




North Glenora Community League  
13535 109A Avenue  
Edmonton AB T5M 3Z4  
[www.ngcl.org](http://www.ngcl.org)  
email: [ngcloffice@gmail.com](mailto:ngcloffice@gmail.com)

## SIGN-OFF

Minutes for Executive Meeting held on June 19, 2012

### Secretary's Signature

  
\_\_\_\_\_  
Donna Jackson, Secretary

The signature of the secretary indicates the meeting was held and the votes by the board occurred as recorded in the minutes.

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### President's Signature

  
\_\_\_\_\_  
David Van Meter, President

 , 2012  
Date

The signature of the president or designate indicates the minutes of the meeting were approved by the board on the date indicated.

- 1. CALL TO ORDER.** Establish Quorum (8) for any Motions required
- 2. APPROVAL OF THE AGENDA**
- 3. APPROVAL OF THE PREVIOUS MINUTES**
- 4. FINANCIAL MATTERS**
  - 4.1.
- 5. BUSINESS ARISING FROM THE MINUTES**
  - 5.1. Port-a-Potty Location Review – Ryan Young
  - 5.2. BBQ Purchase - David Van Meter
  - 5.3. Temporary Replacement Membership Perk Review – Donna Jackson / Ryan Young
  - 5.4. Neighbourhood Renewal Update – Suzanne McAfee
  - 5.5. Solar Panel Program – Ryan Young / Frank French
  - 5.6. Update of Status of Revenue Canada Late Filing Penalties – brought forward from May Meeting
  - 5.7. Operations Manual Review and Update – Donna Jackson
- 6. CORRESPONDENCE/ANNOUNCEMENTS**
- 7. SPECIAL COORDINATOR & PROJECT REPORTS**
  - 7.1. 2012 Casino Update **Bill MacDonald**
  - 7.2. 2012 Community Day **Elizabeth Turner**
  - 7.3. 2013 60<sup>th</sup> Anniversary **Elizabeth Turner**
- 8. REPORTS**
  - 8.1. President **David Van Meter - regrets**
  - 8.2. Past President **Jim Bohun**
  - 8.3. 1<sup>st</sup> Vice-President **Bruce Jakeway**
  - 8.4. 2<sup>nd</sup> Vice-President **Rob Henderson**
  - 8.5. Secretary **Donna Jackson**
    - 8.5.1. AED Report Donna Jackson
    - 8.5.2. Cards **Agnes Brennan**
  - 8.6. Treasurer **Ryan Young**
    - 8.6.1. Grants Coordinator **Melissa Logan**
  - 8.7. CRC **Jennifer Finnigan**
- 9. STANDING COMMITTEE REPORTS**
  - 9.1. Hall Bookings **Vacant**
  - 9.2. Historian **Andrea Laurie**
  - 9.3. Membership **Bill MacDonald**
  - 9.4. Neighbourhood Security **Pearl Biggar**
  - 9.5. Planning & Transportation **Suzanne McAfee / Dave Caskenette**
  - 9.6. Publicity **Frank French**
  - 9.7. Sports **Guy Sopiwnyk**
  - 9.8. Buildings & Grounds **Steve Twigg**
    - 9.8.1. Kitchen Keeper **Vacant**
  - 9.9. Adult Programs **Margaret French / Rhonda Van Heyst**
  - 9.10. Family Programs **Vacant**
  - 9.11. 45 Plus **Agnes Brennan**
- 10. NEW BUSINESS**
  - 10.1. President's Planning Session – David Van Meter – brought forward from May Meeting
  - 10.2. Missing Fire Extinguisher in the Hall
- 11. ADJOURNMENT**

NEXT Executive MEETING: Tuesday, August 21 2012 7:00 p.m.

Casino Dates: Sunday July 29, Monday July 30th

HAVE a GREAT SUMMER!

Board Position	Vote	NAME	Present	Regrets	Absent
President	✎	David Van Meter	✓		
Past President	✎	Jim Bohun		✓	
1st Vice President	✎	Bruce Jakeway	✓		
2nd Vice President	✎	Rob Henderson	✓		
Treasurer	✎	Ryan Young	✓		
Grants Coordinator	✎	Melissa Logan	✓		
Secretary	✎	Donna Jackson	✓		
COE CRC		Jennifer Finnigan		✓	
<b>Standing Committee Chairs</b>					
Adult Activities	✎	Rhonda Van Heyst Margaret French	✓		
Buildings & Grounds	✎	Steve Twigg	✓		
Family Activities	✎	VACANT			
45 Plus Activities	✎	Agnes Brennan	✓		
Hall Bookings	✎	VACANT			
Historian	✎	Andrea Laurie	✓		
Membership	✎	Bill MacDonald	✓		
Neighbourhood Security	✎	Pearl Biggar	✓		
Newsletter / Publicity	✎	Frank French	✓		
Planning & Transportation	✎	Suzanne McAfee Dave Caskenette		✓	
Sports Activities	✎	Guy Sopiwnyk	✓		
<b>OPTIONAL</b>					
Welcoming Committee		Elizabeth Turner	✓		
Kitchen Keeper		Marg Pratley	✓		

#### 1. CALL TO ORDER.

David Van Meter, President called meeting to order at 07:04 p.m. Quorum was established with 12 voting members present.

