



North Glenora Community League  
13535 109A Avenue  
Edmonton AB T5M 3Z4  
[www.ngcl.org](http://www.ngcl.org)  
email: [ngcloffice@gmail.com](mailto:ngcloffice@gmail.com)

## SIGN-OFF

Minutes for Executive Meeting held on September 18, 2012

### Secretary's Signature

  
Donna Jackson, Secretary

The signature of the secretary indicates the meeting was held and the motions and votes by the board occurred as recorded in the minutes.

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### President's Signature


















  
David Van Meter, President

October 16, 2012  
Date

The signature of the president or designate indicates the minutes of the meeting were approved by the board on the date indicated.

- 1. CALL TO ORDER.** Establish Quorum (8) for any Motions required
- 2. APPROVAL OF THE AGENDA**
- 3. APPROVAL OF THE PREVIOUS MINUTES**
- 4. FINANCIAL MATTERS**
- 5. BUSINESS ARISING FROM THE MINUTES**
  - 5.1. Neighbourhood Renewal Update – Suzanne McAfee
  - 5.2. Fax line for office
  - 5.3. Solar Panel Program Update – Frank French / Melissa Logan /Ryan Young
  - 5.4. President’s Planning Session
  - 5.5. Hall Strategy Follow Up
  - 5.6. Telephone set replacement / Wi-Fi usage for Renters / for anyone in the hall
  - 5.7. Operations Manual Review and Update – Donna Jackson
  - 5.8. Update of Status of Revenue Canada Late Filing Penalties
- 6. CORRESPONDENCE/ANNOUNCEMENTS**
- 7. SPECIAL COORDINATOR & PROJECT REPORTS**
  - 7.1. 2012 Community Day Update **Elizabeth Turner**
  - 7.2. 2013 60<sup>th</sup> Anniversary **Elizabeth Turner**
- 8. REPORTS**
  - 8.1. President **David Van Meter**
  - 8.2. Past President **Jim Bohun**
  - 8.3. 1<sup>st</sup> Vice-President **Bruce Jakeway**
  - 8.4. 2<sup>nd</sup> Vice-President **Rob Henderson**
  - 8.5. Secretary **Donna Jackson**
    - 8.5.1. AED Report Donna Jackson
    - 8.5.2. Cards **Agnes Brennan**
  - 8.6. Treasurer **Ryan Young**
    - 8.6.1. Grants Coordinator **Melissa Logan**
- 9. STANDING COMMITTEE REPORTS**
  - 9.1. Publicity **Frank French**
  - 9.2. Sports **Guy Sopiwnyk**
  - 9.3. Buildings & Grounds **Steve Twigg**
    - 9.3.1. Kitchen Keeper Vacant
  - 9.4. Adult Programs **Margaret French / Rhonda Van Heyst**
  - 9.5. Membership **Bill MacDonald**
  - 9.6. Family Programs Vacant
  - 9.7. 45 Plus **Agnes Brennan**
  - 9.8. Hall Bookings **Vacant**
  - 9.9. Historian **Andrea Laurie**
  - 9.10. Neighbourhood Security **Pearl Biggar**
  - 9.11. Planning & Transportation **Suzanne McAfee / Dave Caskenette**
- 10. NEW BUSINESS**
- 11. ADJOURNMENT**

NEXT Executive MEETING: Tuesday, October 16 2012 7:00 p.m.

Board Position	Vote	NAME	Present	Regrets	Absent
President		David Van Meter	✓		
Past President		Jim Bohun	✓		
1st Vice President		Bruce Jakeway	✓		
2nd Vice President		Rob Henderson	✓		
Treasurer		Ryan Young	✓		
Grants Coordinator		Melissa Logan		✓	
Secretary		Donna Jackson	✓		
COE CRC		Susan Meunier		✓	
<b>Standing Committee Chairs</b>					
<b>Adult Activities</b>		Rhonda Van Heyst Marg French	✓	✓	
<b>Buildings &amp; Grounds</b>		Steve Twigg		✓	
<b>Family Activities</b>		VACANT			
<b>45 Plus Activities</b>		Agnes Brennan	✓		
<b>Hall Bookings</b>		VACANT			
<b>Historian</b>		Andrea Laurie	✓		
<b>Membership</b>		Bill MacDonald		✓	
<b>Neighbourhood Security</b>		Pearl Biggar	✓		
<b>Newsletter / Publicity</b>		Frank French	✓		
<b>Planning &amp; Transportation</b>		Suzanne McAfee Dave Caskinette	✓		
<b>Sports Activities</b>		Guy Sopiwnyk		✓	
<b>OPTIONAL</b>					
<b>Welcoming Committee</b>		Elizabeth Turner	✓		
<b>Kitchen Keeper</b>		Marg Pratley	✓		
<b>GUESTS</b>					

*A special thank you to Michelle Schurek for baking the scones for our strawberry and blueberry short cakes. Thanks to Andrea for the delicious bird seed cookies – and gluten free too! Just a couple of perks for volunteering as an Executive Board Member. It was hard for David to get us started – but the food must have fuelled our early finish!*

**1. CALL TO ORDER.** Establish Quorum (8) for any Motions required

David Van Meter called the meeting to order at 7:04 p.m. Quorum was established with 10 voting members present. Several other voting members joined shortly after the call to order.

