




North Glenora Community League  
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## SIGN-OFF

Minutes for Executive Meeting held on October 18, 2011

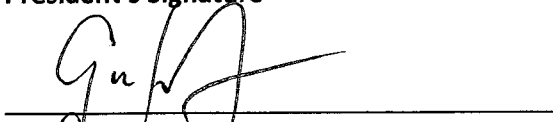
### Secretary's Signature

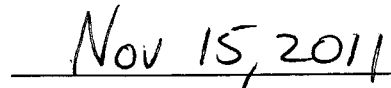
  
\_\_\_\_\_  
Donna Jackson, Secretary

The signature of the secretary indicates the meeting was held and the votes by the board occurred as recorded in the minutes.

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### President's Signature

  
\_\_\_\_\_  
David Van Meter, President

  
\_\_\_\_\_  
Date

Guy Spornyk. for David V.

The signature of the president indicates the minutes of the meeting were approved by the board on the date indicated.

- 1. CALL TO ORDER.** Establish Quorum (8) for any Motions required
- 2. APPROVAL OF THE AGENDA**
- 3. APPROVAL OF THE PREVIOUS MINUTES**
- 4. FINANCIAL REQUESTS**
  - 4.1. Email Motion - \$1,575.00 fees for Grant MacEwan one year Sunday swim contract
  - 4.2. Flowers for Al Bowler (Natalia Krawetz)
- 5. BUSINESS ARISING FROM THE MINUTES**
  - 5.1. Tri-partite Agreement Status
  - 5.2. Vacant Positions – Family, Hall Bookings, Sports
- 6. CORRESPONDENCE/ANNOUNCEMENTS**
- 7. REPORTS**
  - 7.1. President **David Van Meter**
  - 7.2. Past President **Jim Bohun**
  - 7.3. 1<sup>st</sup> Vice-President **Guy Sopiwnyk**
  - 7.4. 2<sup>nd</sup> Vice-President **Natalia Krawetz**
  - 7.5. Secretary **Donna Jackson**
    - 7.5.1. Require minute taker for November 15<sup>th</sup> Executive meeting as Donna will be on vacation – back November 21st.
    - 7.5.2. Cards **Agnes Brennan**
  - 7.6. Treasurer **Ryan Young**
    - 7.6.1. 2012 BUDGET Direction/Deadlines
    - 7.6.2. Grants **Melissa Logan**
  - 7.7. CRC **Jennifer Finnigan**
- 8. STANDING COMMITTEE REPORTS**
  - 8.1. 45 Plus **Agnes Brennan**
  - 8.2. Hall Bookings **Pat Lenchuka - regrets**
  - 8.3. Historian **Andrea Laurie**
  - 8.4. Membership **Catharina Fraser - regrets**
  - 8.5. Neighbourhood Security **Pearl Biggar**
  - 8.6. Planning & Transportation **Suzanne McAfee**
  - 8.7. Publicity **Frank French**
  - 8.8. Sports **Nelson Kibanda**
  - 8.9. Buildings & Grounds **Steve Twigg**
    - 8.9.1. Kitchen Keeper **Marg Pratley**
  - 8.10. Adult Programs **Rhonda Van Heyst / Margaret French**
  - 8.11. Family Programs **Vacant**
- 9. SPECIAL COORDINATOR & PROJECT REPORTS**
- 10. NEW BUSINESS**
  - 10.1. Hall Bookings (Natalia Krawetz)
  - 10.2. Neighbourhood Traffic Concerns: 135 Street & 111 Avenue, Crossing Light - Groat Road at 109 Street
  - 10.3. Memorial Tributes (Natalia Krawetz)
  - 10.4. NGCL 60<sup>th</sup> Anniversary 2013 (Elizabeth Turner/Natalia Krawetz)
  - 10.5. School Enrolment Study (added by Ryan Young)
- 11. ADJOURNMENT**

Meeting Date	Description	Action - David Van Meter	Status	Update date	Completion
April 19 Exec	Hall Cleaning	Meeting with caretakers.	Pending	Sep 20 2011	
May 17 Exec	Playschool	Waiting for an opportunity to present the upgraded lighting suggestion as a viable alternative for Playschool fundraiser proceeds	Pending	Sep 20 2011	
Jun 21 Exec	Sage Snowbusters	Follow up on program and see if area schools are interested in participating for Service Credits once school starts	Pending	Sep 20 2011	
Aug 16 Exec	2009 Revenue Canada	Filed an appeal to reverse the \$2500.00 late filing fee for 2009 Revenue Canada return. Nothing received back to date.	Pending	Sep 20 2011	
Aug 16 Exec	Rink Shack Flood	Coordinate finalization of claim with Steve and Guy – check EPCOR invoices for new Water Meter - there may be a charge	Pending	Sep 20 2011	

Meeting Date	Description	Action - Guy Sopiwnyk	Status	Update date	Completion
April 19 Exec	Rink Shack Flood	David Van Meter, Steve Twigg and Guy Sopiwnyk to finalize the claim for Rink Shack Flood	Pending	Sep 20 2011	
Sep 20 Exec	Adult Cabinet Lock	Guy will assist with the lock on the Adult Activities cabinet in the office	Pending	Sep 20 2011	
Sep 20 Exec	Projector	Guy will check out the projector / laptop hook-up. The connections may be incorrect on the back of the projector	Pending	Sep 20 2011	
Sep 20 Exec	Rink Rehab	Guy will coordinate a meeting and volunteers as required	Pending	Sep 20 2011	

Meeting Date	Description	Action - Natalia Krawetz	Status	Update date	Completion
Ongoing	Family Chair Recruitment	Volunteer recruitment for Family Chair on going again – Turkey Supper cancelled	Ongoing	Oct 17 2011	
Sep 20 Exec	First Aid Kits	Replenished First Aid Kits in Foyer and Kitchen with practical supplies and reviewing contents with health care practitioners	Pending	Oct 16 2011	
Sep 20 Exec	Scanner	Donate to the Re-Use Center / Garage Sale	Completed	Sep 20 2011	Oct 1 2011

Meeting Date	Description	Action - Donna Jackson	Status	Update date	Completion
Sep 20 2011	Kitchen Grill	Assist with proper seasoning of grill as required – dropped off oil / instructions for Garage Sale -	Pending	Sep 20 2011	Sep 30 2011
May 17 Exec	Ops Manual Updates - Policies	EPS Agent Status Form, AGLC Web Account info, UPDATE BYLAWS, Tax Exemption, Societies Certificate, Revenue Canada annual update of contact information, Tripartite agreement terms Section C, Kitchen Keeper cleaning recommendations	Pending	Sep 21 2011	
Jun 21 Exec Exec Calendar	BYLAW CHANGE Prep for Mar 2012	Add dissolution clause per requirements of GAIN Casino licence – added to AGM Agenda for 2012. - Investigate past Year's minutes for any decision affecting bylaws	Pending	Sep 21 2011	

Meeting Date	Description	Action – Agnes Brennan	Status	Update date	Completion
Sep 20 2011	Greeting Card	MacDonald birth of baby boy (Fletcher)	Pending	Sep 20 2011	

