steve and David Van Meter will discuss with Kai and Marie.**

8.4.2. Kitchen Keeper: Marg Pratley

- Marg continues to check and organize kitchen and reports all is in order.

8.5. Family & Adult Programs: Natalia Krawetz (CHAIR VACANT)

8.5.1. Natalia proposed that Adult and Family Program be split back into two standing committees.

- **ACTION: Natalia will advertise the Family Program Chair position in newsletter**

MOTION: Natalia Krawetz moved to split Adult and Family Programs into two standing committees. Agnes Brennan seconded. Motion carried.

8.5.2. Pub Night/Scrptivity: Natalia Krawetz

- We have bottle return refund of \$10 that will be used for Pub Night float.
- Scrptivity on April 30th has some minors attending who will leave at 4:00 p.m. There will be no consumption of alcohol until after 4:00 p.m.
- Marg and Rhonda have a few proposals for promoting pub night with “free drink” coupons and having more themes for pub nights such as Oktoberfest, etc.
- A CPR course is being considered and Executive was asked if we should offer a discount for members. This is considered a good idea that would also be an incentive for residents to purchase membership.
- The MacDonalds are no longer able to organize kids’ movie night and
 - **ACTION: Natalia will be advertising for a new coordinator for Kid’s Movie Night.**

8.5.3. Playschool/Playgroup Cara Roemmich - (see written report)

- 8.6. 45 Plus: Agnes Brennan – (see written report)
- 8.7. Hall Bookings: Pat Lencucha
- Pat has had lots of calls and emails regarding hall rentals. The current exec should keep keys and the security codes have all been logged. Pat is now the official contact for the alarm company. Pat reports we are missing 10 front door keys.
 - Pat attended the hall rental workshop put on by the EFCL.
 - Pat reports that all NGCL events listed on the agenda have now been booked.
- 8.8. Historian: Andrea Laurie
- Andrea has taken pictures at various events since the last meeting. Andrea also created the Honouree Certificates for the Volunteer Appreciation presentations as well as the slideshow. She has been working with Frank to put historical photos in the newsletter.
- 8.9. Membership: Catharina Fraser
- Catharina has now picked up the membership supplies for the fall membership drive.
- 8.10. Neighbourhood Security: Pearl Biggar
- Pearl had one call from Patio homes regarding tenant issues. A tenant asked NGCL to support complaints to Westcorp; Pearl referred the resident to Cst. Gagne.

9. SPECIAL COORDINATOR'S/PROJECT'S REPORTS

- 9.1. Garage Sale Status / Concession (Kay Wannamaker) – 30 of 40 tables have been booked
- 9.2. Garbage Fair Status (Margaret French) – being held on May 14th - Set up Friday night in conjunction with Pub Night

10. NEW BUSINESS

- 10.1. Fire Inspection overdue
- **ACTION: Steve Twigg will arrange for Fire Inspections as our last inspection report and sticker on panel is dated 2009**
- 10.2. Overhead Projector:
- **ACTION: Guy will clean projector; will look at possibility of installing a switch if cleaning does not alleviate problem**
- 10.3. Food Handling Permit Status – Permit in Kitchen outdated. City usually contacts NGCL for inspection.
- **ACTION: Marg Pratley will meet the inspector when he schedules inspection**
- 10.4. May 14 Pitch In – Annual Grounds Clean Up
- **ACTION: Steve will get this in the newsletter and look after the event**
- 10.5. Cordless Microphone Purchase: discussion deferred to September 2011 Executive meeting.
- **ACTION: Donna will put on September 20 Executive Meeting Agenda**
- 10.6. Heavy duty micro-shredder purchase: defer until May 2011 meeting
- **ACTION: Donna will put on May 17 Executive Meeting Agenda**
- 10.7. Coronation School Update – Evacuation Agreement letter updated, delivered to school and Pat and Cara were provided with copies
- 10.8. Care of Hall Garden – Natalia Krawetz – per Financial Request and arrangements will be made to advertise for gardeners to help
- **ACTION: Frank French to advertise for volunteers to help with hall gardens in newsletter**
- 10.9. Commemorative Bench Plaque for Jo Tayler. The family has requested that a plaque be purchased to add Jo Tayler's name to the bench commemorating her husband. NGCL are in agreement with this proposal under the condition the family pay for the plaque.
- **ACTION: Natalia Krawetz will follow up on information and pricing with Jennifer Finnegan, CRC and will advise family**
- 10.10. Marg Bowler would like to use NGCL name to book a group event. The executive saw no issues.

11. ADJOURNMENT

Guy Sopiwynek moved the meeting be adjourned at 9:05 p.m.