**2. APPROVAL OF THE AGENDA**

Agnes Brennan moved the agenda be approved with Suzanne McAfee seconding. The motion was passed.

**3. APPROVAL OF THE PREVIOUS MINUTES**

Ryan Young move the August 21<sup>st</sup> Executive Meeting Minutes be approved with Suzanne McAfee seconding. The motion was passed. Donna and David completed the sign-off sheets for both the June and August meetings.

**4. FINANCIAL MATTERS**

There were no financial requests.

**5. BUSINESS ARISING FROM THE MINUTES**

**5.1. Neighbourhood Renewal Update – Suzanne McAfee**

- Attendance at the information session at Coronation School was extremely well attended.
- Bruce advised that he has collected signatures at the information session, Community Day and will attend the Penny Carnival at the school to collect a few more before turning the sheets over to canvassers.

- **ACTION: Suzanne and Bruce** will try and arrange for a representative from the City to attend another information session at the Hall on October 9<sup>th</sup> from 7-9pm. They will place an ad in the next newsletter if the meeting can be arranged and the hall booked. We will also seek questions be submitted before the meeting so they can be organized and presented to ensure we address all the outstanding issues that residents have.
- We believe the order of redevelopment will be for a small area at the North West corner of the Community to be completed in 2013 with the remainder of the neighbourhood being completed in 2014 with the area around the school during the summer months of 2014.
- Suzanne advised she has spoken to the Metis Housing Association and the redevelopment of the Stan Daniels Senior Residence is just a rumour. They advised there were misunderstandings about the subsidization status that started the rumours.

#### 5.2. Fax line for office

- A fax line is not required at this time as Kurena can scan documents to convert to electronic copy and email using the photocopier scan feature and the computer.

#### 5.3. Solar Panel Program Update – Frank French / Melissa Logan /Ryan Young

- Frank reported that we have had a 3 hour energy audit and will be receiving a report with more information
- The tender for the Solar installation has gone out.
- The group noted a problem with the Playschool Fire Exits on the Playschool side being blocked. **ACTION: David Van Meter** will speak to the playschool about clearing the exit and ensuring the signage is adequate.

#### 5.4. President's Planning Session

- David has scheduled for October 13 from 8:00 a.m. to Noon. Ryan advised there was sufficient money in the budget for refreshments so a formal request and motion was not required.
- **ACTION: David Van Meter** will arrange the hall booking with Kurena
- **ACTION: David Van Meter** will contact Sue Meunier to arrange a facilitator from the City of Edmonton

#### 5.5. Hall Strategy Follow Up – Cleaning contracts / Hall Maintenance Inspections

- David has met with Paul Iversen who is now doing the majority of the cleaning. David advised him that we would be putting the janitorial out for expression of interest in the newsletter. David was unable to speak with Kai directly but the Executive encouraged him to do this before the newsletter is delivered to thank Kai and Marie for their years of service and explain the circumstances around our decision. He will explain that we need to formalize the hall cleaning duties and put the janitorial service under a contract. He will explain that we cannot just hand the job off to Paul and that we must post the opportunity to make it a fair competition for everyone.
- **ACTION: David Van Meter** will contact Frank to place an ad in the newsletter for interested parties to contact David direction regarding the opportunity to provide regular janitorial service for the NGCL Hall.
- **ACTION: Frank French** will place an ad in the next newsletter for someone to do the Winter Snow shovelling of the hall sidewalks
- The Executive decided to wait on parking lot snow removal and address as required throughout the winter.

#### 5.6. Telephone set replacement / Wi-Fi usage for Renters / for anyone in the hall

- Providing the Wi-Fi password will no longer be offered as part of hall rental agreements
- The Wi-Fi password will not be posted in the hall and use of the connection will be limited to NGCL members who are provided the password for use at NGCL events or for NGCL business in the hall.
- **ACTION: Donna Jackson** will email Kurena with the decision made at the meeting.

#### 5.7. Operations Manual Review and Update – Donna Jackson

- Nothing to report

#### 5.8. Update of Status of Revenue Canada Late Filing Penalties

- Nothing to report

### 6. CORRESPONDENCE/ANNOUNCEMENTS

- Elizabeth passed around an article she wrote 10 years ago honouring long time residents Mary & Ninian Gray. We lost Mary earlier this year and Nin just passed earlier in the week. The Executive Board are saddened by the news of another pioneer lost from our community. We are fortunate to still have many long time residents. Elizabeth will be looking for those that may be original home owners to feature during our 60th Anniversary Year in 2013.
- Other correspondence consisted of a couple of newsletters.

### 7. SPECIAL COORDINATOR & PROJECT REPORTS

#### 7.1. 2012 Community Day Update **Elizabeth Turner – see written report**

- Another successful Community Day appreciated by the Community and Elizabeth's efforts to coordinate and organize the event very much appreciated by the NGCL Executive. Thanks Elizabeth!