Meeting Date	Description	Action - Ryan Young	Status	Update date	Completion
Sep 20 2011	EPSB Invoice for School Gymnasium Use	Contact Dan Talleur / Dave Hill to investigate the charges on the invoice – Winterburn Gymnastics and Spruce Avenue schools are mentioned and we are sure NG Volleyball is only played at Laurier Heights school	Pending	Sep 20 2011	



















Meeting Date	Description	Action – Melissa Logan	Status	Update date	Completion
Aug 21 Exec	Operations Grant Step Grant – Pt 2	Submitted both the Operations and Infrastructure Grant.  Waiting for one thing before submitting the STEP grant - targeting end of next week (Oct 21)	Complete  Pending	Oct 13 2011  Oct 13 2011	Oct 13 2011

Meeting Date	Description	Action – Jennifer Finnigan	Status	Update date	Completion Date
Aug 16 Exec	2012 Summer Programs Planning	Jennifer advised us to be prepared to commit to 2012 Summer Programs in October 2011 as the City wants to schedule printing of brochures earlier than past years	Pending	Aug 16 2011	

Meeting Date	Description	Action - Catharina Fraser	Status	Update date	Completion
Aug 16 2011	Membership Fees	Investigate changing our fee structure and present to membership at March 2012 AGM – some leagues have a standard \$30.00 fee per household.	Pending	Sep 20 2011	
Meeting Date	Description	Action - Pearl Biggar	Status	Update date	Completion
Sep 20 Exec	Graffiti	Pearl reported the Graffiti in the skateboard park - clean up is pending by the City	Pending	Sep 20 2011	
Meeting Date	Description	Action - Nelson Kibanda	Status	Update date	Completion
April 19 Exec	Sports Program Opportunities	Based on neighbourhood demographics trying to identify opportunities for adult sport activities. Introducing Field Hockey and still checking for sharing ideas with others leagues	Pending	Aug 16 2011	
Jun 21 Exec	Soccer Medals	Distribute medals to U4, U8, U10 teams (U6 from Tim's)	Pending	Aug 16 2011	
Oct 2011		Most delivered – still tracking down some coaches Nelson is moving from Neighbourhood – discuss at Oct meeting			
Meeting Date	Description	Action - Steve Twigg	Status	Update date	Completion
Aug 16 Exec	Make Up Air Roof hatch	Screw the access panel on the roof hatch closed so kids can no longer open and cause leaks in the kitchen from return air unit	Pending	Aug 16 2011	
Aug 16 Exec	Aug Maintenance	Handicapped Parking signs to be mounted	Pending	Sep 09 2011	
Sep 10	Sep Maintenance	Mount the Hall Maintenance Bulletin Board between Office Glass Window and Corner – add Pen / Pencil on string or chain so can't be removed.	Pending	Sep 20 2011	
Sep 20 Exec	Sep Maintenance	2 light bulbs in Foyer to be replaced, Kitchen dishwasher should be checked and serviced if required, 3 kitchen outlets not working	Pending	Sep 20 2011	
Meeting Date	Description	Action - Marg Pratley	Status	Update date	Completion
Sep 20 Exec	2009 Food Handling Permit	Remove from Kitchen – no longer required and is expired	Pending	Sep 20 2011	
Meeting Date	Description	Action – Rhonda / Marg	Status	Update date	Completion
Sep 16 Exec	Liquor License	Playschool Fundraiser date of Nov has been changed with Alberta Gaming and Playschool is aware. No additional charges	Completed	Sep 20 2011	Sep 29 2011
Sep 16 Exec	Oct Pub Night	Oktoberfest pub will be another beer tasting and 2011/12 renewed and new memberships will get a free drink if they show their new membership card. Oktoberfest beer tasting pub night plans are in full swing. Any suggestions for "themes" for November or December are welcome.	Pending	Sep 20 2011	
Sep 16 Exec	AED Training	Update on the CPR/AED Oct 29 <sup>th</sup> course– collecting fees	Pending	Oct 13 2011	
Meeting Date	Description	Action - Natalia Krawetz	Status	Update date	Completion
Sep 20 Exec	Future Day Camps	We will advise the City of Edmonton we will no longer provide our hall for food preparation type camps	Pending	Sep 20 2011	
Meeting Date	Description	Action - Pat Lencucha	Status	Update date	Completion
Aug 16 2011	Renter Checklists	Ensure cleaning of microwave and fridge are mentioned on check lists and casually when clean up requirements are reviewed with renters	Pending	Aug 16 2011	
Sep 09 2011	Keys	Working with Adult Activities / Guy for replacement lock / key on the cabinet in office	Pending	Sep 20 2011	
Sep 20 Exec	Rental Contract	Review of Rental Contract by Rental Committee required due to contradictory cleaning clauses	Pending	Sep 20 2011	
Meeting Date	Description	Action - Andrea Laurie	Status	Update date	Completion
Sep 20 Exec	Photos on Line	<a href="http://www.flickr.com/photos/ngcl">www.flickr.com/photos/ngcl</a> created and will add pictures. Has been published in newsletter and linked to website	Ongoing Updates	Sep 20 2011	Oct 01 2011

**EXECUTIVE PLANNING CALENDAR**

DATE	NGCL PLANNING & DEADLINES	RESPONSIBILITY
Oct	SUMMER PROGRAM Bookings: Review City of Edmonton day camps available to run in summer 2012; request camps & choose weeks through CRC – Jennifer Finnigan	Family Programs/CRC
Oct	Update KITCHEN INVENTORY (if required) Order / purchase replacement items as required	Hall Bkgs / Kitchen Keeper
Oct	Update SPORTS EQUIPMENT INVENTORY (if required)	Sports Programs
Oct	FALL CLEAN-UP if required	Buildings & Grounds
Oct	Advertise for RINK Volunteers to flood pleasure skating rink	Buildings & Grounds / Publicity
Oct / Nov	GRANT PROCESSING & SUBMISSION:	President/Treasurer/Grants Coordinator
Oct / Nov	TURKEY SUPPER – CANCELLED for 2012	Family Programs
Oct/Nov	AGM: Prepare list of motions from all the Minutes of the year to determine if bylaw amendments are required. If so, bring to November Executive meeting	Secretary
Nov	RINK SHACK cleaned & furnace turned up - Set up roster to check rink shack weekly for heat/water issues	Buildings & Grounds
Nov	WINTER PROGRAMS: advertise	Program Chairs / Publicity
Nov	FIND VOLUNTEER to Decorate Christmas Tree	Hall Bookings/Buildings & Grounds
Nov	<u>Executive Meeting:</u> AGM: - Establish Nominations Committee - Review bylaw amendment – 1 addition per AGLC requirement - Policy change motions for AGM (Membership/Hall Bookings) Announcement of budget submission requirements. BUDGET: Review financial statements and set budget parameters for upcoming budget.	1 <sup>st</sup> & 2 <sup>nd</sup> VP / Nominations Committee VPs & Secretary Treasurer
Nov	Announce date & plan PRESIDENT'S RECOGNITION EVENT for January	President / Executive
Dec	Pleasure RINK OPERATING SCHEDULE / Volunteer Roster	Publicity to advertise
Nov/Dec	BUDGET: All Executive prepare budgets for their programs or areas of authority for the upcoming year and submit to the Treasurer by December 15	All Executive
Dec	<b>NO EXECUTIVE MEETING</b> <b>NO NEWSLETTER DEADLINE - NO JANUARY NEWSLETTER</b>	ALL EXECUTIVE
Dec 15	BUDGET: All executive to submit budgets for their programs or areas of authority for the upcoming year to the Treasurer	All Executive