NEXT MEETING: Tuesday, May 17, 2011 7:00 p.m.

President's Report**Report of Edmonton Federation of Community Leagues Annual General Meeting (April 4, 2011)**

Attended by David Van Meter, NGCL President and Natalia Krawetz, NGCL 2nd Vice President

ITEMS FOR INTEREST AND ACTION

April 27: Swim Time Allocation Meeting (Strathcona Community League, 10139 - 87 Avenue; doors open @ 6:30, meeting @ 7:00 p.m.) - to discuss three models for fair and equitable distribution of swim times. ACTION: **GUY SOPIWNYK will attend**

Options for consideration:

1. Status Quo: Existing program (cost of a weekly rental is hared among participating leagues)
2. Community League Wellness Program: Introduced 4 years ago in collaboration with EFCL. Provides annual and multi-admission membership discounts for all current members of an Edmonton community league who present their valid membership card to our admission staff. Program is easy to administer required no effort or resources on behalf of the leagues. Particularly useful for leagues with extremely limited budgets.
3. Unified Community League Access Program (New this Year). Builds on support secured for the TCRC Community Swim pilot Leagues could choose from a selection of public swim times throughout the week. The process of confirming which leagues are participating in each of the swims would be led by EFCL with support for the City. The costs of the rentals would depend on the number of leagues participating in each access time.

TCRC stands for Terwillegar Community Recreation Centre Pilot Program: A 16-week pilot program from 2:00 to 4:00 p.m. Sundays (Feb. 27 to June 25) whereby the community swim coincides with regularly scheduled public swim. Rental provides members of 10 participating leagues with fee access to the entire facility (not just the aquatic centre). Given this is not an exclusive rental, the rental rate to the leagues has been discounted by 25%. Program is very popular. There are a few challenges and EFCL is working with the local area council and City to resolve them.

April 28: Hall Rental Workshop (Queen Mary Park Community League, 10844 - 117 St., doors open @ 6:30, starts @ 7:00 p.m.) - **Pat LENCUCHA** is aware of this.

May 4: Website Workshop (Glenora Community League (10426 - 136 St., doors open @ 6:30, workshop @ 7:00 p.m.). FOR CONSIDERATION/ACTION: **DONNA JACKSON, FRANK FRENCH.**

Based on a website commissioned by Glenora Citty League. Templated program can be made available to other leagues (for \$12,000 with some discounts available for early sign-on, etc. - Yes, that is what Donna has done for us for much less!). Apparently very easy to use and uses programs that are not proprietary so no league is bound to retain the consultants for long-term maintenance/upgrades. Some features: Newsletter Express (templates for a community newsletter that can be exported to pdf files for hard copy). Members postings (want ads, announcements). Program registration can be done on-line, using PayPal. Ditto Memberships. Mini Sites for specific programs, events and/or teams. Photo Gallery. Hall Bookings (availability & booking requests).

NOTE: Various components can be kept confidential.

May 10: Mature Neighbourhood Sustainability Workshop (Alberta Avenue Community League, 9210 - 118 Ave. doors open @ 6:30, workshop @ 7:00 p.m.) FOR CONSIDERATION/ACTION: **SUZANNE MCAFEE/PLANNING & TRANSPORTATION CTTE**

May 17: Tripartite License Agreement Special Meeting - NATALIA KRAWETZ to attend (note it is same night as out Exec Ctte meeting)

June 3 -5: Next Gen Community Challenge

www.ecc.edmontonnextgen.ca

Aimed at interesting those 18 to 40 years of age, but open to all ages. Started last year and won by Sherbrooke Community League (\$15,000). This year the prizes are \$5,000; # and #2,000. This year the event is one weekend rather than one month. Includes a photo scavenger hunt, track and field day, mystery challenge and can-it challenge. **DONNA PLEASE PUT ON NEXT AGENDA FOR INFORMATION/CONSIDERATION** (and no, this doesn't mean we should necessarily participate)

July 16 - 17: EFCL Casino. , Baccarat Casino (19128 - 104 Ave.). Volunteers wanted. Anyone interested should contact EFCL directly.

August/September: Community Day Planning

FOR CONSIDERATION/ACTION: **DONNA JACKSON, FRANK FRENCH, ELIZABETH TURNER, CATHARINA FRASER**

Plan to take advantage of same-day- synergy by all leagues holding an same-themed event. Newspaper feature will include a section on the Benefits of League Membership. There will also be other special features and a chance to showcase Us if we wish. Media feed will be via mobile moving teams rather than one or two leagues having a someone stationed there.