#### 2. APPROVAL OF THE AGENDA

**MOTION:** Rhonda Van Heyst moved to approve the agenda as presented. Agnes Brennan seconded. Motion carried.

#### 3. APPROVAL OF THE PREVIOUS MINUTES

**MOTION:** Ryan Young moved to approve the minutes of the May 15, 2012 NGCL Executive meeting. Bill MacDonald seconded. Motion carried.

#### 4. FINANCIAL MATTERS – There were no requests for funds presented.

#### 5. BUSINESS ARISING FROM THE MINUTES

##### 5.1. Port-a-Potty Location Review – Ryan Young

- We were charged a \$35.00 Tip Fee for our June 2nd incident with a late night congregation of young mischief makers in our Park.
- Ryan advised that we leave the port-a-potty in it's current location tucked under the eaves on the north east corner of the Rink Shack

##### 5.2. BBQ Purchase and status - David Van Meter

- David Van Meter purchased and constructed the new BBQ. The purchase was made from Totem Lumber and price was \$439.95. We have a minor deficiency in the size of connector to our current outside gas valve.
- Guy suggested we purchase a portable fire pit either to use with the gas line or with a portable propane tank for use during our summer Friday night family BBQs. We have money left over from the original \$1200.00 approved.

**ACTION:** Steve Twigg will purchase the gas fitting from Bartle and Gibson to retrofit the current gas line from ½ inch to 3/8 inch. We plan on retiring the old BBQ so decided a T-fitting would not be required.

##### 5.3. Temporary Replacement Membership Perk Review – Ryan Young / Donna Jackson

- The inaugural BBQ on Friday June 15<sup>th</sup> was very well received with approximately 12 families (40 individuals) attending.
- The concept was well received and we have volunteer host families signing up for Jun 22, 29, Jul 06, 13 and 27<sup>th</sup> so far.
- We will need an executive key holder to attend to provide access to gas meter room, BBQ and supplies for set up / tear down.

**ACTION:** Donna / Ryan will attend Jun 22 to ensure the sign up family has access and to help with set up.

#### 5.4. Neighbourhood Renewal Update – Bruce Jakeway

- Bruce submitted a written report regarding the upgraded lighting survey results – Refer to Reports Page 1.
- Suzanne forwarded an email (Refer to Reports Page 5) from the City regarding the deadline and requirements for submission of our EOI – Expression of Interest and some information regarding canvassing to see if we can comply with 51% requirement of all property title holder's to agree on paying for upgraded lighting.

**ACTION:** Bruce will submit our EOI by July 01 2012 and try and get some clarification regarding how we contact non-resident title holders and when the City intends to hold the resident engagement meetings. We would like to have information prior to publishing the August newsletter and definitely in time for Community Day on September 15.

#### 5.5. Solar Panel Program – Ryan Young / Frank French / Melissa Logan

- Frank and the committee presented a short video of information on the Solar Panel program.
- Refer to Reports Page 2 for some information on the program benefits directly from the EFCL newsletter.

**MOTION:** Frank French moved that the North Glenora Community League submit an application and deposit cheque for \$6000.00 to the EFCL to apply for the Solar & Energy Savings Program for the Solar Package as described in the EFCL presentation and literature by the deadline of July 3<sup>rd</sup>, 2012. Ryan Young seconded. Discussion points per list. The executive voted with a majority 12 votes. The motion carried

- Melissa advised there are also matching grants available for any money spent on the recommended improvements that we undertake as a result of the energy audit that is part of the program.
- A lottery draw of 7 leagues will be made around July 4<sup>th</sup> for those who have submitted their completed application and deposit cheque for \$6000.00. There has been interest from approximately 19 leagues.
- The EFCL is investigating insurance coverage from Foster Park Baskett who ensure our league as well as the EFCL.
- We will investigate securing our roof from youth who use the trees and pipes to gain access. We will require an assessment to remove the 3 large poplars in front and investigate if the pipe still allows access once the trees are removed.

**ACTION:** Frank, Melissa and Ryan will complete the application, issue the cheque and submit our application for the lottery draw.

#### 5.6. Update of Status of Revenue Canada Late Filing Penalties – brought forward from May Meeting

- David Van Meter advised there is no update.

#### 5.7. Operations Manual Review and Update – Donna Jackson

- Donna explained that she will be dividing up the current Operations Manual for review over the summer.
- Ryan has expressed interest in reviewing the financial sections and revamping some of the financial forms.
- Donna will submit the information sections to the VPs for review
- Donna will submit the position descriptions to each Executive member currently holding that position
- Donna suggested that Hall Rentals and our Contract may need a committee review.
- Donna hopes to finish this work prior to year-end 2012 and publish the new Operations Manual to our website.

### 6. CORRESPONDENCE/ANNOUNCEMENTS

- Variance Notice was reviewed – no objection from NGCL
- Nomination form for a Transit Recognition Program – circulated
- EFCL newsletter - circulated
- Marge Lilley submitted a written request to have some rebar welded to the railings around the raised flower bed to prevent the skateboarders skating on the railings and damaging the beds and plantings. She advised she had brought this up a year ago and it has not been addressed. She realizes that we're all volunteers and everyone does their best with the time available. She just hates to see the flowers broken or squished.

**ACTION:** Steve Twigg will bring over a portable welder and address as time allows.

### 7. SPECIAL COORDINATOR & PROJECT REPORTS

#### 7.1. 2012 Casino Update

**Bill MacDonald**

- The main positions are filled. Dave Hill continues to look for a few count room workers and chip runners.