Board Position	Vote	NAME	Present	Regrets	Absent
President		David Van Meter	✓		
Past President		Jim Bohun		✓	
1st Vice President		Guy Sopiwnyk	✓		
2nd Vice President		Natalia Krawetz	✓		
Treasurer		Ryan Young	✓		
Grants Coordinator		Melissa Logan		✓	
Secretary		Donna Jackson	✓		
COE CRC		Jennifer Finnigan	✓		
<b>Standing Committee Chairs</b>					
Adult Activities		Rhonda Van Heyst	✓		
Buildings & Grounds		Steve Twigg	✓		
Family Activities		VACANT			
45 Plus Activities		Agnes Brennan	✓		
Hall Bookings		Pat Lencucha		✓	
Historian		Andrea Laurie	✓		
Membership		Catharina Fraser		✓	
Neighbourhood Security		Pearl Biggar	✓		
Newsletter / Publicity		Frank French	✓		
Planning & Transportation		Suzanne McAfee		✓	
Sports Activities		Nelson Kibanda	✓		
<b>OPTIONAL</b>					
Kitchen Keeper		Marg Pratley	✓		
Welcoming Committee		Elizabeth Turner	✓		

#### 1. CALL TO ORDER.

The meeting was called to order by David Van Meter at 7:06 p.m. Quorum established with 11 voting members present and several additional arriving immediately after the call to order.

#### 2. APPROVAL OF THE AGENDA

Agnes Brennan moved the agenda be approved as presented. Natalia seconded and the motion was passed.

#### 3. APPROVAL OF THE PREVIOUS MINUTES

Natalia Krawetz moved to approve the Minutes from the September 19<sup>th</sup> Executive Meeting. Ryan seconded and the motion was passed.

#### 4. FINANCIAL REQUESTS

4.1. As circulated via Email on October 12 2011 by David Van Meter: Motion made by Natalia Krawetz “ I make a motion that the community swim budget be increased to \$1,575.00 to cover the increased fees at Grant MacEwan for the one year Sunday swim contract.” Seconded by Ryan Young. Email votes in favour received from: Guy, Rhonda, Donna, Natalia, David, Ryan, Agnes and Andrea to make quorum of 8 votes required. The email trail of this motion is included under Reports.

4.2. Natalia requested reimbursement for \$136.50 spent on a floral tribute sent to the Bowler family and delivered to the funeral home for Al’s service on October 18<sup>th</sup>. Agnes moved that the North Glenora Community League reimburse Natalia for this expenditure. Frank French seconded and the motion was passed by majority of members in favour. Agnes shared some insight into the appropriateness of the league sending the flowers as Al was a founder of the League, serving as president for several different terms and the Bowler family have always been strong supporters and life-long volunteers.

## 5. BUSINESS ARISING FROM THE MINUTES

5.1. Status of the Tri-partite Agreement was updated by Natalia Krawetz. David Van Meter and Natalia signed and sealed the 5 copies that included the new Schedule "A" (Map of Licensed Area Boundaries) that was provided by the City. Natalia hand delivered the copied to the City of Edmonton, CN Tower as directed during the week of October 11<sup>th</sup>.

5.1.1. Donna Jackson / Natalia Krawetz presented a letter they prepared that contained information for Sherri Marienhoff who is currently renting the hall at the hourly rate to hold yoga classes. David Van Meter will use the information from the letter that pertains to changes required for this arrangement. David will contact Sherri by phone and explain the new agreement and arrange for a meeting with Adult Activities Chairs to discuss options on how yoga might continue as a League program in the future.

5.2. Vacant Positions – Family, Hall Bookings, Sports – 3 vacant positions to advertise in the upcoming newsletter

5.2.1. Nelson has moved out of North Glenora and we readily welcome his help as a volunteer but our policies stipulate that only residents can hold an Executive position.

5.2.2. Hall Bookings was discussed – Natalia feels that the job is onerous as there is no written handbook of procedures to follow. The Executive should review the revenue from Hall Bookings to decide if the time involved with booking outside the membership is worth while. Donna presented a summary of the 10 year trend of Hall Rental Income but we don't have breakdowns for member / non-member rentals to review for previous years. We can estimate the amount the Fiddlers weekly rentals contributed since 2006 which is a very significant portion averaging approximately 50% of the total rental revenue from 2006 to present.

## 6. CORRESPONDENCE/ANNOUNCEMENTS:

6.1. Email notification from EPS about thefts from West End home building sites.

6.2. Coronation District Park Development information from the City of Edmonton.

6.3. Development notice for re-zoning for a high rise by the Woodcroft Clinic and Telus Switch building in the small Westmount strip mall north of Westmount Shopping Centre.

6.4. Thank-you card from Isobel Hendersen

## 7. REPORTS

### 7.1. President **David Van Meter**

7.1.1. David delivered the contract and payment to the Grant McEwan Pool to cover the Sep 2011-Sep 2012 year. David asked this be brought forward in Jun 2012 so we have more time next year before memberships go on sale.

7.1.2. David and Natalia filled the Executive in on the Oct 4 EFCL RGM they attended where there was discussion regarding:

- EFCL – Cultural Outreach Workers and looking for contacts from leagues
- Multiplex developments encroaching on Leagues' historical place for community programming
- Memberships on line purchases – now cards/receipts issued electronically
- September 15 2012 has been announced for next years Community Day
- March 2012 will be next deadline for Infrastructure Grants
- Hall Rental Guides published by the Edmonton Police Service

Meeting Date	Description	Action - David Van Meter	Status	Update date	Completion
May 17 Exec	Playschool	David presented the upgraded lighting idea to Playschool. They will get back to him with a decision. Steve advised it is a upgrade to T8 for the fixtures.	Complete	Oct 18 2011	Oct 18 2011
Jun 21 Exec	Sage Snowbusters	David presented the Sage Snow busters to Coronation. They are recruiting from Grade 5/6 and will coordinate with SAGE. NGCL will advertise once they have Shovelers in place	Complete	Oct 18 2011	Oct 18 2011

Meeting Date	Description	Action - David Van Meter	Status	Update date	Completion
April 19 Exec	Hall Cleaning	Meeting with caretakers.	Pending	Sep 20 2011	
Aug 16 Exec	2009 Revenue Canada	Filed an appeal to reverse the \$2500.00 late filing fee for 2009 Revenue Canada return. Nothing received back to date. David will follow up as it has now been more than 6 weeks.	Pending	Oct 18 2011	
Aug 16 Exec	Rink Shack Flood	Coordinate finalization of claim with Steve and Guy	Pending	Oct 18 2011	
Oct 18 Exec	Tripartite	Discuss the new clarified Use of Site clause with Sherri Marienhoff and options for continuation of Yoga as a program – involve Adult Activities Marg / Rhonda in meetings as required	Pending	Oct 18 2011	
Oct 18 Exec	EFCL Fees	Deliver EFCL invoice to office for payment	Pending	Oct 18 2011	
Oct 18 Exec	EFCL Showcase	Free tickets for the EFCL Community Showcase for Nov 19 <sup>th</sup> supper and showcase at the Italian Centre	Pending	Oct 18 2011	
Oct 18 Exec	T&P Comm	Encourage Suzanne to get a committee member to attend Executive if she cannot make it. There are concerns regarding several traffic issues to be addressed	Pending	Oct 18 2011	
Oct 18 Exec	Movie	Check availability to set up movie on Nov 11 and advise Jennifer Domanski	Pending	Oct 18 2011	