August 30: Deadline for Community League Day Newsletter. The EFCL will be taking out a 12 page spread for the Edmonton Examiner to highlight the numerous Community Day events that individual Leagues will be holding. If we want to be included there is a registration form to be completed ASAP. Details: efcl.org/news/September17

September 7: City-wide distribution of said Newsletter

September 17: Community League Day

NOTE: Event registration (for advertising on EFCL website, along with city-wide newspaper) starts now. form?

October 4: EFCL Regular General Meeting. Dinner @ 6:30, meeting 6:30 - 9:30 p.m.) (Glenora Community League - tentative)

October 28: Living Local Conference - to discuss barriers. More info to come from EFCL.

Late November: Community League Showcase. A volunteer recognition event highlighting key projects of various leagues. Further info to come BUT we should start thinking about what we might like to feature.

OTHER ITEMS OF INTEREST

Child-Friendly Multi-Unit Housing Guidelines (and accompanying survey): Planning & Transportation Ctte. FOR CONSIDERATION/ACTION: SUZANNE MCAFFEE/ PLANING & TRANSPORTATION CTTE Suzanne let me know if you'd like Natalia to leave this in your ngcl mailbox or would prefer to pick it up at her home.

Re/Max Community Programs (Spring/Summer 2011): Making the following available to interested communities: BBQ Kit: 250 plates, cups, napkins, forks and knives. FOR CONSIDERATION/ACTION: MELISSA STEINKE, GUY SOPIWYNYK, NELSON KIBANDA please note. Because Natalia is attending the May 17 EFCL meeting, she'll be receiving such a package for the league. You can use it for the upcoming BBQ/Soccer Wind Up. NATALIA KRAWETZ will apply for the free use of the Remax offer for : tethered balloon rides (first choice) or a bouncing castle (second choice). Online request form available starting April 10th at www.rosetownproductions.ca/community

EFCL Resource Guide: Now on-line on their website. Full of good info! The older hard copy is now outdate - so DONNA, something else for the recycle bin.

EFCL Decision: To use a same-day-event strategy (meaning that various leagues around the city do something on that theme on the same day) but this time applied to a coordinated winter festival event to bring neighbours together. "All leagues use their best effort to host a rink and carnival activity on the Family Day weekend in February 2012." DONNA, PLEASE PUT ON AGENDA AS ITEM FOR DEFERRED DISCUSSION (meaning not to take up at the next meeting but possibly in September or so. First things first: Let's get a Family Activities Chair.)

And you thought that all we did is eat dinner (which, by the way was yummy at a very fancy community league hall that has a restaurant and lounge because it is twinned with a golf club)!

2nd Vice President Report

Response to AI Bowler dated March 03 2011 as submitted by Natalia Krawetz

I am taking the unusual measure of providing you with a printed copy of an e-mail about our recent conversation. It responds to all the questions you asked me. And this way, all the Executive Committee members who have provided me with information will know that I have contacted you. And everyone on Executive Committee will be informed.

The need to change the lights in the hall: Steve Twigg wrote that the lights in the hall that are out, are in need of new ballasts. He is waiting the arrival of a new ladder in order to change them.

The whereabouts of long-A-frame ladder: Guy Sopiwnyk is looking into getting a new 12-foot step-style ladder for us (and it is in our budget for this year). He urges you NOT to use the ladder at the hall, as someone has mis-used it and it no longer works properly.

The dollies: Thank you for letting me know that the Table Dollies have been repaired and numbered. I have let Donna Jackson know so it can be recorded in our next Exec. Ctte. minutes.

Hinge-pole light standards by the rink: Guy Sopiwnyk will be leading our work on the rink area this year. At present, he is not sure IF the light standards will remain. BUT he will keep your concerns (about their value) in mind.

Rotating the order of Standing Committees on the Exec. Ctte. Agenda each time: Donna Jackson took your advice and has put it into effect, beginning with our next meeting.

Short coffee break at Exec Ctte meetings to allow informal networking: I have passed this on to David Van Meter for consideration.

Many thanks for your work with the dollies and for your suggestions.

2nd Vice President Report

Draft Tripartite Agreement Information Meeting – March 23, 2011 at Rosedale Community League

Attended by Natalia Krawetz and Donna Jackson

The Agreement

This is the three-way agreement between The City of Edmonton, The Edmonton Federation of Community Leagues (EFCL) and each individual community league. It describes how we can use the land on which our facilities rest (for which we pay the City \$1.00 per year) and what we can do with and through our facilities. It is up for renewal.

Meeting Date: 2011-04-19 7:00 p.m.