#### 7.2. 2012 Community Day

**Elizabeth Turner**

- EFCL has been informed of our event
- Still investigating shredding truck – the original contact could not line up a free service. AMA and Beulah Alliance Church were provided as possibilities contacts who have had shredding trucks.

#### 7.3. 2013 60<sup>th</sup> Anniversary

**Elizabeth Turner**

- Hoping the reconstruction won't interfere with a September 2013 event
- Will start looking for information from previous event soon

## 8. REPORTS

### 8.1. President

**David Van Meter**

- The Fiddlers have agreed to swap their August 16<sup>th</sup> rental evening for their AED training night held on May 30<sup>th</sup>.
- David will contact the Fiddlers regarding the door knob swap for the closet exchange.
- David has provided key and code to the Summer Registered Programs. Ryan and Frank will be back up contacts and if supplies need to be located, they can contact Donna who will be available in the evenings.
- Unfortunately Kim Jollimore who expressed interest in the Hall Bookings position does not live in North Glenora but is trying to relocate back to our neighbourhood. David advised her to contact him as soon as she takes up residency again.
- Bruce Jakeway and David have accepted a meeting invite from Grant MacEwan regarding some future planning. They will report back after they meet.
- August Clean Up Week – August 13 thru 19

**ACTION:** Donna will start a job list and circulate for ideas and suggestions from others.

- Frank / Guy have email distribution lists that we can access to see if we can find some one time volunteers to show up for cleaning bees, maintenance mayhem and repair raves.
- Suggested that a free Friday night BBQ should be held for volunteers on August 17.

**MOTION:** Bruce Jakeway moved that NGCL approve \$200.00 towards snacks & beverages for volunteers during the Aug 13-19 week. Ryan Young seconded. Motion Carried.

### 8.2. Past President

**Jim Bohun** – regrets – See Reports Page 6

- Jim advised that both he and Wayne Arthurson are interested in working on the Rink Rehab with volunteer committee member David Van Meter, Ryan Young, Guy Sopiwnyk, and Jeff Schurek.

**ACTION:** Donna will send an email to the City of Edmonton to get the name of the current contact for rehab

**ACTION:** Jim Bohun to coordinate a meeting of committee volunteers and city contact.

### 8.3. 1<sup>st</sup> Vice-President

**Bruce Jakeway**

- Bruce arranged for the Imagination Playground for the June 15 Family BBQ.

**ACTION:** Bruce will submit the EOI to the City for the upgraded light standards

**ACTION:** Bruce is working with Ryan on a list of duties and increase for Kurena

**ACTION:** Bruce will work with Steve to try and clear some of the small outstanding deficiencies in the hall

### 8.4. 2<sup>nd</sup> Vice-President

**Rob Henderson**

- Rob has completed the signatures at the RBC Bank

**ACTION:** Donna will send an email Kurena to advise all signatories that she can include in future cheque signing requests

### 8.5. Secretary

**Donna Jackson**

- See Reports Page 2

- City of Edmonton Tax Exemption forms and attachments complete, signed and will be delivered before the end of June. These are due by October 2012.

#### 8.5.1. AED Report

Donna Jackson

- See Reports Page 3 – STATUS: Green

#### 8.5.2. Cards

**Agnes Brennan**

- See Reports Page 3

### 8.6. Treasurer

**Ryan Young**

- See Reports Page 4

**ACTION:** Ryan is working with Bruce on a list of duties and increase for Kurena

- Ryan is including the bank balances at the top of his report
- Ryan has started reviewing some of the Rental policies and contract

**ACTION:** Ryan will deliver the signed co-sponsorship agreements to the West End City Offices where Jennifer/Susan, CRCs are located.

#### 8.6.1. Grants Coordinator

**Melissa Logan**

- **Small Sparks Funding** Grant application
- Community Building West CRCs would like to encourage grassroots actions that promote and support community. Some examples of the kind of initiatives we are talking about include: BBQ and clean up of a park, block parties, living room/backyard conversations; all designed to get to know your neighbours.
- There are limited dollars available and the maximum dollars available per project is \$100. The initiative must take place by August 31, 2012.

- Description: Small sparks provides funding assistance to informal (non-registered) groups of at least 3 or more people who are organizing a recreation or parkland project that is of benefit to a neighbourhood. This funding is for reimbursement up to \$100.00 in eligible expenses

**ACTION:** David Van Meter will purchase \$100.00 of Drink Crystals, condiments, cups for the Family BBQ evenings.

**ACTION:** Melissa will forward the Grant Form to Ryan for completion and attachment of receipts as she will be away.

## 8.7. CRC

**Jennifer Finnigan**

- See Reports Page 3

**ACTION:** Donna will send an email Jennifer / Susan with a list of outstanding issues and information

**9. STANDING COMMITTEE REPORTS**

## 9.1. Hall Bookings

**Vacant**

- See Reports Page 3 – compiled and submitted by Kurena

## 9.2. Historian

**Andrea Laurie**

- Andrea will pursue the Cookbook idea for the 60<sup>th</sup> Anniversary Project she proposed at the May meeting via her email
- Agnes contacted Marg Fokkema who had started on one previously. Agnes advised best to start from scratch.