#### 7.2. 2013 60<sup>th</sup> Anniversary **Elizabeth Turner**

- Elizabeth will be starting very shortly on the 60<sup>th</sup> Anniversary planning
- She is planning articles for the newsletter to showcase the event with information on original home owners.
- She will be coordinating the planning for a joint celebration with the Westmount Presbyterian Church and Coronation School.

**8. REPORTS**

## 8.1. President

**David Van Meter**

Meeting Date	Description	Action - <b>David Van Meter - President</b>	Status	Update date	Completion
Aug 21 Exec	Rink Shack	Rink Shack East Door has gum in lock – Contact Action Lock to clean – city has returned new keys that were cut over summer – return to Key Inventory	Pending	Sep 18 2012	
Aug 21 Exec	2009 Revenue Canada	David was in contact with Revenue Canada on August 21, 2012. Status of appeal on the 2009 assessed late filing fee of \$2500.00 <ul style="list-style-type: none"> <li>no collection action being taken at this time – we just need to wait until contacted</li> <li>May 2012 we received a further \$300.00 penalty notice for late filing of 2010 return in Aug 2011</li> </ul>	Pending	Sep 18 2012 Agenda item for Oct Exec	
Aug 21 Exec	Fiddler Rental Issues	Fiddlers are still interested and David asked Ryan to coordinate as David has advise Paul and Kai that the switch would be happening. <ul style="list-style-type: none"> <li>Fiddler Storage Closet Switch</li> <li>David didn't realize this had not taken place yet</li> <li>Fiddlers were suppose to contact Ryan when the fellow that could swap the door knobs (locks) was available</li> </ul>	Pending	Sep 18 2012	
Aug 21 Exec	Strategy	Planning Sessions in 2012 bring forward at September Meeting a facilitator from the City – Date set for October 13 – David will book hall and facilitator - \$100 available for morning refreshments	Planning	Sep 18 2012	

## 8.2. Past President

**Jim Bohun**

Meeting Date	Description	RINK REHAB Committee: <b>Jim Bohun</b> Wayne Arthurson, Ryan Young, Jeff Schurek, David Van Meter, Guy Sopiwnyk	Status	Update date	Completion
Aug 21 Exec	Rink Rehab	The project strategy prepared by Curtis Steinke and any previous paperwork still stands up – Short window to get moving – prior to Oct 1 <sup>st</sup> – Grant forms must be completed for submission. Jim, Ryan and Melissa will coordinate completion of the required paperwork	Pending	Sep 18 2012	

8.3. 1<sup>st</sup> Vice-President**Bruce Jakeway – see written report**

Meeting Date	Description	Action - <b>Bruce Jakeway – 1st VP</b>	Status	Update date	Completion
Jun 19 Exec	Hall Deficiencies	Review and Address the list of deficiencies in the hall with Steve	Pending	Aug 21 2012	
Jun 19 Exec	Hall Deficiencies	Set up schedule for regular inspections to identify ongoing hall deficiencies	Pending	Aug 21 2012	
Sep 18 Exec	Lighting Signature	Bruce will attend Coronation Penny Carnival then distribute the forms to neighbourhood canvassers who have volunteered	Pending	Sep 18 2012	

8.4. 2<sup>nd</sup> Vice-President**Rob Henderson – nothing to report**

- David asked Rob to think about coordinating a family event and explained Turkey Suppers of past years.

## 8.5. Secretary

**Donna Jackson – see written report**

Meeting Date	Description	Action - <b>Donna Jackson - Secretary</b>	Status	Update date	Completion
Apr 17 Exec	Security	Rob Henderson – Access Codes testing and facility tour pending	Pending	Jun 19 2012	
May 15 Exec	Ops Manual Updates - Policies	EPS Agent Status Form, AGLC Web Account info, Tax Exemption, Societies Certificate, Revenue Canada annual update of contact information, Tripartite agreement terms Section C, Kitchen Keeper cleaning recommendations New AED Policy/Procedure, Hall Cleaning Contract, City of Edmonton Grant EFT email contact form,	Pending	Aug 21 2012	
Sep 18 Exec	Wi-Fi	Email Kurena regarding status of Wi-Fi connection for non-NGCL use	Completed	Sep 20 2012	Sep 20 2012

## 8.5.1. AED Report

Donna Jackson

- Battery Status GREEN and inventory taken

## 8.5.2. Cards

**Agnes Brennan – see written report**

8.6. Treasurer **Ryan Young – see written report**

**MOTION: Ryan Young** moved to increase the budget for the Telus Telephone service to \$1400.00 Frank seconded. Motion carried.  
**MOTION: Ryan Young** moved to increase the budget for Casino Expense to \$50.00 to cover the expenditures for bank transfer and taxi fare.