If you would like to read the Agreement, go to www.efcl.org and download it. Thankfully, it is divided into two columns (old agreement on the left and new on the right). Changes (additions or deletions) are highlighted in colour, making it easier to follow. *Donna Jackson and I have read it and have found nothing with which to argue.*

Timeline

March 14: draft sent to Leagues

March 23: Information meeting for comments

April 4: EFCL AGM – Final date for comments (*David Van Meter and Natalia Krawetz to attend*)

April 17 (or so): Final draft sent to Leagues

May 17: Special Meeting of EFCL to vote on whether or not EFCL should accept the agreement. Majority of quorum (20% of members) will rule.

Our attendance is essential even though it is the night of our Executive Meeting. We will need to appoint a representative at the next Executive Meeting to vote on our behalf as proxies are not accepted. RSVP required.

Summer(?): Agreement available for signature by each League individually (with attachments relating to specific property boundaries).

Key Features

- Longer lease period: 10 years
- Linked to a new financial strategy. Once we sign the lease we will get a 40% increase in our operating grant and access to a \$1.5 million/year infrastructure grant for capital projects (said to increase to \$3 million next year). No signing, no money.
- Clearer language, hopefully more easily understood.
- Simplified in terms of what permissions are required of whom for specific activities, especially reducing role of EFCL (Article 40; also Articles 8, 14, 33)
- Protects League independence (Articles 9, 49, & 44)
- Allows for storage of limited amounts of gas and propane on the property for maintenance needs (previously prohibited) (Article 25).

The Information Session

The benefit of attending the information session is exposure to the diversity of League experience. Some Leagues have been sued, one imploded (and the EFCL had to take over its operation for several months), some have longstanding disputes with the City. Comments reflect this. And show how unique each League is. The full range of comments is posted on www.efcl.org, just click on the left side under the appropriate heading.

Perhaps the comment of greatest interest to us deals with the definition of commercial activity (re-rental of our hall). Opinion is diverse. I finally learned the reasoning behind this. It stems from two factors: 1) the land is designated Parkland donated by developers in order to build subdivisions. They don't want it used by the private sector, since they gave it to the City as a 'required gift' for educational and recreational purposes. 2) Alberta's Municipal Act designates facilities such as ours as tax-exempt; but if a certain type or a certain amount (opinion ranges here) is engaged in, then we can lose our tax-exempt status. Hopefully the Tripartite Team will clarify this for us all.

2nd Vice President Report

Report on Communities Connect 3 March 24, 2011 Salvation Army Castledowns Church

Attended by Natalia Krawetz

As the name implies, this is the third in a series of initiatives by the City's Department of Recreation to enable League Executive to network, based on Jim Dier's philosophy of community engagement <http://home.comcast.net/~jimdiars/bio.html>

Presentations

Neighbourhood Engagement Initiatives

- Belmead Community Garden – involving two schools and the League in growing plants in earth boxes, letting them mature in the rink area and harvesting the proceeds into soup for a community event.
- Laurier Heights Neighbourhood Engagement Plan involving 3 Leagues in developing a walkable Edmonton map; repurposing a fenced-in lot that has been empty to 20 years into a place where people can meet; and developing the Yorath estate into a community coffee house and river park centre.
- Sherbrooke Community League developed several new programs based on volunteer desires: village gardeners, park development, empowering neighbours, partnerships, generations and an art group.

Fundraising – great notes and boring presentation. Notes to be filed in Grants Folder.

Team building exercise for participants.

All in all a fun event, offering the chance to meet others in the same boat. *I learned that North Glenora is envied for its website, adored for its Handbook which at least one League (Baturyn) has taken for use re-hall rental policies, seating plans and the like (with the encouragement of the CRC) and lauded for its Greeting Cards program.*

Besides, I 'won' several prizes which will be gifts at the Volunteer Appreciation Dinner – plus an arrangement of live flowers!

Treasurer Report**Treasurer's Report – April 19, 2011 Submitted by Ryan Young****Treasurer's Activities and Notes:**

From	Description	Action	Status	Update date
Mar 15 Exec	Insurance Notice Received	Ryan to review - arrange for payment- Due in June	-	Notice not yet received. Letter that was received in March was a survey.
Mar 15 Exec	GAIN course - mandatory	Register	Completed	April 6th
Mar 15 Exec	Casino Proceeds Notice	Report amounts at Executive April Mtg	Pending	Casino Audit Notice was received in late March. It is due May 31 st . Ryan will work on it during early May.
Mar 08 AGM	Financial Reports	Prep Books for 2010 Accounting Review Report – Jestin, Gibson & Ollis – Status of 2010 Revenue Canada Return	Pending	Several Adjustments still in process To be completed after report from accounting.