## 7.2. Past President

**Jim Bohun – Regrets**

7.2.1. Jim has agreed to take the minutes for the November 15<sup>th</sup> meeting while Donna is away.

7.3. 1<sup>st</sup> Vice-President**Guy Sopiwnyk**

7.3.1. Guy replaced one faulty toilet that was covered under warranty.

Meeting Date	Description	Action - Guy Sopiwnyk	Status	Update date	Completion
Sep 20 Exec	Projector	Guy will check out the projector / laptop hook-up. The connections may be incorrect on the back of the projector	Complete	Oct 18 2011	Oct 18 2011
April 19 Exec	Rink Shack Flood	David Van Meter, Steve Twigg and Guy Sopiwnyk to finalize the claim for Rink Shack Flood	Pending	Sep 20 2011	
Sep 20 Exec	Adult Cabinet Lock	Guy will assist with the lock on the Adult Activities cabinet in the office	Pending	Sep 20 2011	
Sep 20 Exec	Rink Rehab	Guy will coordinate a meeting and volunteers as required – Guy spoke to a few people who may be interested	Pending	Oct 18 2011	

7.4. 2<sup>nd</sup> Vice-President**Natalia Krawetz – submitted written report**

7.4.1. Turkey supper has been cancelled as only one volunteer came forward

Meeting Date	Description	Action - Natalia Krawetz	Status	Update date	Completion
Sep 20 Exec	First Aid Kits	Replenished First Aid Kits in Foyer and Kitchen with practical supplies and reviewing contents with health care practitioners	Complete	Oct 16 2011	Oct 18 2011
Ongoing	Family Chair	Volunteer recruitment for Family Chair on going	Ongoing	Oct 17 2011	

7.5. Secretary **Donna Jackson - submitted written report**

7.5.1. Jim Bohun has agreed to take the minutes for the November 15<sup>th</sup> meeting while Donna is away.

Meeting Date	Description	Action - Donna Jackson	Status	Update date	Completion
May 17 Exec	Ops Manual Updates - Policies	EPS Agent Status Form, AGLC Web Account info, UPDATE BYLAWS, Tax Exemption, Societies Certificate, Revenue Canada annual update of contact information, Tripartite agreement terms Section C, Kitchen Keeper cleaning recommendations	Pending	Sep 21 2011	
Jun 21 Exec Exec Calendar	BYLAW CHANGE Prep for Mar 2012	Add dissolution clause per requirements of GAIN Casino licence – added to AGM Agenda for 2012. - Investigate past Year's minutes for any decision affecting bylaws	Pending	Sep 21 2011	
Oct 18 Exec	Tripartite	Scan copy of signed agreement into Electronic format once our copy is returned with all signature.	Pending	Oct 18 2011	
Oct 18 Exec	Pool Fees	Put on June 2012 Agenda so we can decide – maybe AGM for membership to decide....	Pending	Oct 18 2011	



7.5.2. Cards **Agnes Brennan – submitted written report**

Meeting Date	Description	Action – Agnes Brennan	Status	Update date	Completion
Sep 20 2011	Greeting Card	MacDonald birth of baby boy (Fletcher)	Complete	Sep 20 2011	Oct 18 2011

## 7.6. Treasurer

**Ryan Young – submitted written report**

7.6.1. Watching office expense closely as telephone charges including internet are exceeding forecast.

7.6.2. Jennifer Finnigan will provide SIN number for summer step student – required for paperwork.

Meeting Date	Description	Action - Ryan Young	Status	Update date	Completion
Sep 20 2011	Volleyball	Contact Dan Talleur / Dave Hill to investigate the charges on the invoice – EPSB Invoice Volleyball invoice has been straightened out – no longer using school gyms as they have found a church where they can play	Complete	Sep 20 2011	Oct 18 2011
Oct 18 2011	2012 BUDGE	Prepare direction / template for 2012 budgets for Executive for November meeting	Pending	Oct 18 2011	

## 7.6.3. Grants

**Melissa Logan - regrets**

Meeting Date	Description	Action – Melissa Logan	Status	Update date	Completion
Aug 21 Exec	Operations Grant	Submitted both the Operations and Infrastructure Grant.	Complete	Oct 13 2011	Oct 13 2011
	Step Grant – Pt 2	Waiting for one thing before submitting the STEP grant - targeting end of next week (Oct 21)	Complete	Oct 13 2011	Oct 18 2011
Oct 18 Exec	Infrastructure	Submitted for Infrastructure Grant for Toilet expenditures	Complete	Oct 18 2011	Oct 18 2011

## 7.7. CRC

**Jennifer Finnigan**

Meeting Date	Description	Action – Jennifer Finnigan	Status	Update date	Completion Date
Aug 16 Exec	2012 Summer Programs Planning	Jennifer advised us to be prepared to commit to 2012 Summer Programs in October 2011 as the City wants to schedule printing of brochures earlier than past years – applies to 2013	Cancelled	Aug 16 2011	Oct 18 2011
Oct 18 Exec	Step Grant	Provide Social Insurance Number for the summer step student	Pending	Oct 18 2011	
Oct 18 Exec	2012 Summer Programs	Provide a copy of 2011 programs via email for pre-selection for 2012	Pending	Oct 18 2011	

**8. STANDING COMMITTEE REPORTS**

## 8.1. 45 Plus

**Agnes Brennan – submitted written report**8.1.1. 45 Plus meeting changed to November 8<sup>th</sup> from November 1<sup>st</sup> due to Hall Rental

Meeting Date	Description	Action - Agnes Brennan	Status	Update date	Completion
Oct 18 Exec	Archive Albums	Check with Marge Lilley, Lil Stewart on ideas of how to identify residents in the picture	Pending	Oct 18 2011	

## 8.2. Hall Bookings

**Pat Lenchuka – regrets – submitted written report**

Meeting Date	Description	Action - Pat Lenchuka	Status	Update date	Completion
Aug 16 2011	Renter Checklists	Ensure cleaning of microwave and fridge are mentioned on check lists and casually when clean up requirements are reviewed with renters	Pending	Aug 16 2011	
Sep 09 2011	Keys	Working with Adult Activities / Guy for replacement lock / key on the cabinet in office	Pending	Sep 20 2011	
Sep 20 Exec	Rental Contract	Review of Rental Contract by Rental Committee required due to contradictory cleaning clauses – crossing out clause in new contracts	Pending	Oct 18 2011	

## 8.3. Historian

**Andrea Laurie**

8.3.1. Ideas for identifying people in the historical albums – 45 Plus will check with Marge / Lil

Meeting Date	Description	Action - Andrea Laurie	Status	Update date	Completion
Sep 20 Exec	Photos on Line	<a href="http://www.flickr.com/photos/ngcl">www.flickr.com/photos/ngcl</a> created and will add pictures. Has been published in newsletter and linked to website	Ongoing Updates	Sep 20 2011	Oct 01 2011