8.6.1. Grants Coordinator **Melissa Logan – see written report**

**9. STANDING COMMITTEE REPORTS**

9.1. Publicity **Frank French**

Meeting Date	Description	Action <b>NEWSLETTER - Frank French</b>	Status	Update date	Completion
Sept 18 Exec	October Newsletter Deadline = Sept 21	OPEN Volunteer Board Positions (Newsletter Distributor) Garage Sale ??? Oct Pub Night adverts Oct Movie Night 45 Plus Fall Line Up Indoor Playground activities / Playschool Neighbourhood Redevelopment – Canvassing for Lighting signatures due back to City - November General info regarding the Redevelopment Advertise for Snow Shoveler Advertise for Janitorial Advertise for Community Info Session on Redevelopment	Pending	Sept 18 Exec	
Sep 18 Exec	Distribution	Follow up on Carrier Bag Replacement as required	Pending	Sep 18 Exec	

9.2. Sports **Guy Sopiwnyk - regrets**

Meeting Date	Description	Action - <b>SPORTS - Guy Sopiwnyk</b>	Status	Update date	Completion

9.3. Buildings & Grounds **Steve Twigg - regrets**

Meeting Date	Description	Action - <b>Buildings &amp; Grounds - Steve Twigg</b>	Status	Update date	Completion
Jun 19 Exec	Deficiencies	Work with Bruce Jakeway to clear list of deficiencies and schedule regular inspections	Pending	Jun 19 2012	
Jun 19 Exec	Railings	Weld rebar to railing around raised bed to prevent skateboarders	Pending	Jun 19 2012	
Aug 21 Exec	Main Hall Heating	When were rooftop furnaces last serviced / inspected	Pending	Aug 21 2012	
Aug 21 2012	Temperature Reset for Fall	Arrange for thermostats to be reset as required for winter heating season – last winter the hall was very cold	Pending	Aug 21 2012	
Aug 21 2012	New Furnace	Schedule Furnace Filter change for once a month Hall Addition New Furnace – when is warranty up – need to look for a service contract	Pending	Aug 21 2012	
Aug 21 2012	Furnace Duct	Arrange for duct cleaning in hall addition	Pending	Aug 21 2012	
Aug 21 2012	Hall Lights	Do we still need an electrician for lights and light ballasts??	Pending	Aug 21 2012	
Aug 21 Exec	Door Stops	Chair storage room requires door stops with rubber tips – only wooden ones available	Pending	Apr 17 2012	

9.3.1. Kitchen Keeper **Marg Pratley**

- Marg continues to help out with kitchen keeper duties and advised she will check the kitchen on Thursday.

9.4. Adult Programs **Margaret French / Rhonda Van Heyst**

- Pub Night and Scrapbooking this coming weekend. Free drink with renewed 2012/13 membership card.

9.5. Membership **Bill MacDonald – see written report**

Meeting Date	Description	Action - <b>Membership – Bill MacDonald</b>	Status	Update date	Completion
May 15	Membership	Review of Membership Fee structure after 2012 canvassing	Pending	Aug 21 2012	

9.6. Family Programs **Vacant**

Meeting Date	Description	Action - <b>Family Activities - VACANT</b>	Status	Update date	Completion
Jan 17 Exec	NGIP Coord	Cara Roemmich recruiting for her replacement for Indoor Playgroup as she will be president for Playschool	Pending	Aug 21 2012	
Mar Exec	Exec Mtgs	Who will act as Executive Committee contact for Family Activities RECRUITING...	Pending	Aug 21 2012	

## 9.7. 45 Plus

**Agnes Brennan**

Meeting Date	Description	Action - <b>45 Plus / CARDS - Agnes Brennan</b>	Status	Update date	Completion

## 9.8. Hall Bookings

**Vacant - See written report submitted by Kurena Adams**

Meeting Date	Description	Action - <b>HALL BOOKINGS - VACANT</b>	Status	Update date	Completion
Sep 20 Exec	Rental Contract	Review of Rental Contract by Rental Committee required due to contradictory cleaning clauses – crossing out clause in new contracts	Pending	Mar 20 2012	
Jan 17 2012	Hall Rentals	Prepare HALL RENTALS Manual with guidelines, contract update, check list for renters, etc.	Pending	Mar 20 2012	
Jan 17 2012	Key Security	Continue recruiting for Hall Bookings chair - look after the keys and security system – check hall condition after rentals	Pending	Mar 20 2012	

## 9.9. Historian

**Andrea Laurie**

- Set up table display and slide show for Community Day
- Looking for space and ideas regarding NGCL Archival material – Melissa is looking into the NES Grant

Meeting Date	Description	Action - <b>HISTORIAN - Andrea Laurie</b>	Status	Update date	Completion
Aug 21 Exec	Project	Cook book –60 <sup>th</sup> Anniversary Project	Pending	Aug 21 2012	

## 9.10. Neighbourhood Security

**Pearl Biggar**

- Worked Safe Parent House at the Edmonton X during the summer
- REACH Community Safety Conversation in your area, Oct. 25, 6:30 p.m. – 8:30 p.m. at Westmount Community League – Pearl and Donna will attend.

## 9.11. Planning &amp; Transportation

**Suzanne McAfee / Dave Caskenette**

Meeting Date	Description	Action - <b>Suzanne McAfee</b>	Status	Update date	Completion
Sep 18 Exec	T&P	Neighbourhood Renewal – prepare advertisement for Newsletter for Residents Info Session for Oct 9 <sup>th</sup> – book hall – contact Cathy Dytiuk for someone from the City of Edmonton	Pending	Sep 18 2012	

**10. NEW BUSINESS - none****11. ADJOURNMENT**

- Frank French moved to adjourn the meeting at 8:30 p.m.