Bank Account Balances (April 19, 2011)

Royal Bank Casino	77,238.39
TD Casino	11,581.64
TD Chequing	91,436.71

Financials – see next page

	Jan 1 - Apr 15, 11	Jan 1 - Apr 15, 10	2011 Budget
Ordinary Income/Expense			
Income			
Adult Activity Income	821.63	0.00	300
Advertising News Letter Income	1,247.80	1,916.20	3,600
Casino Income	72,070.24	0.00	36,000
Donations income	2,123.15	250.00	
Family Activity income	0.00	805.00	2,050
Garbage/Garage Sale Income	174.53	0.00	600
Hall Rental			
Hall Rental Damage Deposits	0.00	0.00	
Hall Rental Paid	6,235.00	8,125.00	13,000.00
Total Hall Rental	6,235.00	8,125.00	
Interest	19.91	0.00	300
Membership Income	580.00	85.00	6,500
Playschool income			
Playschool Fundraising Fees	0.00	150.00	
Playschool income - Other	3,045.00	6,877.61	14,940.00
Total Playschool income	3,045.00	7,027.61	
Soccer Income	3,155.00	0.00	3,600.00
Total Income	89,472.26	18,208.81	
Expense			
45 Plus Activities	7.35	0.00	430
Accounting Fees	0.00	-2,850.00	
Admin - Bank Charges	105.33	67.59	450
Admin - Insurance	0.00	1,753.00	3,700
Admin - Licenses/Fees	481.25	68.00	590
Admin - Meeting Expenses	713.59	39.68	125
Admin - Office Supplies	422.20	23.29	750
Adult Activity Expense	1,768.75	0.00	300
Advertising Newsletter Expense	2,514.91	1,023.67	8,280
Appreciation Dinner Expense	0.00	375.80	2,000
Children's Program Expense	512.28	0.00	
Family Activity Expenses	840.00	194.32	3,430
Grounds-Equipment Repairs/Upgrd	584.51	384.26	31,536
Grounds-Gas	441.96	791.07	2000
Grounds-Power	441.79	749.55	2798
Hall-equipment repairs/upgrades	1,258.14	265.00	2500
Hall - Gas	747.22	1,375.04	3073
Hall - General Supplies	62.98	0.00	200
Hall - Janitorial	2,868.88	2,497.07	12000
Hall - Power	920.93	766.27	4190
Hall - security	92.20	138.30	800
Hall - Telephone	218.56	245.37	1000
Historian expense	73.01	0.00	200
	Jan 1 - Apr 15, 11	Jan 1 - Apr 15, 10	2012 Budget
Ordinary Income/Expense			
Income			
Adult Activity Income	164.09	4,156.32	2,753.36
Advertising News Letter Income	-1,773.04	4,683.81	2,624.74
Casino Income	-3,710.18	5,211.30	2,496.11
Donations income	-5,647.31	5,738.78	2,367.49

PUBLICITY**North Glenora News Report – submitted by Frank French, Newsletter Editor**

I apologize for not being able to attend this month's meeting, I received a request to attend the AGM of another Society and I feel an AGM trumps a regular monthly meeting. Their normal meetings are on a Wednesday so this conflict is likely to be once a year.

The transition from Rita to myself has been going fairly well. She's been able to answer most of my questions though I hope I haven't been pestering her. I'm sure things will drop through the cracks but expect to be up to speed by the second issue. As we both use Macs we've been able to use a lot of the previous information however, we use different applications so there are some major changes to the newsletter. In part, it's my NAIT training kicking in.

I've sent out the notices to our advertisers and have heard back from some though not all. It does appear that ads run month to month so if we don't hear back it might be a thinner newsletter. I will check with the office about the advertisers, and I will send out a reminder later this week. I also hope to contact the sitter list and see if any of them are still available and want to continue to run their names.

We would like to have more local content but that means we need people to step forward to write a paragraph or so on events happening in the neighbourhood. Don't need more than that as we'll be working with Andrea to include more event photos and also some historical ones as we have on this month's Front Cover. The League Logo and info is on page two (attached). That concludes my report

PS if there's any information from the meeting for the Newsletter, I'd ask one of my neighbours to drop it on their way by from the meeting. Thanks very much.

PLAYSCHOOL and INDOOR PLAYGROUND**Report on Playschool and Indoor Playground** submitted by Cara Roemmich and Natalia Krawetz April 17 2011**Playschool**

The current year is coming to a close with a field trip to the Art Gallery of Alberta scheduled this week, a bicycle safety day planned for May, and year-end celebrations in June. Danielle will also take the four-year-olds to coronation School for a kindergarten orientation.

We are so grateful for Coronation School's support, especially for this past year. We would like to be even more closely connected with the elementary school and, at the school's prompting, have plans to invite the principal and kindergarten teacher to some of our parent meetings next year.