## 8.4. Membership

**Catharina Fraser – regrets – submitted written report**

8.4.1. Memberships are already at last year's total after the fall campaign.

Meeting Date	Description	Action - Catharina Fraser	Status	Update date	Completion
Aug 16 2011	Membership Fees	Investigate changing our fee structure and present to membership at March 2012 AGM – some leagues have a standard \$30.00 fee per household.	Pending	Sep 20 2011	

## 8.5. Neighbourhood Security

**Pearl Biggar**

Meeting Date	Description	Action - Pearl Biggar	Status	Update date	Completion
Sep 20 Exec	Graffiti	Pearl reported the Graffiti in the skateboard park - clean up is pending by the City	Pending	Sep 20 2011	
Oct 18 Exec	Pet Safety	Pearl had a call regarding a disturbing incident involving a pet and will make mention in the Nov newsletter	Pending	Oct 18 2011	

## 8.6. Planning &amp; Transportation

**Suzanne McAfee - regrets**

## 8.7. Publicity

**Frank French – submitted written report**

8.7.1. Frank mentioned that the swimming contract and pros/cons may make for a good interest article and get residents thinking about the swim program – is it worth it for the price we pay for how many times our residents take advantage - \$1575 for 272 swims = 5.79 per swim – what is the regular fee schedule?

Meeting Date	Description	Action - Frank French	Status	Update date	Completion
Oct 18 Exec	Newsletter	Advertise 3 vacant positions – Family, Sports, Hall Bookings	Pending	Oct 18 2011	
Oct 18 Exec	Newsletter	Neighbourhood security – mention of “harm to pets”, coyotes – pet safety	Pending	Oct 18 2011	
Oct 18 Exec	Newsletter	Look for interest in volunteers for flooding a pleasure skating rink	Pending	Oct 18 2011	
Oct 18 Exec	Newsletter	3 Resident Business Cards will be placed in Nov issue	Pending	Oct 18 2011	

## 8.8. Sports

**Nelson Kibanda**

8.8.1. Nelson has relocated his residence to McKernan neighbourhood

8.8.2. Nelson advised there was not enough interest to start up field hockey this season

8.8.3. Nelson advised that we have some registrations for indoor soccer

8.8.4. Nelson may do an inventory of the sports equipment as we may be short some balls for spring soccer

Meeting Date	Description	Action - Nelson Kibanda	Status	Update date	Completion
April 19 Exec	Sports Program Opportunities	Based on neighbourhood demographics trying to identify opportunities for adult sport activities. Introducing Field Hockey and still checking for sharing ideas with others leagues	Complete	Aug 16 2011	Oct 18 2011
Jun 21 Exec	Soccer Medals	Distribute medals to U4, U8, U10 teams (U6 from Tim's)	Complete	Aug 16 2011	Oct 18 2011
Oct 2011		Most delivered – still tracking down some coaches Nelson is moving from Neighbourhood – discuss at Oct meeting	Complete	Oct 18 2011	Oct 18 2011

## 8.9. Buildings &amp; Grounds

**Steve Twigg**

Meeting Date	Description	Action - Steve Twigg	Status	Update date	Completion
Aug 16 Exec	Make Up Air Roof hatch	Screw the access panel on the roof hatch closed so kids can no longer open and cause leaks in the kitchen from return air unit	Complete	Aug 16 2011	Oct 18 2011
Aug 16 Exec	Aug Maintenance	Handicapped Parking signs to be mounted	Complete	Sep 09 2011	Oct 18 2011

Meeting Date	Description	Action - Steve Twigg	Status	Update date	Completion
Oct 18 Exec	Dishwasher and Taps	Dishwasher was checked out – OK Taps were refurbished on the Stainless Steel wash sink, Furnace Thermocouple was replaced	Complete	Oct 18 2011	Oct 18 2011
Sep 20 Exec	Sep Maintenance	2 light bulbs in Foyer replaced, 3 kitchen outlets breaker tripped –	Complete	Oct 18 2011	Oct 18 2011
Sep 10	Sep Maintenance	Mount the Hall Maintenance Bulletin Board between Office Glass Window and Corner – add Pen on string or chain	Pending	Sep 20 2011	
Oct 18 Exec	Oct Maintenance	Clean Stove Filters – take to David Van Meters for hot water pressure washing	Pending	Oct 18 2011	
Oct 18 Exec	Oct Maintenance	Drawer in kitchen reported by Marg Pratley, one foyer bulb, recheck the kitchen outlets	Pending	Oct 18 2011	
Oct 18 Exec	Oct Maintenance	Front Door – Hold open arm worn out – need to find replacement	Pending	Oct 18 2011	
Oct 18 Exec	Fall Maintenance	Check Rink Shack Furnace – turn on for Winter Use – Rink Shack clean-up if required – Check plumbing for any leaks	Pending	Oct 18 2011	

## 8.9.1. Kitchen Keeper

## Marg Pratley

Marg reports everything in kitchen is in order but starting to notice that the hall is not being properly cleaned as it used to be – no attention to detail.

Meeting Date	Description	Action - Marg Pratley	Status	Update date	Completion
Sep 20 Exec	2009 Food Handling Permit	Remove from Kitchen – no longer required and is expired	Pending	Sep 20 2011	Oct 18 2011

## 8.10. Adult Programs

## Rhonda Van Heyst / Margaret French

Meeting Date	Description	Action – Rhonda / Marg	Status	Update date	Completion
Sep 16 Exec	Oct Pub Night	Oktoberfest pub will be another beer tasting and 2011/12 renewed and new memberships will get a free drink if they show their new membership card. Oktoberfest beer tasting pub night plans are in full swing. Any suggestions for "themes" for November or December are welcome.	Pending	Sep 20 2011	
Sep 16 Exec	AED Training	Update on the CPR/AED Oct 29 <sup>th</sup> course– collecting fees 10 registrations – start at 10 – 4-6 hours in length – bring bag lunch – Rhonda handed in 9/10 payments to Ryan and will collect a cheque to pay instructor	Pending	Oct 13 2011	
Oct 18 Exec	Yoga Program	David will include Adult Activities on discussions on running Yoga as program with Sherri Marienhoff	Pending	Oct 18 2011	

## 8.11. Family Programs

## Vacant – written report submitted by Natalia Krawetz

Meeting Date	Description	Action - Natalia Krawetz	Status	Update date	Completion
Sep 20 Exec	Future Day Camps	We will advise the City of Edmonton we will no longer provide our hall for food preparation type camps	Complete	Sep 20 2011	Oct 18 2011

## 9. SPECIAL COORDINATOR &amp; PROJECT REPORTS - None

## 10. NEW BUSINESS

## 10.1. Neighbourhood Traffic Concerns: 135 Street &amp; 111 Avenue, Crossing Light - Groat Road at 109 Street

- These issues are tabled for the Planning and Transportation Committee to review. David will contact Suzanne to discuss if her committee can coordinate a meeting with City Traffic.