NEXT Executive MEETING: Tuesday, October 16 2012 7:00 p.m.

<b>SECRETARY REPORT</b>	<b>Submitted by Donna Jackson</b>
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**Period –August 21 to September 18 2012**

A quiet period with the opportunity for the Secretary to take a week of vacation in Halifax before returning in time to help out with Community Day.

Category	Description	Status
Annual Secretarial Duties - 0 hour	<ul style="list-style-type: none"> <li>Nothing this period</li> </ul>	
Monthly Secretarial Duties – 8 hours	<ul style="list-style-type: none"> <li>Prepared August meeting minutes and handouts</li> <li>Forward Action items to Executive Committee members</li> <li>Distribution of minutes as required to Executive, EFCL, CRC</li> <li>Posted Executive Meeting Package (Agenda, Minutes, Filed Reports) on website</li> <li>Created and distributed draft agenda, reports for Sep 18 Executive Meeting</li> <li>Office filing / Photocopying / Sign Cheques</li> <li>Check &amp; Sign off for August AED inventory</li> </ul>	Completed for Period
NGCL Website – 4 hours	<ul style="list-style-type: none"> <li>Post Minutes, current newsletter, contacts, current NGCL Program and Event advertisements per Summer Newsletter and updates from Executive</li> </ul>	Ongoing
Communications – 1 hour	<ul style="list-style-type: none"> <li>Review and Email Updates to Executive and Event co-coordinators with information related to their portfolios</li> </ul>	Ongoing
Miscellaneous - 9 hours	<ul style="list-style-type: none"> <li>Community Day – Friday Night Food Prep</li> <li>Community Day – Saturday Kitchen Help and Clean Up</li> <li>Community Day – Launder tea towels and deliver to hall for Sunday rental</li> </ul>	Completed
AED – 10 minutes	<ul style="list-style-type: none"> <li>September 17 – check and record</li> </ul>	Completed

<b>AED Status Report</b>	<b>submitted by Donna Jackson</b>
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- Battery Status = Green
- Inventory = checked and complete – September 17 2012 by Donna Jackson

<b>Card Report</b>	<b>submitted by Agnes Brennan</b>
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- ◆ 60th. Anniversary
  - Marg & Gordon Pratley
- ◆ Thinking of you
  - Pearl & Evan Biggar - Evan not well
  - Ninian Gray - in hospital with broken hip
- ◆ Wedding Congratulations
  - Melissa Logan & Alex Mather
  - Louise McKay & Dave Caskenette
- ◆ Thank you
  - Susan Robertson for newsletter delivery
- ◆ Congratulations
  - Baby Boy - the Bishops
- ◆ Sympathy
  - The Family of Helen Harry

<b>ADULT ACTIVITIES</b>	<b>Submitted by Rhonda Van Heyst / Margaret French</b>
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Pub Night and Scrapbooking this coming weekend



**HALL RENTAL REPORT**

Submitted by Kurena Adams

**August 2012**

Private hall rental	05-Aug	125.00	\$125.00
Private hall rental	25-Aug	290.00	\$290.00
		4x	
Fiddlers	August 2, 9, 23, 30, 2012	162.50	\$650.00

Total \$1,065.00

**From:** kurena adams [ngcloffice@gmail.com]

**Sent:** September 13, 2012 10:50 AM

**To:** David Van Meter; Donna Jackson; Bruce Jakeway - 1st Vice President; Rob Henderson 2nd Vice P; Ryan Young

**Subject:** New phones

Hi all,

I have replaced the phones in the office and the kitchen. I have checked them and they are working great.

Have a great weekend.

Kurena Adams

**North Glenora Community League**

Office Manager

780-452-6610

[ngcloffice@gmail.com](mailto:ngcloffice@gmail.com) [www.ngcl.org](http://www.ngcl.org)

**MEMBERSHIP REPORT**

Submitted by Bill MacDonald

**Routes Completed:** Six routes of 29 have been completed. Memberships were also sold through the Playschool registration process and at Community Day. Complimentary memberships given by the Welcoming Committee include those processed at the welcoming event on the evening of the August Executive Committee meeting.

**Memberships Sold and Complimentary (to new residents)**

	Adult	Family	Single-Parent Family	Senior	TOTAL
This Period	38	41	6	27	112
Yr-to-Date	38	41	6	27	112

**Complimentary Memberships (included above)**

This Period: 17

Year to Date: 17

**Monies Collected**

This Period: \$2270 (including \$70.00 collected at the Office)

**Comments**

- We will be reviewing the 2011-12 complimentary memberships against the current year to determine if those who received a complimentary membership actually re-newed.
- Natalia is preparing a table of the 93 postal codes in North Glenora, for League use.
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**CASINO REPORT**

Submitted by Bill MacDonald

NGCL has been slotted for the July - September, 2014 period. I have put our name in for the Palace Casino again, and they have us on their roster for that period.

“Ora na azu nwa”  
 “It takes the community to raise a child”  
 Nigerian Igbo Culture

This centuries old African proverb was clearly in evidence at Community Day this year in North Glenora. Without the great community effort to put on the Pancake Breakfast, even if your role was simply to eat the pancakes, there would have been no event. And there were children everywhere. We have been hearing for the last few years that there are a lot of babies being born in North Glenora. Now they’re running around our community playground.