At our final parent meeting this year, we met with parents of students who are registered for the 2011/2012 school year. We are excited that we already have seven students registered. We also elected our new parent executive for the 2011/2012 school year. Cassy Chau will be our new president; Sherri Marienhoff will be vice-president; Sarah Pollard will be treasurer; Jen Hamel will be registrar; and I will take the secretary position. Four of our executive are returning parents, so we anticipate a strong year ahead. I will forward their contact information at the close of this school year.

Finally, we will be attending the Woodcroft Library's Community Fair on May 4th in hopes of bringing in more students. If you are aware of any families interested in playschool for their children, please don't hesitate to let them know of our school. Prospective students need to be three years old by February 28, 2012, and toilet trained. We will be taking registrations right up to September.

Indoor Playground

We are going strong at Indoor Playground. In fact, on the first Monday of April we had seventeen children attend, with a good mix of new and returning faces. As always, the new faces seem to come from all over, this month even as far as Ottewell.

As a matter of note, two of our indoor playground children will be attending the playschool this year, and two other parents have indicated their interest in the school.

We will wrap up the Indoor Playground in May, depending on the weather. If it is generally nice out – here's hoping! – we will close our doors and turn our attention to the outdoor playgrounds. If it stays cool out, we'll keep the Indoor Playground running, but no longer than the school year (last week of June).

We will be attending the Woodcroft Library's Community Fair as well. I'm attaching their poster for printing and posting at the hall, if at all possible.

Neither the playschool or Indoor Playground have any concerns to bring to the Community League, but we do want to express our sincere thanks for the use of the Community Hall and for the League's support this past year. I believe these activities are vital to the health and growth of the families in our community.

45 PLUS**45 Programs**

March 25 th	Raq-a-Belly Dancers – Attendance = 19
April 29 th	Pot Luck Supper. Entertainment by the "Noteables"
May 7 th	3 Garage Sales Tables

2011 Close Out Report

The NGCL Annual Volunteer Appreciation Dinner of April 16, 2011

SUMMARY & RECOMMENDATIONS**Timing**

Start planning in January: Timeline was too tight (less than 5 weeks) thus putting more onus on Coordinator to pick up the pieces. Requires some 110+ hours for the coordinating team (Natty 90; Donna 19; + David) which is easier to do, if it is spread out. Start in January, as originally recommended. Also have a team in place that is in effect regardless of the transition of positions at the AGM.

Bar & Beverages

No punch was served. Water, pop (via the bar) and decaf tea were available. Continue offering these choices.

Name	April 15 start	VAD April 16 start	VAD End
Kokanee	10	9	3
Light beer	18	18	17
Asst. Coolers	10	10	6
Smirnoff Ice	18	15	13
Soda Pop	90	92	60
Ryan's Crème	1	1	0
Hidden Canyon Red	5	5	?
Edelweiss Beer	0	0	0
New Grist Beer	2	2	0
Full Moon Pale Ale	0	0	0
Aprikat Beer	12	6	0
Chocolate Stout	0	0	0
Shamrock Beer	0	0	0
Chinese New Beer	0	0	0
MoJo A'Peel Beer	0	0	0
India Pale Ale	0	0	0
Rickards	38	33	17
Hidden Canyon White	5	5	?
Yellow Tail Shiraz	5	5	0
Canadian	8	8	7
Cranberry & Lime	8	8	6
Blueberry & Lemonade	8	8	6
Mike's Light	12	11	9
Corona	24	22	9
Smirnoff Caesar	20	16	16

Pub Night sales \$69.00

VAD Sales` \$347.00

Adopt idea of rolling inventory into subsequent pub nights to absorb any cost/inventory over-run without stressing volunteers. Works well if there is continuity of volunteer coordinators in these two areas.

Feed bar servers quickly so they can re-start the bar.

Bring container (big bin) for empties rather than using a (leaky) bag.

Food

Caterer: Eric Sly (434-5682). Menu: buns and butter, pickles, cucumbers, cole slaw, Caesar salad, kernel corn, carrots, perogies, roasted potatoes, ham, roast beef with gravy; assorted fruits and squares. Tea and coffee provided. No decaf option. Cost: \$12.00 a plate (napkins included). Some people thought the food was fine; others thought it was poor (esp. meat). Concern about meat was voiced last year but it was difficult to discern if this was due to quality or to lengthy delay in service due to health emergency. Special diet request met by buying additional foods at store (decaf tea, chicken) as caterer did not wish to.

Notify caterer of concerns with meat quality.

Consider caterer alternatives as same menu has been in force for four years and current caterer is reluctant to implement change.