## 9.3. Membership

**Bill MacDonald**

- Nothing to report

## 9.4. Welcoming Committee

**Elizabeth Turner**

- Elizabeth proposes changing the way we engage new residents. She would like to pilot a “greet and eat” Welcome Reception to North Glenora Community League. She will invite new residents to the hall for a quick tour and snack plus greetings from Executive members to be held just prior to the Monthly Executive meetings. She feels that this personal introduction will encourage them to feel more comfortable coming out to events and volunteering and being involved in the league. The savings of not providing the printed brochure package will offset any costs to provide a snack, such as ice cream to the newcomers. She will schedule the pilot for August 21<sup>st</sup> at the hall prior to the August meeting if there is interest from new residents.

## 9.5. Neighbourhood Security

**Pearl Biggar**

- See Reports Page 6 for email from Police and an account of the Jun 01/02 incident as reported by Ryan Young
- The Executive discussed the incident and we will submit a letter to the Police Chief expressing our disappointment in the priority given to neighbourhood policing and the lack of response and attention from our assigned constable.

**ACTION:** Donna will draft a letter and pass it through approval prior to presidential signature

## 9.6. Planning &amp; Transportation

**Suzanne McAfee – regrets / Dave Caskenette**

- No report

## 9.7. Publicity

**Frank French**

- The production of the newsletter ran into a snag last month with Lasertext having their copiers down for a few days.
- Distribution looked to be a problem so when Sue approached me about giving the carriers a bonus. Knowing that we have saved some money by the reduction in the number of newsletters printed I agreed that it would be a good idea. There should be no change to the budget. Carriers received an additional \$5.00 each.
- The business card listings for neighbourhood people running small businesses continues to work and we have had some more people wishing to advertise. We will continue this but rotate it in and out of the newsletter starting in October.
- We have been pruning the newsletter somewhat in an effort to keep costs down.
- At the end of my term I think I will donate an older Mac Mini which could be used to continue publishing the newsletter with the Apple software which makes it quite easy. Other than brow beating people for articles and up to date ads such as Play School. Indoor Playground and events

## 9.8. Sports

**Guy Sopiwnyk**

- Soccer is winding down
- A number of Wednesdays have been missed by some teams

**ACTION:** Guy will purchase some medals for distribution to teams that did not participate in the Tim Horten’s event

- Each coach has approximately \$100.00 to spend on a wrap up event for their team in lieu of an organized BBQ this year

## 9.9. Buildings &amp; Grounds

**Steve Twigg**

**ACTION:** Steve is addressing the water cartridge needed for the Family bathroom. Water is currently turned off in that bathroom only.

**ACTION:** Steve will address the BBQ and is still checking out coolers and may have someone in for a repair estimate to fix the temperature control and the door insulation.

**ACTION:** Steve will address the front step during August Clean Up Week – probably on the week-end. Access to front door and alarm system may not be allowed.

## 9.9.1. Kitchen Keeper

**Vacant**

- 100 cup urn has been returned by the Fiddlers

## 9.10. Adult Programs

**Margaret French / Rhonda Van Heyst**

- Pub Night is operating in the black – if there is interest in holding pub night outdoors in July/August, those interested will be responsible for putting up the fence

9.11. Family Programs Vacant

- No Report

9.12. 45 Plus

**Agnes Brennan**

- 45 Plus Club events will resume in September.
- Agnes advised she has addressed all action items. Donna will advise Kurena that if she has questions regarding hall requests funeral teas she can call Agnes or any 45 Plus executive on the list.

## 10. NEW BUSINESS

10.1. President's Planning Session – David Van Meter

- Bring forward on the August Agenda

10.2. Missing Fire Extinguisher in the Hall – David Van Meter / Steve Twigg

- David has the fire extinguisher and he and Steve will place on the wall immediately after the meeting

## 11. ADJOURNMENT

- Frank French moved to adjourn at 9:00 a.m. sharp!

## MARK DOWN THESE DATES

- **Casino Dates:** Sunday July 29, Monday July 30th
- **HALL CLEANING** and MAINTENANCE WEEK – AUGUST 13 -19<sup>th</sup> (Currently August 11/12 are open)
- **NEXT Executive MEETING:** - Tuesday, August 21 2012 7:00 p.m.

**HAVE a GREAT SUMMER!**

**Light Standard Responses****submitted by Bruce Jakeway**

We had 61 responses with opinions about light standards. Comments I received include:

- The standard grey pole looks fine.
- We want no additional cost for property owners.
- It doesn't matter what type of pole we get, so long as it works.
- I like the idea of anything that shows our community as a thriving, proud community moving forward.
- "Fancy" street lights/poles may increase the desirability of properties in North Glenora.

I've broken the responses down into several different ways of looking at the data.

<b>Pole Options:</b>						
		Fluted	Black	Newport	4	7%
		Fluted	Black	Scroll	0	0%
		Fluted	Blue	Heritage	1	2%
		Fluted	Blue	Newport	0	0%
		Fluted	Blue	Scroll	0	0%
		Fluted	Green	Heritage	4	7%
		Fluted	Green	Newport	0	0%
		Fluted	Green	Scroll	0	0%
Standard Grey	19	31%				
Standard Colour	5	8%				
Octagonal	16	26%				
Fluted	21	34%				