Attendance, in term of breakfast plates served, was up by 25% to just over 200! Following the lead of the Premier’s Breakfast this summer we offered a gluten-free, lactose-free pancake and sausage choice as well. This option was well appreciated by the growing number of people with dietary concerns. The huge supply of picnic supplies (paper plates, cups, napkins, plastic cutlery) donated by Remax made the work of the kitchen volunteers much easier.

The advertising campaign run by EFCL across the city, as well as our own North Glenora newsletter promotion and large eye-catching bright yellow community posters, and word-of-mouth about the scrumptious pancakes has served us well. At one point the dining area was full and we had to ask people who had finished eating to move around the hall and let others sit down to eat.

Throughout the Hall were intriguing display tables representing NGCL programs – Adult Activities, 45+, Family Activities (Play School, Indoor Playground, Kid’s Movie Night), Garage Sales, Historical Archives, Membership, Planning & Transportation (Decorative Street Lighting Committee Survey) and Sports. The following Community Organizations also provided excellent information: Brownies & Sparks, Coronation School, Dances of Universal Peace, Edmonton Public Library’s Woodcroft Branch, Unity of Edmonton, and Westmount Presbyterian Church.

Of special note were the two activities geared towards children this year; the Bouncy House provided by Playschool’s Sarah Pollard and the two different story readings and puppet shows performed by Dave Tyler of Woodcroft Library.

Special political guests who joined us were: Honourable Heather Klimchuk, our MLA for Edmonton–Glenora and Minister of Culture; David Gibbens, Edmonton Federation of Community Leagues VP External and our district representative; Christopher Spencer our Edmonton Public School Board Ward Trustee; and John Acheson our Edmonton Catholic School District Ward Trustee. Each of these dignitaries helped with the numerous prize draws for a variety of items provided to us by EFCL for this event – including lady bug bicycle horns donated by United Cycle, baseballs and frisbees donated by Landscape Structures, and family passes to Fort Edmonton Park, Muttart Conservatory, John Janzen Nature Centre, and Leisure, Sports & Fitness Facilities donated by the City of Edmonton.

The budget allocated for this event was unchanged from last year at \$450.00. Of this amount, \$100 was used as a cash float at the ticket table. Our expenses were \$356.54, 92 % of which was spent on food supplies and 8% on nametags, pens, and poster materials. Income from pancake sales was \$60.00.

The total cost for our NGCL Community Day 2012 Pancake Breakfast event was therefore \$296.54, or a per-serving cost of \$1.43. Once again a great deal for our community! It was my pleasure to once again work with an incredibly dedicated group of volunteers

Agnes Brennan	C-Anne Robertson	Dave Van Meter
Andrea Laurie	Cara Roemmich	David Beckman
Annabelle Wallace	Cara Lee Stevenson	Dolores Kowalchuk
Anne Makarus	Chet Domanski	Donna Jackson
Auni Amini	Daniel Van Heyst	Guy Sopiwnyk
Bill MacDonald		Harvey Humbke
Bruce Jakeway	Dave Tyler	Jennifer Domanski

Judy Bethel  
Linda Twigg  
Louise Humbke  
Louise McKay  
Marg Pratley  
Margaret French

**NGCL Reports**  
Marge Lilley  
Michelle Schurek  
Michelle Young  
Natalia Krawetz  
Pearl Biggar  
Rhonda Van Heyst

2012-09-18

Ryan Young  
Sarah Pollard  
Suzanne McAfee  
Vadeem Goodluck  
Wayne Arthurson

**1<sup>st</sup> Vice President Report**

**Submitted by Bruce Jakeway**

The Street Light Brigade started canvassing for the upgraded street lights. After of the community meeting, we had about 13% of the community supporting the upgrade. Although we need at least 51%, we're aiming for 60% as the City will likely disqualify some signatures. We had a few more signatures on Saturday, but we still have a long way to go. I'll be a the penny carnival on Wednesday, then I'll get the petition out to a group of volunteers to go around the community. We're finding it challenging to get to everyone as there are a lot of people who are out when we come by.

As well, on Thursday last I attended the Health Consultation.

**45 PLUS**

**Submitted by Agnes Brennan/Marg Pratley**

**GRANTS REPORT**

**Submitted by Melissa Logan**

Ryan and Jim, I'm hoping to get together at the end of the week or on the weekend if someone is available to go over the grant application and catch me up. Just let me know what needs to get done and I'll make it happen.

I also contacted Susan about a the NES grant to fund the cookbook project and maybe 60th anniversary (if we can tie the two together). I'm sure we can figure out away to make the NES grant work for this project. I'll wait until the info package is out and we can go from there (see email correspondence below).

Hi Melissa,

It sounds like a great project.

I discussed it with one of our reps on the NES grant and the feedback was:

They are looking to fund projects that will initiate community building efforts in the community and they only fund projects that have at least 6 different partners around the table (e.g. could be a senior, young adult, community league member, school rep, church rep etc.)

There should be an information package out shortly that explains the criteria. I will forward it to you as soon as I have it.