Consider offering a high protein, vegetarian alternative as well.

Facility

10x2 tables using Operations Handbook facility plan. Chocolate eggs as table centres then draw prizes.

Foyer was filthy and required special clean up in advance. Bring to Exec Cttee attention.

Retain new set up schedule: tables & chairs the night before (pub night); table setting and decorations the morning of.

Disposables: One volunteer requested consideration of biodegradable disposables at further events. Under consideration, as is the possibility of using non-disposables with a clean up crew.

Timing of Clean Up: Consider clean up on Sunday so people are encouraged to stay later. At the first sign of clean up, people feel they should leave. Requires someone to stay and ensure proper lock up, as well as day-after clean up crew. Would have to book hall off from early Friday evening to Sunday afternoon and sequence appropriately with janitorial services.

Since many people rush to help clean up, provide labeled bins to handle various items (e.g., tablecloths, programs, decorations, etc.)

Provide for table cloth washing and tracking.

Gifts

Use other flowers as they were too heavy for the clothing worn. Suggest carnations for men and rose (or carnation)-on-stem for women and/or wrist corsages.

Hospitality

214 invitees & guests

101 affirmative responses

8 no shows

93 attendees

100 plates ordered from caterer

Follow up on slow responders IF able to. (Elizabeth Turner offered to help with this.)

Retain confirmation system for all e-mail and voice mail acceptances.

Don't use clip on name badges (they kept falling off).

Program

Overall: Received compliments on content (esp. AED presentation and how it was handled), promptness and overall length. Retain promptness and length.

Announce the program/draws with the invitation – because some people left early; unsure if leaving was because they were unaware that a program was included.

Retain new buffet line-up format (precedence to tables at which honourees are seated), but also ensure bar servers get dinner quickly as they need to re-open the bar. Idea of giving chocolates (or munchies) to last tables ensures patience; ditto game or survey to complete.

Retain ecumenical grace.

Mount microphone on a stand, as speakers had difficulty holding it and their speaking notes.

Integrate fan into projector as current system is crazy-making.

Program Materials: List all the programs NGCL puts on so volunteers are aware of their successes. OR make posters for each program and list ALL volunteers who participated; mount on walls.

General Tribute didn't work well – too few participants acknowledged themselves or rose in time to be acknowledged. Options? Show of hands, or indication by waving a flag or coloured ribbon on a stick, or using a whistle or kazoo – anything that is participatory and fun.

Honourees largely restricted to outgoing Executive Committee members, yet there are others who have provided outstanding service. Consider more categories of recognition (e.g., Above and Beyond the Call of Duty, Long-time Service, Innovation) with certificates and a modest gift (e.g., flower on a stem). Also consider featuring one program (its development and accomplishments over time). Look for ongoing opportunities in the newsletter.

Tributes: Retain prepared speeches with human interest details.

Show recognition certificate on slide at the time of the individual presentation so people can see it.

Entertainment: Retain participatory element (both individual and table-as-a-whole). Also retain prizes (and possibility of spreading the winning). Liked idea of being able to choose what you could win.

If having a general draw, use tickets rather than names to avoid selecting someone who is not present.

Swag: Consider more individual swag? (Centrepieces as surprise draw were well-received.)

WHO DID WHAT

Function	Volunteers
Coordination	Natalia Krawetz with David Van Meter & Donna Jackson
Bar & Beverage	Rhonda & Dan Van Heyst; Marg & Frank French Water: David Beckman
Catering	Catering contact: David Van Meter Requests: Pearl Biggar
Gifts	Gifts & Flowers: Pearl Biggar Thank You Cards: Natalia Krawetz Certificate Prep: Andrea Laurie
Hospitality	Invit'n List: Exec Cttee, Natalia Krawetz & Donna Jackson RSVP Contacts: Natalia Krawetz, Agnes Brennan Greeters: David Beckman, Agnes Brennan, Elizabeth Turner
Facility	Plan: Natalia Krawetz Set Up & Take Down: C-Anne Robertson, Bill MacDonald, Frank French, Nelson Kibanda, Pearl Biggar (take down only) Decorating/Table Setting Natalia Krawetz, Marg Bowler, Marge Lilley, Eunice Minkler, Marg Pratley Tablecloth Washing: Marg Pratley, Jean Chernish, Natalia Krawetz
Print Materials	Print Prep: Donna Jackson Invit'n Delivery: Catharina Fraser, Rhonda Van Heyst, Margaret French, Andrea Laurie, Marg Pratley Newsletter ad: Natalia Krawetz
Program Development (see Program)	Natalia Krawetz (incl. speechwriter, draws & prizes, programs, bookmarks, brochure) Grace: Daniel Van Heyst Sound System: Guy Sopiwnyk Slide Tribute: Andrea Laurie AED Special Presentation: Rhonda Van Heyst Photographs: Andrea Laurie