**Pole Categories:****Pole Design**

Standard	24	39%
Octagonal	16	26%
Fluted	21	34%

**Colour**

Black	31	51%
Blue	1	2%
Green	10	16%
Grey	19	31%

**Arm**

Heritage	26	43%
Newport	11	18%
Scroll	0	0%
None	24	39%

**Actual Picks:**

<b>Pole Design</b>	<b>Colour</b>	<b>Arm</b>	<b>Votes</b>	<b>Percent</b>
Standard	Grey	None	19	31%
Standard	Black	None	2	3%
Standard	Blue	None	0	0%
Standard	Green	None	3	5%
Octagonal	Black	Heritage	8	13%
Octagonal	Black	Newport	5	8%
Octagonal	Black	Scroll	0	0%
Octagonal	Blue	Heritage	0	0%
Octagonal	Blue	Newport	0	0%
Octagonal	Blue	Scroll	0	0%
Octagonal	Green	Heritage	2	3%
Octagonal	Green	Newport	0	0%
Octagonal	Green	Scroll	0	0%
Fluted	Black	Heritage	10	16%



There are too many options for one pick to be the clear majority. However, the City will ask us to choose between one option and the Standard Grey option, so it would be best for the option to be something other than Standard Grey. After eliminating Standard Grey from the choices, Fluted Black Heritage is the top pick. Black was the majority opinion of all who responded, the Heritage arm was favoured by more people than any other arm option. Fluted was the preferred pole option.

Thus, my recommendation is that we ask the City to have a choice between the Fluted Black Heritage option and the Standard Grey option.

**Solar and Energy Program Energizes Leagues****Source: EFCL Newsletter**

Partnering with Edmonton's top energy consultants and the City of Edmonton, the EFCL has worked out a fantastic funding opportunity that will help Leagues take significant strides in the development of renewable energy, reduction of operating costs, and greater engagement of the growing green minds in the community.

Funding for the program, from both the EFCL and City of Edmonton, will facilitate the participation of seven community leagues.

For an investment of \$6,000, each league will receive the following:

- A five panel 1.2 KW Solar Package
- An electronic message board and Solar PV Monitoring System.
- Consultation and project management from Edmonton's top solar and retrofit experts
- An energy audit and return of investment assessment.
- Immediate application for retrofit funding available through the new provincial TAME – Take Action to Manage Energy Buildings Initiative.
- Information seminar by the project management team at each community league after the launch of their solar project.
- Reduction of energy costs and carbon footprint.
- Pride in doing your part to move our world toward renewable resources.

To date four Leagues have submitted their application—Riverdale, West Jasper Sherwood, Ritchie, and McLeod. EFCL has also decided to enter its own office building in the program, at a cost of \$14,000. The EFCL negotiated this arrangement with the suppliers separate from the league program, so that it wouldn't impact the amount of subsidy money available.

- If you are interested in learning more visit [efcl.org](http://efcl.org) / EFCL Activities / Solar and Energy Savings Program Completed applications must include a deposit cheque of \$6,000. Application deadline: **4:30 p.m. July 3, 2012**. If we have more than seven leagues submitting an application we will hold a lottery on July 4. If we have less than seven leagues interested, we will keep the program open until the spots are filled on a first-come, first-serve basis.

**SECRETARY'S REPORT****submitted by Donna Jackson****Period – May 14 2012 to June 18 2012**

Meeting Date	Description	Action - Donna Jackson - Secretary	Status	Update date	Completion
Apr 30	SOCAN	Send emails per EFCL information to protest SOCAN fees for 2013	Completed	May 17 2012	May 17 2012
May 14	Welcome Brochures	Work with Elizabeth to update the Welcome Brochures after decision on replacement perk for McEwan Pool	Completed	May 19 2012	May 19 2012
Apr 23 Corp	Bylaws	Issue interim document of approved bylaws until the 2012 Ops update is completed– post on website and advise Exec	Completed	May 19 2012	May 19, 2012
Mar 20 Exec	Annual Filing	File Corporate Registry – Annual Filing for 2012 (2011 Financials)	Completed	May 15 2012	May 15 2012
Mar 20 Exec	Signatures	Toronto Dominion Bank Signatures	Completed	May 11 2012	May 11 2012
Mar 20 Exec	Signatures	Follow up with Rob Henderson regarding RBC signature All other signatures in place	Completed	May 15 2012	Jun 12 2012
May 15 Exec	2013 Tax Exemption	Complete 2013 Tax Exemption and required attachments for President's signature – Due Oct 2012	Completed	Jun 15 2012	Jun 15 2012
May 15	BBQ Pot Luck	Assist Ryan with the first BBQ Pot Luck once BBQ is purchased	Completed	May 15 2012	Jun 15 2012
May 15	AGLC	Update contact (Rob Henderson Vice President)	Completed	May 15 2012	May 15 2012
Jun 18	Keys	HM Key for Ryan Young Treasurer Rink Shack East Door Key to David Van Meter for Summer Program	Completed	Jun 18 2012	Jun 18 2012

Category	Description	Status
Annual Secretarial Duties - 3 hours	<ul style="list-style-type: none"> <li>• Update AGLC contacts</li> <li>• Prepare City of Edmonton Tax Exemption Filing and updated attachments</li> </ul>	Completed Completed
Monthly	<ul style="list-style-type: none"> <li>• Prepared May meeting minutes and handouts</li> </ul>	Completed for