We would fund this through our community initiative funds - but the maximum allocation is \$300 so NES, if it fits would be a better bet.

Hope this helps.

Susan Meunier

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Hi Susan,

I have a question regarding the NES grant. I'm hoping if you could tell me if a project like this might be funded...

We are hoping for our 60th anniversary to produce a cookbook (with a print version) that is a collaboration of recipes from members of our community. In conjunction with this we like to have an event celebrating our 60th anniversary that includes a pot luck of recipes featured in our cookbook.

Would this fall under the community engagement?

Thanks for your assistance!

Melissa

**TREASURER'S REPORT**

**Submitted by Ryan Young**

Bank Balances as of Aug 31, 2012, 2012:

<b>TD Casino</b>	<b>\$ 7,686.70</b>	<b>TD Chequing</b>	<b>\$123,688.34</b>	<b>RBC Casino</b>	<b>\$ 6,384.33</b>
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A few items of interest:

1. Casino Audit

Kurena and I had set up a different system since our last casino audit. Because of it, we were able to complete the casino audit in very fast time. The casino audit goes up until June 30,2012. Our next audit will likely be sometime around Oct 2013.

2. Finances / Budget

We are close to budget on most line items. One thing that we need to consider for future budgets is the fact that we will now have casinos every 2 years rather than every 18 months. For the past few years, we have been spending more than we take in. Because of a large reserve, we've managed. But every group should consider how they can not only break-even but possibly contribute a portion to overhead costs in future years.

**Motions to put forward at this meeting:**

1. To increase the budget of 45+ to \$100.
  - a. We did not have a budget for expense for them in the budget
2. To increase the budget of family expense to \$2200 (or more).
  - a. Community Day was not budgeted for (float of \$450 was given to Elizabeth Turner)
  - b. Toilet tips increased our costs slightly
3. To increase Hall – Telephone, Internet to \$1400
  - a. Telus increased our rates
4. To increase Casino expense to \$50
  - a. Wire fee was removed from transfer (\$10)
  - b. Taxi Expenses (\$19)

NGCL Reports

2012-09-18

		Aug 12	Aug 11	Jan - Aug 12	Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
	45 Plus income	0.00	0.00	450.00	1,250.00
	Adult Activity Income	73.44	154.00	2,858.03	660.00
	Advertising News Letter Inc	0.00	0.00	1,185.00	3,010.00
	Appreciation Dinner Income	0.00	0.00	14.00	350.00
	Casino Income	8,774.03	0.00	33,194.00	35,000.00
	Donations income	0.00	0.00	305.00	
	Garbage/Garage Sale Income	0.00	0.00	205.17	
	Hall Rental				
	Hall Rental Damag	0.00	25.00	0.00	
	Hall Rental Paid	640.00	1,395.00	10,005.00	
	Hall Rental - Othe	0.00	0.00	1,195.00	15,000.00
	<b>Total Hall Rental</b>	<b>640.00</b>	<b>1,420.00</b>	<b>11,200.00</b>	
	Interest	0.90	14.93	31.25	50.00
	Membership Income	0.00	95.00	480.00	7,820.00
	Office photo copier income	0.00	19.45	0.00	
	Operations Grant	0.00	0.00	8,999.00	
	Playschool income				
	Playschool mont	0.00	0.00	7,053.00	9,400.00
	PLayschool Reg	0.00	0.00	600.00	600.00
	Playschool incom	0.00	0.00	488.00	
	<b>Total Playschool income</b>	<b>0.00</b>	<b>0.00</b>	<b>8,141.00</b>	
	Soccer Income	0.00	0.00	4,180.00	5,400.00
	<b>Total Income</b>	<b>9,488.37</b>	<b>1,703.38</b>	<b>71,242.45</b>	
<b>Expense</b>					
	45 Plus Activities	0.00	0.00	27.94	
	Accounting Fees	0.00	0.00	157.50	3,100.00
	Admin - Bank Charges	2.00	0.00	21.90	100.00
	Admin - Depreciation	1,208.73	0.00	10,171.74	14,504.79
	Admin - Insurance	279.50	279.50	2,236.00	3,794.00
	Admin - Licenses/Fees	0.00	0.00	312.86	1,610.00
	Admin - Meeting Expenses	0.00	0.00	619.14	700.00
	Admin - Office Supplies	0.00	0.00	817.49	1,500.00
	Adult Activity Expense	419.83	131.93	2,723.02	6,600.00
	Advertising Newsletter Expe	412.00	0.00	4,431.38	7,682.00
	Appreciation Dinner Expense	0.00	0.00	1,266.76	2,350.00
	Casino Expense	-2,055.25	0.00	29.00	
	Community Swim Expense	0.00	0.00	-617.65	
	Family Activity Expenses	602.25	691.48	1,880.43	1,860.00
	Grounds-Equipment Repairs	839.50	183.34	1,002.60	31,250.00
	Grounds-Gas	52.31	40.67	890.79	1,500.00
	Grounds-Power	156.39	148.59	1,594.18	2,500.00
	Hall-equipment repairs/upgr	345.45	567.00	891.63	12,400.00
	Hall - Gas	61.04	346.21	1,500.51	3,400.00
	Hall - Janitorial	1,206.99	1,010.82	7,923.99	12,000.00
	Hall - Power	245.90	390.62	2,503.40	5,500.00
	Hall - security	46.10	46.10	368.80	720.00
	Hall - Telephone, internet	109.28	109.28	876.87	1,380.00
	Memberships expense	850.00	306.79	1,005.00	627.57
	Office Manager Payroll	656.44	381.10	6,409.96	10,000.00
	Playschool Expenses	0.00	0.00	8,712.49	16,000.00
	Reconciliation Discrepancies	0.00	0.00	0.00	
	Soccer Expenses	0.00	-200.00	3,478.20	5,485.00
	<b>Total Expense</b>	<b>5,438.46</b>	<b>4,433.43</b>	<b>61,235.93</b>	
	<b>Net Ordinary Income</b>	<b>4,049.91</b>	<b>-2,730.05</b>	<b>10,006.52</b>	