## 10.2. Memorial Tributes

- Addressed under the Financial requests and we discussed this type of discretionary spending that can be approved by the President. Historically we have had an Executive Reserve fund of \$5000.00 controlled by the President. This is outlined in our Operations Manual under: SECTION D: FINANCIAL

ADMINISTRATION, 3.0 Budget Process, 3.2 Budget Format and Outline Policy: Serial 5:NGCL Executive's Reserve is the allocation of funding set aside for unforecasted expenditures throughout the fiscal year.

10.3. NGCL 60<sup>th</sup> Anniversary (2013)

- Elizabeth Turner gave us a heads up on the pre-planning that is required if we are to hold a 60<sup>th</sup> Anniversary celebration in 2013. We will have to kick off the planning early in 2012.

10.4. Coronation School Enrolment

- Ryan has been talking to Wayne Arthurson about the school enrolment which has dropped to 119 from a high of 141 previous years. Ryan will have more to present in November.

## 11. ADJOURNMENT

A motion to adjourn was made at 9:14 by Agnes Brennan, seconded by Donna Jackson, after the Executive shared their favourite vacation spots.

NEXT MEETING: Tuesday, November 15, 2011

## EXECUTIVE PLANNING CALENDAR

DATE	NGCL PLANNING & DEADLINES	RESPONSIBILITY
Oct	Update KITCHEN INVENTORY (if required) Order / purchase replacement items as required	Hall Bkgs / Kitchen Keeper
Oct	Update SPORTS EQUIPMENT INVENTORY (if required)	Sports Programs
Oct	FALL CLEAN-UP if required	Buildings & Grounds
Oct	Advertise for RINK Volunteers to flood pleasure skating rink	Buildings & Grounds / Publicity
Oct / Nov	GRANT PROCESSING & SUBMISSION:	Treasurer/Grants Coordinator
Oct / Nov	TURKEY SUPPER – CANCELLED for 2012	Family Programs
Oct/Nov	AGM: Prepare list of motions from all the Minutes of the year to determine if bylaw amendments are required. If so, bring to November Executive meeting	Secretary
Nov	RINK SHACK cleaned & furnace turned up - Set up roster to check rink shack weekly for heat/water issues	Buildings & Grounds
Nov	WINTER PROGRAMS: advertise	Program Chairs / Publicity
Nov	FIND VOLUNTEER to Decorate Christmas Tree	Hall Bookings/Buildings & Grounds
Nov	<u>Executive Meeting:</u> AGM: - Establish Nominations Committee - Review bylaw amendment – 1 addition per AGLC requirement - Policy change motions for AGM (Membership/Hall Bookings) Announcement of budget submission requirements. BUDGET: Review financial statements and set budget parameters for upcoming budget.	1 <sup>st</sup> & 2 <sup>nd</sup> VP / Nominations Committee VPs & Secretary Treasurer
Nov	Announce date & plan PRESIDENT'S RECOGNITION EVENT for January	President / Executive
Nov/Dec	BUDGET: All Executive prepare budgets for their programs or areas of authority for the upcoming year and submit to the Treasurer by December 15	All Executive
Nov/Dec	SUMMER PROGRAM Bookings: Review City of Edmonton day camps	Family Programs/CRC

	available to run in summer 2012; request camps & choose weeks through CRC – Jennifer Finnigan	
<b>Dec</b>	Pleasure RINK OPERATING SCHEDULE / Volunteer Roster	Publicity to advertise
<b>Dec</b>	<b>NO EXECUTIVE MEETING</b> <b>NO NEWSLETTER DEADLINE - NO JANUARY NEWSLETTER</b>	ALL EXECUTIVE
<b>Dec 15</b>	BUDGET: All executive to submit budgets for their programs or areas of authority for the upcoming year to the Treasurer	All Executive

**Email Motion: October 12 2011**

I have a motion from Natalia Krawetz

**"I make a motion that the community swim budget be increased to \$1,575.00 to cover the increased fees at Grant MacEwan for the one year Sunday swim contract."**

This motion was seconded by Ryan Young.

**Votes In Favor:** David Van Meter, Natalia Krawetz, Ryan Young, Rhonda Van Heyst, Guy Sopiwnyk, Donna Jackson  
**None Opposed:**

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**From:** David Van Meter [mailto:david@cafischerlumber.com]  
**Sent:** October 13, 2011 10:19 AM  
**To:** Natalia Krawetz; Donna Jackson  
**Cc:** Guy Sopiwnyk; NGCExec:Jim Bohun; ryan Young; ngcl\_secretary@telus.net; Agnes & Jim; sptwigg@yahoo.com; Rhonda van Heyst; Francis French; Pat Lencucha; Andrea Laurie; Catharina Fraser; pearlbuffy@yahoo.ca; susanne.mcafee@gov.ab.ca  
**Subject:** Re: Urgent NGCL

We now have quorum, so the motion is passed. Thank you for your prompt replies,  
David

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**From:** David Van Meter [mailto:david@cafischerlumber.com]  
**Sent:** October 12, 2011 9:25 AM  
**To:** NGCExec:Jim Bohun; Guy Sopiwnyk; Natalia Krawetz; ryan Young; ngcl\_secretary@telus.net; Agnes & Jim; sptwigg@yahoo.com; Rhonda van Heyst; Francis French; 'Pat Lencucha'; Andrea Laurie; Catharina Fraser; pearlbuffy@yahoo.ca; susanne.mcafee@gov.ab.ca  
**Subject:** Urgent NGCL

Hi Everyone,  
I have finally heard back from Grant MacEwan regarding the swim program on Sunday afternoons. They have increased the fees to \$1,500 for the next year, up from \$1,250. I questioned them about the increase (50% over 2 years) and was told that they had to increase their fees to keep the pool operational. Our contract expired on September 18 and they have let our community members continue enter the facilities but they were told a week ago that this would not continue. Last year we had 282 swims under our league. This would be a very embarrassing situation if one of our members was refused entry after we had advertised it in our news letter. I do not see that we have a choice but to renew the contract this year and investigate the alternatives next year prior to our contract renewing.

I have a motion from Natalia Krawetz

**"I make a motion that the community swim budget be increased to \$1,575.00 to cover the increased fees at Grant MacEwan for the one year Sunday swim contract."**

This motion was seconded by Ryan Young.

If you have any questions or concerns please respond via email otherwise I would ask that you send me your votes today so we can make the payment prior to the weekend and hopefully avoid and embarrassment for our members.

Thanks for your prompt reply,  
David Van Meter

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Rhonda van Heyst [mailto:rvanheyst@interbaun.com]  
Sent: October 12, 2011 9:34 AM  
Subject: Re: Urgent NGCL  
I am in favour of this for all the reasons David spells out.  
Rhonda van Heyst

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**From:** Guy Sopiwnyk [mailto:gtsdevelopments@shaw.ca]  
**Sent:** October 12, 2011 10:45 AM  
**Subject: RE: Urgent NGCL**  
[My hand is "UP" in favor of the Motion from Natalia.](#)  
Guy

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**From:** Donna Jackson [mailto:nateware@telusplanet.net]  
**Sent:** October 12, 2011 6:36 PM  
Subject: RE: Urgent NGCL  
[In favour of this motion - I will put this item on the Agenda for next Tuesday's Exec meeting as well](#)  
**Regards**  
Donna Jackson  
Secretary

**2<sup>nd</sup> Vice-President's Report**

**Submitted by Natalia Krawetz**

**Tripartite Agreement**

Has been signed and delivered upon receipt of the revised Schedule A, showing our leased area.