Category	Description	Status
Secretarial Duties – 8 hours	<ul style="list-style-type: none"> <li>• Forward Action items to Executive Committee members</li> <li>• Distribution of minutes as required to Executive, EFCL, CRC</li> <li>• Posted Executive Meeting Package (Agenda, Minutes, Filed Reports) on website</li> <li>• Created and distributed draft agenda, reports for Jun 19 Executive Meeting</li> <li>• Office filing / Photocopying / Sign Cheques</li> <li>• Check &amp; Sign off for May AED inventory</li> </ul>	Period
NGCL Website – 4 hours	<ul style="list-style-type: none"> <li>• Post Minutes, current newsletter, contacts, current NGCL Program and Event advertisements per June Newsletter and updates from Executive</li> </ul>	Ongoing
Communications – 2 hours	<ul style="list-style-type: none"> <li>• Review and Email Updates to Executive and Event co-coordinators with information related to their portfolios</li> </ul>	Ongoing
Miscellaneous - 4 hours	<ul style="list-style-type: none"> <li>• Jun 15<sup>th</sup> Family BBQ</li> </ul>	Completed
AED – 10 minutes	<ul style="list-style-type: none"> <li>• Jun 18 – check</li> </ul>	Completed

**AED Status Report**

submitted by Donna Jackson

- Battery Status = Green
- Inventory = checked and complete

**Card Report**

submitted by Agnes Brennan

Happy Birthday - Special –

- Pearl Biggar

Thinking of you/Get well

- Bep VanDelaak - hip replacement
- Doreen Leia - in hospital twice

Sympathy

- Pat and Karen Lencucha - sympathy Pat's mother

- Congratulations

Wayne Arthurson - congratulations on \$10,000 literary award

Mike and Cara Roemmick - congratulations baby girl

**Hall Rental Report**

submitted by Kurena Adams

**May Hall rentals**

Private hall rental	19-May	275.00	\$275.00
Fiddlers	May 3, 10, 17, 24 and 31, 2012	5x 162.50	\$812.50
Total			\$1,087.50

**CRC**

Submitted by Jennifer Finnigan

Hello everyone,

I have accepted a position with the City of Calgary, and am therefore leaving my position with the City of Edmonton. Until my replacement is hired, Susan Meunier will be providing minimum coverage to your community

You can email her at [Susan.Meunier@edmonton.ca](mailto:Susan.Meunier@edmonton.ca), or call her at [780-944-5450](tel:780-944-5450).

I have very much enjoyed working with you over the last couple of years!

Thanks,  
Jennifer

**Treasurer's Report**

**Submitted by Ryan Young**

Bank Balances as of May 31, 2012: **TD Casino \$14,601.93**

**TD Chequing \$123, 878.31**

**RBC Casino \$16,382.03**

	May 12	May 11	Jan - May 12	Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
45 Plus income	250.00	267.00	450.00	1,250.00
Adult Activity Income	335.39	161.01	2,643.59	6,600.00
Advertising News Letter Income	231.25	313.75	940.00	3,010.00
Appreciation Dinner Income	0.00	0.00	14.00	350.00
Casino Income	0.00	0.00	10,911.23	35,000.00
Donations income	0.00	0.00	305.00	
Garbage/Garage Sale Income	205.17	0.00	205.17	
<b>Hall Rental</b>				
Hall Rental Damage Deposits	0.00	0.00	0.00	
Hall Rental Paid	365.00	405.00	8,237.50	15,000.00
Hall Rental - Other	0.00	0.00	1,195.00	
<b>Total Hall Rental</b>	<b>365.00</b>	<b>405.00</b>	<b>9,432.50</b>	
Interest	2.66	20.18	24.95	50.00
Membership Income	80.00	125.00	480.00	7,820.00
<b>Playschool income</b>				
Playschool monthly fees	955.00	800.00	5,623.00	9,400.00
PLayschool Reg fee	0.00	0.00	600.00	600.00
Playschool income - Other	488.00	0.00	488.00	
<b>Total Playschool income</b>	<b>1,443.00</b>	<b>800.00</b>	<b>6,711.00</b>	
Soccer Income	-780.00	1,925.00	4,120.00	5,400.00
<b>Total Income</b>	<b>2,132.47</b>	<b>4,016.94</b>	<b>36,237.44</b>	
<b>Expense</b>				
45 Plus Activities	27.94	0.00	27.94	
Accounting Fees	0.00	0.00	157.50	3,100.00
Admin - Bank Charges	0.22	0.00	9.90	100.00
Admin - Depreciation	1,710.63	0.00	6,545.55	14,504.79
Admin - Insurance	279.50	0.00	1,397.50	3,794.00
Admin - Licenses/Fees	312.86	0.00	312.86	1,610.00
Admin - Meeting Expenses	353.25	0.00	619.14	700.00
Admin - Office Supplies	528.20	509.23	733.82	1,500.00
Adult Activity Expense	475.15	0.00	2,303.19	6,600.00
Advertising Newsletter Expense	633.15	895.46	2,696.32	7,682.00
Appreciation Dinner Expense	263.42	54.00	1,266.76	2,350.00
Community Swim Expense	-617.65	0.00	-617.65	
Family Activity Expenses	152.25	0.00	992.25	1,860.00
Grounds-Equipment Repairs/Upgrd	126.14	0.00	126.14	31,250.00
Grounds-Gas	99.12	138.45	678.21	1,500.00
Grounds-Power	284.57	2,156.39	1,174.61	2,500.00
Hall-equipment repairs/upgrades	0.00	16.78	546.18	12,400.00
Hall - Gas	181.94	244.27	1,298.72	3,400.00
Hall - Janitorial	1,055.92	839.07	4,620.40	12,000.00
Hall - Power	241.21	268.02	1,689.78	5,500.00
Hall - security	46.10	46.10	230.50	720.00
Hall - Telephone, internet	109.28	109.28	549.03	1,380.00
Memberships expense	0.00	194.50	155.00	627.57
Office Manager Payroll	911.37	797.59	4,360.14	10,000.00
Playschool Expenses	1,045.04	990.16	6,111.09	16,000.00
Soccer Expenses	175.00	320.00	3,356.00	5,485.00
<b>Total Expense</b>	<b>8,394.61</b>	<b>7,579.30</b>	<b>41,340.88</b>	
<b>Net Ordinary Income</b>	<b>-6,262.14</b>	<b>-3,562.36</b>	<b>-5,103.44</b>	
<b>Net Income</b>	<b>-6,262.14</b>	<b>-3,562.36</b>	<b>-5,103.44</b>	