EXPENSES

Catering	1310.00
Bar & Beverage ¹	0.00
Misc. Food & Beverage ²	37.24
Gifts ³	183.89
Prizes ⁴	165.67
Print materials	54.10
Decoration	5.64
TOTAL	\$1756.54

1. Bar sales: \$347.00. Bartenders are using a rolling inventory method meaning that stock and monies from Pub Nights before and after VAD are integrated with VAD Bar – all part of their overall NGCL responsibility. Therefore accounting of bar services will be combined as part of Pub Night report.

2. Ice, water glasses, decaf tea, milk for decaf tea, & chicken

3. Gift certificates, flowers, & poem

4. Approximately \$135.00 worth in donations in addition

INFORMATION ITEMS OF POSSIBLE INTEREST

If you would like a copy of a particular item, let Natalia know by no later than the next Executive Meeting (April 19, 2011).

Unstarred materials are from the Communities Connect Meeting of a previous year.

* = from Communities Connect 3 held in March 2011. ** = past NGCL-generated items.

ITEM	DISPOSITION
<p>EXECUTIVE COMMITTEE STANDARDS</p> <ul style="list-style-type: none"> • Standards of Performance for Board Members • Legal Implications for Board Members • Liability Checklist • Governance Issues 	<p><i>Donna Jackson/Natalia Krawetz for revisions of Orientation Package and Operations Handbook</i></p> <p>General Admin File: NGCL – General Information</p>
<p>EXECUTIVE COMMITTEE: FINANCIAL REQUIREMENTS</p>	<p><i>Donna Jackson/Natalia Krawetz for revisions of Orientation Package and Operations Handbook</i></p> <p>General Admin File: NGCL – General Information</p>
<p>EXECUTIVE COMMITTEE – FINANCIAL RESPONSIBILITIES</p> <ul style="list-style-type: none"> • Governance: Finance & Fundraising 	<p><i>Donna Jackson/Natalia Krawetz for revisions of Orientation Package and Operations Handbook</i></p> <p>General Admin File: NGCL – General Information</p>
<p>GRANTS & FUNDRAISING</p> <ul style="list-style-type: none"> • Writing Applications for Funding Participant Handouts • Creating a Fundraising Plan* • Grants Available – 2011* 	<p>General Admin File: Grant Information</p> <p>Grants Available – 2011: – copies to Adult Activities & Family Activities Chairs</p>
<p>HALL RENTAL</p> <ul style="list-style-type: none"> • Sample Facility Rental Agreement • User Group Insurance (3rd Party Liability) • Hall Rental Tips 	<p>To Pat Lencucha for info./inclusion in Hall Rentals Handbook</p>
<p>MANAGING MEETINGS</p> <ul style="list-style-type: none"> • Parliamentary Motions Guide • Effective Organizations Call for Effective Chairs • Holding Effective Meetings • Meetings That Work • Managing Meetings 	<p><i>Donna Jackson/Natalia Krawetz for revisions of Orientation Package and Operations Handbook</i></p> <p>General Admin File: NGCL – General Information</p>
<p>MEMBERSHIP</p> <ul style="list-style-type: none"> • Community Membership Recruitment and Retainment • Where, Oh? Where did our Membership Go? • Results of 2008 NGCL Survey** 	<p>To Catharina Fraser for info./inclusion in Membership Handbook</p>
<p>VOLUNTEERING</p> <ul style="list-style-type: none"> • Volunteer Recruitment • Volunteer Role Design 	<p>To Family Activities Handbook/Chair; Adult Activities Chair</p>
<ul style="list-style-type: none"> • Youth Volunteer Recruitment • How to Help Youth Succeed at Volunteering 	<p>To Family Activities Handbook/Chair</p>
<ul style="list-style-type: none"> • Recruiting Older Adult & Senior Volunteers 	<p>To 45+ President</p>
<ul style="list-style-type: none"> • Volunteer Recognition: Matching Motivations to Rewards • How to Recognize Volunteers in Your Organization 	<p>To Family Activities Handbook/Chair; Adult Activities Chair</p>
<ul style="list-style-type: none"> • Who Are Alberta’s Volunteers • Types of Volunteers • Results of 2007 NGCL Volunteering Survey** 	<p>To Family Activities Handbook/Chair</p>
<p>WORKER STATUS: EMPLOYEES VERSUS CONTRACTORS</p>	<p>General Admin File: WCB</p>