**First Aid**

Updated the kit. Sent list of contents of both kits to Catharina Fraser and Rhonda Van Heyst for review as they are health care practitioners.

**EFCL**

Attended regional meeting at Glenora Community League Hall with David Van Meter (Oct. 4) and sent relevant items to specific parties, following the meeting.

**Require decision on NGCL attendance at EFCL Community Showcase (Nov. 19)**

**Bowler Memorial**

Dealt with various items related to the death of Al Bowler (use of hall and access, floral tribute, placement of 'in memoriam' in our newsletter and speaking notes).

**Treasurer's Report**

**Submitted by Ryan Young**

1. I have highlighted some areas in the statements that need explanations or discussions
  - a. I have revised the Casino Income account. We are not supposed to recognize it until it is expensed. (In February, the entire \$72,000 was recognized). I have revised this to show casino income when funds are transferred from our RBC account to our TD Casino account. (Our TD Casino account is where most of our cheques are written from).
  - b. It appears that we will not meet the budgeted income goals from playschool fees.
  - c. The hall telephone account is reaching the budgeted amount. This year, we have telephone and internet which is why costs are higher than last year. To cover the remainder of the year, I would like to put a motion forward to increase the hall telephone budget by \$300.
  - d. The -\$50 soccer expense is not an error. We were reimbursed for the Tim Horton's soccer event that was cancelled.
2. I am planning to give everyone documents during the next month to start planning their budget for the 2012 year. The goal is to have most of the budget finalized early in the new year. This means that everyone should have their budget prepared to present to the executive within the next two months.
3. Report on Volleyball and Gymnastics. I talked with Dave Hill and Karen Tailleir. They were aware of the volleyball bookings but not the gymnastics. In the past, they booked school gymnasiums without any problems. They were surprised that the invoices were being sent to NGCL. In any case, most of the bookings were cancelled because they found a cheaper place to play at a church gym on 107<sup>th</sup>. Volleyball is open to anyone and I gave them Frank's email to advertise it in the newsletter if they wanted.

		Profit / Loss Statement			
		Sept 2011	Jan - Sept 11	Jan - Sept 10	2011 Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
45 Plus income		0.00	267.00	250.00	550.00
Adult Activity Income		95.00	2,206.74	204.10	300
Advertising News Letter Income		336.25	2,310.30	3,916.65	3600
Appreciation Dinner Income		0.00	347.00	0.00	0
Casino Income		21,000.00	56,000.00	0.00	36000
Donations income		0.00	2,123.15	250.00	0
Family Activity income		45.00	45.00	0.00	2050
Garbage/Garage Sale Income		0.00	719.56	173.16	600
<b>Hall Rental</b>					
Hall Rental Damage Deposits		0.00	100.00	100.00	0.00
Hall Rental Paid		175.00	15,972.50	9,965.00	13,000
<b>Total Hall Rental</b>		<b>175.00</b>	<b>16,072.50</b>	<b>10,065.00</b>	<b>55,550.00</b>
Interest		14.93	130.32	130.32	300
Membership Income		4,015.00	4,960.00	4,960.00	6500
Office photo copier income		0.00	19.45	19.45	
<b>Playschool income</b>					
Playschool Fundraising Fees			0.00	150.00	
Playschool monthly fees		1,085.00	6,240.00	350.00	
Playschool income - Other		350.00	350.00	9,824.61	14,940.00
<b>Total Playschool income</b>		<b>1,435.00</b>	<b>6,590.00</b>	<b>10,324.61</b>	<b>14,940.00</b>
Soccer Income		0.00	5,217.50	4,725.00	3,600.00
<b>Total Income</b>		<b>27,116.18</b>	<b>97,008.52</b>	<b>34,998.84</b>	
<b>Expense</b>					
45 Plus Activities		0.00	7.35	269.93	430.00
Accounting Fees		0.00	0.00	-2,850.00	3,200.00
Admin - Bank Charges		12.98	108.31	519.54	450.00
Admin - Insurance		2,044.00	2,603.00	5,282.00	3,700.00
Admin - Licenses/Fees		0.00	481.25	998.00	590.00
Admin - Meeting Expenses		0.00	541.59	139.68	125
Admin - Office Supplies		138.26	1,146.14	341.76	1500
Adult Activity Expense		59.59	1,783.16	129.18	300
Advertising Newsletter Expense		1,025.72	5,937.49	5,604.60	8280
Appreciation Dinner Expense		0.00	2,087.68	1,904.13	2000
Family Activity Expenses		62.11	2,429.31	1,799.63	3430
Grounds-Equipment Repairs/Upgrd		0.00	803.32	505.39	31536
Grounds-Gas		42.68	996.07	1,493.08	2000
Grounds-Power		170.56	3,596.58	1,590.79	4798
Hall-equipment repairs/upgrades		2,419.42	4,399.61	533.54	4500
Hall - Gas		90.50	2,482.06	2,313.41	3073
Hall - Janitorial		996.57	8,822.02	8,383.12	12000
Hall - Kitchen Supplies		29.03	29.03	0.00	
Hall - Power		507.62	3,486.24	2,420.08	4190
Hall - security		46.10	414.90	368.80	800
Hall - Telephone		109.28	992.15	654.32	1000
Historian expense		66.01	139.02	0.00	200
Hockey/Rink Program Expense		0.00	20.74	0.00	0
Memberships expense		0.00	501.29	169.00	195
Office Manager Payroll		859.33	7,175.50	0.00	10000
Playschool Expenses		113.29	8,804.68	12,343.20	14940
Soccer Expenses		-50.00	4,699.64	4,623.13	3,663.00
<b>Total Expense</b>		<b>8,743.05</b>	<b>64,488.13</b>	<b>49,536.31</b>	
<b>Net Income</b>		<b>18,373.13</b>	<b>32,520.39</b>	<b>-14,537.47</b>	



**Secretary's Report****Submitted by Donna Jackson****Period – September 19 2011 – October 17 2011**

This period was quiet in comparison to previous months of 2011.

I am continuing to post league documents to the GOOGLE Cloud and sharing with Gmail address holders ([donjac@gmail.com](mailto:donjac@gmail.com), [ngcloffice@gmail.com](mailto:ngcloffice@gmail.com) and [nmkrawetz@gmail.com](mailto:nmkrawetz@gmail.com)).

I plan to create review packages of relevant content for review of each chair between November 22 and January 1 2012. My current goal is to be able to publish a revised Operations Manual no later than the AGM Meeting – March 2012.

We will require a minute taker for the November 15<sup>th</sup> Executive Meeting as I will be away on vacation. I will prepare a draft agenda for that meeting prior to November 5<sup>th</sup> and distribute via email along with any outstanding action items. Attendees will have to email reports to the designate or to Kurena by Sunday November 13 to request she make 20 copies for meeting or make copies themselves before the meeting.