Payments to other Community Leagues who we sent kids to because we had no team for that age group

Reimbursement from Grant MacEwan

**Grants Report****Submitted by Melissa Logan****Membership****Submitted by Bill MacDonald****Casino Report****Submitted by Bill MacDonald****Planning & Transportation****Submitted by Suzanne McAfee**

From: Cathy Dytiuk [mailto:Cathy.Dytiuk@edmonton.ca]

Sent: Thursday, May 31, 2012 1:36 PM

To: Suzanne McAfee; 'david@cafischerlumber.ca'

Cc: Jennifer Finnigan; Steve Aguiar

Subject: North Glenora: Building Great Neighbourhoods - Decorative Street Lighting EOI Deadline July 1, 2012

Hi Suzanne,

This email is a reminder that the deadline for the Decorative Street Lighting Expression of Interest (EOI) is July 1st. Please submit the EOI directly to Steve Aguiar at [steve.aguiar@edmonton.ca](mailto:steve.aguiar@edmonton.ca)

Further to the Building Great Neighbourhoods Presentation to the Community League in April, the following is a summary of the Decorative Street Lighting Local Improvement Process for information.

Neighbourhoods that are interested in decorative street lights typically form a Decorative Street Light Committee. We encourage that this committee operate under the Community League, just to create a central point of awareness. This is important so that there are not multiple Decorative Street Light Committees canvassing in the same neighbourhood.

The Decorative Street Light Committee decides which decorative street light option they would like to pursue. The decorative street light brochure outlines these options and can be accessed at

[http://www.edmonton.ca/transportation/Decorative\\_Street\\_Light\\_Brochure.pdf](http://www.edmonton.ca/transportation/Decorative_Street_Light_Brochure.pdf)

This choice (Expression of Interest - EOI) is then sent to the City of Edmonton anytime on or before July 1st. The City will then prepare for the Decorative Street Light Committee a package that will include all the information needed to canvas the neighbourhood to collect signatures for the option that was chosen. This includes costs and forms. The package itself takes approximately 3 weeks for the City to process and will be sent to the Decorative Street Light Committee.

The Decorative Street Light Committee then has up to November 1st to collect signatures from property owners in the neighbourhood and return the completed package to the City. To move forward as a Decorative Street Light Local Improvement, the committee needs to collect a minimum of 51 percent of eligible signatures. When the City receives the package, they will verify the signatures to ensure they are eligible.

If 51% of property owners support the installation of Decorative Street Lights in the neighbourhood and the Local Improvement Bylaw is passed by City Council, then the City will prepare Local Improvement notices for all property owners in the neighbourhood. These notices includes the cost and a package for each property owner that explains how they can protest against the improvement should they not want decorative street lights. It will then take a majority of property owners to then petition against the decorative street light local improvement to stop the installation of decorative street lights in the neighbourhood.

I hope this is helpful, please let me know if you have any further questions.

Thanks,

Cathy Dytiuk

Great Neighbourhoods District Coordinator

Community Strategies and Development

phone: 780-495-0323

email: [cathy.dytiuk@edmonton.ca](mailto:cathy.dytiuk@edmonton.ca)

*Great neighbourhoods are the building blocks of a great city*

**Publicity****Submitted by Frank French**

The production of the newsletter ran into a snag last month with Lasertext having their copiers down for a few days. Distribution looked to be a problem so when Sue approached me about giving the carriers a bonus. Knowing that we have saved some money by the reduction in the number of newsletters printed I agreed that it would be a good idea. There should be no change to the budget. The business card listings for neighbourhood people running small businesses continues to work and we have had some more people wishing to advertise. We will continue this but rotate it in and out of the newsletter starting in October. We have been pruning the newsletter somewhat in an effort to keep costs down. At the end of my term I think I will donate an older Mac Mini which could be used to continue publishing the newsletter with the Apple software which makes it quite easy. Other than brow beating people for articles and up to date ads such as Play School. Indoor Playground and events. That concludes my report. I will email a copy to the secretary for the files.

**45 Plus Report****submitted by Marg Pratley****From:** Bohun, Jim [mailto:Jim.Bohun@ales.ualberta.ca]**Sent:** June 19, 2012 5:58 AM**To:** David Van Meter; nateware@telusplanet.net**Subject:** Tonight's meeting

Hi David and Donna,

It is unlikely that I am going to make it to the meeting tonight. I was, however, interested in having a brief discussion about the park redevelopment if I was to attend.

I was discussing the project with Wayne Arthurson, and he is keen to get involved. I would be willing to contribute as well. If I am not in attendance this evening, can I ask you to gauge interest from the executive and to reconstitute a committee?

This has been sitting for too long. At the very least, we need to get that rink torn down before the next AGM (we still have that money committed in the budget, right?).