**CRC Report****Submitted by Susan Muenier**

You are a fabulously organized league!

A couple of items for your meeting:

1. My monthly report is attached.

2. Summer Green Shack Evaluation:

It's that time of year when we appreciate receiving your feedback on summer programs.

You have the option of completing the survey on line at the following URL:

<https://survey.vovici.com/se.ashx?s=78AA005C1BBD1BE1>

In order to assist us with our planning for next year we would encourage you to complete the survey by **September 28**.

Thanking you in advance for your feedback, and for once again supporting the annual summer recreation programs in your neighbourhood.

**Upcoming Meetings or Workshops**

**September 27<sup>th</sup>** – Board Orientation Workshop – EFCL – 6-9 pm

**September 30<sup>th</sup>** – City of Edmonton Free Admission Day

The City of Edmonton Community Facility Services Branch, in partnership with the four YMCA's, will host our annual "Free Admission Day" on Sunday, September 30th, 2012 from 10am to 6pm. This year we have focused our efforts and embraced a geographical approach with our leisure facilities by offering the event at the larger multi-purpose centres located in all quadrants of the city.

Free Admission Day continues to be an exciting opportunity for the citizens of Edmonton.

**Free Admission Day Participating Facilities 2012**

City of Edmonton Archives at Prince of Wales Armouries 10 am – 6 pm

Fort Edmonton Park 10 am – 4 pm

John Walter Museum 10 am – 6 pm

John Janzen Nature Centre 10 am – 6 pm

Muttart Conservatory 10 am – 6 pm

Edmonton Valley Zoo 10 am – 6 pm

City Arts Centre 10 am – 6 pm

Hardisty Fitness & Leisure Centre 10 am – 4 pm

Jasper Place Fitness & Leisure Centre 10 am – 6 pm

Londonderry Fitness & Leisure Centre 10 am – 6 pm

Mill Woods Recreation Centre 10 am – 6 pm

Scona Pool 10 am – 6 pm

St. Francis Xavier Sports Centre 10 am – 6 pm

Terwillegar Community Recreation Centre 10 am – 6 pm

Don Wheaton Family YMCA 10 am – 6 pm

Jamie Platz Family YMCA 10 am – 6 pm

William Lutzky Family YMCA 10 am – 6 pm

Castledowns Family YMCA 10 am – 6 pm

**November 22<sup>nd</sup>** – Community Safety Conversation and Workshop – REACH – Sherbrooke Community Hall 6:30 – 8:30 pm

**Grants**

End of September CSJ claim due – workshops on how to complete Sept 25 or 26<sup>th</sup> – contact CRC

October 1<sup>st</sup> – COE - Neighbourhood Park Development Program (NPDP) deadline

October 31<sup>st</sup> STEP claim due – workshops on how to complete Oct. 23 or 24<sup>th</sup> – contact CRC

November 19<sup>th</sup> – Gov't of Canada – Community Infrastructure Improvement Fund deadline- funds projects to rehabilitate, improve or expand existing community infrastructure. Matching up to \$250 000.  
<http://www.wd.gc.ca/eng/home.asp>

November 30<sup>th</sup> – COE – Neighbourhood Engagement Strategy – funds new grassroots community building initiatives – matching up to \$2500. Open house in October for information.

March 4, 2013 – COE Community League Infrastructure Program Deadline. Matching up to \$400 000. Orientation sessions 7 pm on Oct. 22 or 24<sup>th</sup>, 2012 at Central Lions Centre. Register at [grants@edmonton.ca](mailto:grants@edmonton.ca)

### **Programs**

#### ***Summer Programs***

Green Shack

-Went well

-Average attendance 6 children/hr

-Soccer component July 16-19 went well.

Daycamps

3 of 4 programs ran

The facility was great. The children enjoyed the playground and had a lot of room to run around. The hall was very spacious and allowed for games as well as a craft area to be set up.

**Thank you for all your support of summer programs – a survey asking for your feedback is attached.**

### **Other**

Hiring Update – Still expect a permanent CRC to be in place for North Glenora by the beginning of October

### **Contact Information**

Susan Meunier

10030 – 167 ST

Ed. AB T5P 3W4

Ph: 944-5450

Fax: 496-5852

Email: [susan.meunier@edmonton.ca](mailto:susan.meunier@edmonton.ca)