Category	Description	Status
Annual Secretarial Duties - 2 hours	<ul style="list-style-type: none"> <li>Continued with the review the accumulated updates required for Bylaws and Policies and Procedures for the Operations Manual</li> </ul>	Ongoing
Monthly Secretarial Duties – 8 hours	<ul style="list-style-type: none"> <li>Prepared Sep 19 meeting minutes and handouts</li> <li>Forward Action items to Executive Committee members</li> <li>Distribution of minutes as required to Executive, EFCL, CRC</li> <li>Posted Executive Meeting Package (Agenda, Minutes, Filed Reports) on website</li> <li>Created and distributed draft agenda for October 18 Executive Meeting</li> <li>Photocopies for October meeting</li> <li>Office filing</li> </ul>	Completed for Period
NGCL Website – 4 hours	<ul style="list-style-type: none"> <li>Post Minutes, current newsletter, contacts, current NGCL Program and Event advertisements per Summer Newsletter</li> <li>Created a link to the new photo share website that Andrea Laurie is maintaining</li> </ul>	Ongoing
Communications – 1.5 hours	<ul style="list-style-type: none"> <li>Review and Email Updates to Executive and Event co-coordinators with information related to their portfolios</li> </ul>	Ongoing

**Card Report****Submitted by Agnes Brennan**

- Congratulations birth of son - Fletcher - to Heather and Jason MacDonald
- Thinking of you - Faye Young - broken wrist
- Thinking of you - John and Sophie Bielich - John's been in hospital since August
- Sympathy - Dave and Cathy Cullen - Dave's sister
- Sympathy - Marg Bowler and family - loss of Al

**Membership Report****Submitted by Catherina Fraser**

Door to door canvassing for the fall membership campaign is almost completed. ( one canvasser is running late! )

**Thank you** to all the volunteers. Returning volunteers include...Auddie Taylor, Auni Amini and Wayne Arthurson,, Beth Qurengesser, Caralee Stevenson, Doreen Leia, Don, Black, Dave Hill, Gail Yakemchuk, Jack Fernhout, Kathleen Cullen, Leslie McGlennon, Linda Piers, Marg Bowler, Marj Lilley, Mary-Ann Hughes, Marion Fernhout, Neil Lang, Rhonda Van Heyst, Sandy Abrahams, Tina Lozinski, Tony Thibaudeau and Wendy Sauve and the three new volunteers Anne Swist, Heather Markham and Sharlee Powell.

Kurena is in the process of compiling the membership list. She is also creating a second list of community members who have indicated that they are willing to volunteer. The list will indicate their interest in type of volunteer activity .

The total membership at this point in time is already at 304, last years end of year total was 305. Eighteen memberships were sold at community day.

One conversation at the door included a question. " Would it be possible to negotiate an agreement with the Glenora Community League for the use of their tennis courts?"

A breakdown of the type of memberships will be available for the Nov. report.

**Hall Bookings Report****Submitted by Pat Lencucha**

Rental Income for September                      \$175.00

September paid rentals consisted of the following rentals:

5 X Wildrose Fiddlers	\$812.50
3 X yoga	112.50
<hr/>	
September Total	\$925.00

September community non paid rentals included:

- Front Yards in Bloom (Sept. 17)
- Scrapbooking (Sept. 24/25)
- Garage Sale setup (Sept. 30th)
- as well as the normally scheduled meetings and events.

I have not had time to deal with anything on the actions list. For any new contracts I am writing I have been temporarily blacking out Section BB from these contracts to avoid further confusion.

I am finding less and less time to donate to this position so hopefully a replacement shall drop from the sky into the community lap.

Nothing else to report at this time.

**Family Activities Report**

**Submitted by Natalia Krawetz**

**Movie Night Report**

On October 14, 2011 we showed the pre-release movie: Kung Fu Panda 2. 15 children and 14 adults were in attendance. We purchase the \$25.00 bag of popcorn because we ran out last movie night. 2/3 of the bag was consumed.

We have chosen Madagascar 2 as our next movie to be shown on November the 11 and Mr. Poppers Penguins (pre-release) for December. **Chet and I will be at a Wedding on Nov 11 so we will need a replacement.** Please inform us of the replacement and we will get the movie and the popcorn and have them in the kitchen at the hall. We will need to get the movie back the next day. Jason and Heather mentioned that they might be available. (Jennifer Domanski)

**ACTION REQUIRED: Someone to handle movie night on November 11<sup>th</sup>**

**Just a little report from Indoor Playground.** We've just started our year out and so far we've had about five regular families show up and twelve new families! It was a big beginning this year. (Cara Roemmich)

**Playschool** is going strong! We had our first field trip to Safeway at the beginning of October. We are in full planning mode for the Fundraiser (**Nov 19th**) and have lined up a Bluegrass singer. She lives right in North Glenora too! (Cassy Chau).

**Turkey Supper:** Cancelled. Only one person called to volunteer.

**ACTION REQUIRED: Cancel Hall Booking for November 4/5<sup>th</sup>.**

**Publicity Report**

**Submitted by Frank French**

- Very little to report this month. We have received a business card to put in the newsletter so that's promising. I expect a couple more before publication.
- Life interfered with intentions this month so there has been no progress on more school involvement. We hope to pursue that in the future.
- With the upcoming discussion on the NG swimming sessions perhaps it's time to have an article in the newsletter spelling out the pros and cons. One not written by the editor.
- We're getting more and more advertisements which brings in funds but squeezes out editorial content (what there is) so perhaps we need to limit the number and size of the ads? Like Public Service Notices, Ads don't get the newsletter read.
- Articles about the intersection problems at 135th and 111th would. More items from the service groups in the community reporting on what's going on. I'll pick on 45 plus who've asked for more coverage similar to pub night. Margaret and Rhonda run pub night so I get input from them and embellish it to do the report. If any group wants similar then we need content. We managed a bit of that with the Belly Dancing and the 20's singing but input is needed for those and other events if more coverage is wanted. Same goes for playschool, scouts, brownies and the like. And that is the cry of any community league newsletter. But if you don't have community information why spend the money?

**45 PLUS**

**Submitted by Agnes Brennan/Marg Pratley**

**45+ Program Schedule**

October 28<sup>th</sup>                Cards & Games  
 December 2<sup>nd</sup>             Christmas Pot Luck – Entertainment by Allan McKort

**45+ Potluck Supper / Garage Sale Concession Financial Report**

Revenues:	
Pot Luck Supper / Door Receipts	\$105.00
Pot Luck Supper / Donations	10.00
Garage Sale Concession	382.20
Expenses:	
Pot Luck Supper / Honorarium	\$40.00
Garage Sales Concession Groceries	224.49
45+ Donation / Concession Profit	157.71
45+ Top Up	42.29
Pot Luck Supper Net Profit (Attendance = 35)	\$75.00
Garage Sale Concession Net Profit	\$157.71
45+ Top Up	42.29
<b>45+ Donation to Community League</b>	<b>\$200.00</b>

**Monthly Hall Rentals: 10 Year Trend**

**Compiled by Donna Jackson**

Year	*Actual Hall Revenue
2011 to Sep	15,972
2010	12,734
2009	18,658
2008	17,340
2007	14,175
2006	**15,590
2005	5,295
2004	5,240
2003	3,520
2002	3,560
2001	3,385

\* Compiled from pas Annual Reports presented at AGMs and monthly Treasurer reports

\*\*Wildrose Fiddlers started their weekly rentals in January 2006.

- 2006 Projected Income of \$6,240.00 (\$120.00 per week)
- 2011 Projected Income of \$7,800.00 (\$150.00 per week)