Cheers, Jim **Jim Bohun****Neighbourhood Security****submitted by Pearl Biggar****From:** Matthew LeBlanc [mailto:Matthew.LeBlanc@edmontonpolice.ca]**Sent:** June 4, 2012 1:47 PM**To:** 'pearl biggar'; Dean Dukart**Cc:** Ryan Young; David Van Meter; donna; mathew.LebLanc@edmontonpolice.ca**Subject:** RE: Additional Information from last night.

Hello,

As a result from the incident on the weekend the appropriate students have been identified and dealt with. I can't divulge minor's names and discuss school punishment although I can assure you that a student has been suspended and has to meet certain requirements to stay at our school. If this happens again please phone the non emergency line (423-4567) and the call for service will be dealt with by a priority basis. Thanks for your time

Cst Matt LeBlanc

SRO Ross Shep HS

**Submitted by Ryan Yong**

11:15 - I heard a lot of noise outside and noticed that there was a lot of people at the community league. I drove over there. There was about 200 teenagers around the rink shack. As I pulled into the parking lot, I stopped one guy who was pissing in the bushes. (He was an Aussie guy driving a VW van). He told me that he was with his friends from Ross Shep. They were having a huge party in Coronation Park but the police broke it up. A bunch of them made their way to our park. The Aussie guy was definitely tipsy and there were beer cans on the ground. As we spoke fireworks were going off over top of us. I drove home to call the police and let them know what was happening.

12:15 - A lot of cars were driving very fast through the neighbourhood and at least one drove right up on the curb and started doing spins in the field. The crowd also started chanting loudly. I called the police again. People from the neighbourhood started coming out to see what was happening (about 6-8 people ended up watching everything from the Coronation school playground). I then met Steve Twigg and Sarah Pollard. We were talking about what to do when the crowd started chanting "Jump! Jump! Jump!" We talked down to the parking lot.

12:30 - The police arrived. The crowd scattered very quickly leaving beer, cars and papers all around. Once everyone had left, we checked the facilities and noted the port a potty damage. Bottles and cans were broken everywhere. Thankfully, most was in the basketball/skateboarding area.

We talked with the cops that night. Steve and Sarah wanted the police to catch a few of them and force them to clean up. The cops said that unless they caught them red-handed, they couldn't do it. (By this point, pretty much all the kids had cleared into alleys). The cops left and said that there was not much that they could do.

During our cleanup, we found beer bottles and cans, several mickies of vodka and other stuff, cigarettes everywhere, a joint and a bunch of papers right where the crowd was. (I guess we can't exactly prove that the kid was there during the party but it is very likely).

June 22, 2012

Chief Rod Knecht  
Police Headquarters  
9620 - 103A Avenue  
Edmonton, AB. Canada  
T5H 0H7

Dear Chief Knecht

Regarding: Community Policing Concerns

We want to express our concerns to you regarding the state of the Community Policing Program that appears to be experiencing dwindling support in time and resources. We feel we no longer have the ear of our neighbourhood constable and timely response to our concerns as we once did.

Our small, quiet neighbourhood is located just outside the City core and we enjoy a very low crime rate. We attribute this to our mature residential neighbourhood and the interest of our residents in maintaining "a small town feel in the middle of the city". We watch out for each other and for each other's property. Our Community League members are very active in ensuring any crime that occurs is documented and all residents are informed via our monthly newsletter, our website and regular email distribution. We have a full time executive position dedicated to Neighbourhood Security and we are always encouraging our residents to report all crimes as soon as they occur.

In the past we felt very engaged with the Edmonton Police Service but the police response to a recent incident in our neighbourhood park on June 01/02 has concerned us enough to write to you. We experienced an influx of partying youth who were dispersed by the Police helicopter from Coronation Park and Ross Sheppard School grounds on June 01 around 11:00 p.m. Unfortunately about 200 youth headed for our neighbourhood park only a few blocks away and continued with their drinking, setting off fireworks, climbing on roofs, tipping our port-a-potty and breaking bottles and scattering cans. Our residents were on scene by 11:15 to investigate and the police were promptly called. Another call was made less than an hour later when the mischief escalated with speeding vehicles and the mob mentality was intensifying. The police finally arrived around 12:30 a.m. on June 02 but took no real action other than arriving and watching from their cars as the crowd dispersed through our neighbourhood. A resident was awoken at 1:00 a.m. by 6 youths continuing their party from a car parked right outside her house.

We appreciate the concern and response received from the Jasper Place and Ross Shep constables when we contacted them. We feel fortunate that the cost to our league was minimal.

We realize there are bigger issues in neighbourhoods with a much higher crime rate than ours, but we do want to stress that the Community Police program was very appreciated by our league and we enjoyed a close working relationship with our liaison constable in the past. The police often dropped in to our Executive meetings for a short discussion or presentation, came out to some of our community functions and created a positive presence in our community. We believe that when parents are engaged in their community, volunteer and are involved, their children grow up with a respect for that community. If mom and dad are engaging with the police on a regular basis, it sets a certain expectation and tone for the children to stay away from trouble.

We know that you too enjoy living in a neighbourhood somewhere in Edmonton and we know you must appreciate all the hard working volunteers who continue to keep the Community League movement alive and make Edmonton a better place to live.

Thank you for hearing our concerns and we appreciate your continued efforts to support Community Policing.

Yours truly,

David Van Meter  
President,  
North Glenora Community League

Cc: Alan Bolstad  
Edmonton Federation of Community Leagues