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AGENDA - 2013 AGM

1. 7:00 p.m. **Call to Order:** David Van Meter
 - ◆ Establish Quorum (20 Members Required)
2. 7:05 p.m. **Approval of the Agenda:** David Van Meter
3. 7:10 p.m. **Reading and Approval of the Minutes of the March 13 2012 Annual General Meeting:**
Donna Jackson
4. 7:20 p.m. **President's Message:** David Van Meter
5. 7:30 p.m. **Financial Matters:** Ryan Young
6. 7:45 p.m. **Membership Dues Restructure Proposal:** Bill MacDonald
7. 7:55 p.m. **Presentation of Annual Reports for information:** Donna Jackson
8. 8:00 p.m. **Election of Officers for 2013-2014:** City of Edmonton Community Recreation Coordinator
Chris McMorran
 - 8:25 p.m. - - - **COFFEE BREAK** - - -
9. 8:45 p.m. **Election of Officers for 2013-14...continued**
10. 9:00 p.m. **Presentation of NGCL Executive Board Members for 2013-14 term:** Donna Jackson
11. 9:10 p.m. **Adjournment**

Minutes of the Annual General Meeting March 13 2012, 7:00 p.m.

1. **Call to Order:** David Van Meter called the meeting to order at 7:06 p.m. with quorum of 20 members present as established by Catherina Fraser, Membership Chair.
2. **Approval of Agenda:** Agnes Brennan moved to approve the Agenda as presented. Frank French seconded and the motion was carried.
3. **Reading & Approval of Previous Minutes:** Donna Jackson, Secretary, read the minutes of the 2011 AGM aloud. Marge Lilley moved to approve the minutes with Guy Sopiwnyk seconding. Frank French's point that there should have been no seconder to adjourn the 2011 meeting was noted. The motion was carried.
4. **President's Message:** David Van Meter presented his report that and it will be added to the reports package and posted on the website.
5. **Financial Matters:** Ryan Young took us through the Financial Review of 2011 Income / Expenditures including excerpts from the completed 2011 Financial Statement already back from the accountants.

Ryan moved to approve the 2011 Financial Statements. Frank French seconded. There were a few discussion points brought up and clarified by Ryan. The motion was carried.

Ryan Young presented the 2012 Financial Budget that was approved by the Executive board for presentation to the General Membership at the Annual General Meeting.

Ryan moved to approve the 2012 Financial Budget. Bruce Jakeway seconded and after a bit of discussion and clarification for members, the motion was carried by majority.

6. **Bylaw Amendment by Special Resolution:** Donna Jackson presented the Bylaw Change recommendation from the AGLC GAIN course attended by Donna Jackson and Natalia Krawetz in June 2011.
Reason: The Alberta Gaming & Liquor Commission requests the following dissolution clause be added to all bylaws of non-profits who use gaming to raise funds.

BY SPECIAL RESOLUTION

Addition of Article 18 as follows:

ARTICLE 18: DISSOLUTION OF THE LEAGUE

Upon dissolution of the Society, after payment of debts and liabilities, any assets remaining that were gained through gaming, will be donated to another charitable organization.

By Special Resolution of the League, Donna Jackson, Secretary, moved that **ARTICLE 18: DISSOLUTION OF THE LEAGUE, worded as presented to the General Membership** at the March 13, 2012 Annual General Meeting, be **added to** the current North Glenora Community League bylaws. The motion was seconded by Dave Caskenette. There was some discussion prior to David Van Meter, President, polling the membership. The vote results were: Members For: 31 Members Against: 0 Members Abstaining 0. The Special Resolution motion was carried and the change to the North Glenora Community League bylaws will be filed with the Corporate Registry.

7. **Presentation of Annual Reports for information:** Donna Jackson called on each member of the Executive Committee to report verbally or further comment on their written reports that appear in the AGM Reports Package handout.
8. **Election of Officers for 2012-2013:** Nicole Magilton from the City of Edmonton Community Services directed the election with the first two calls for nominations for all positions.

The initial slate of nominations was as follows:

- Membership: Bill MacDonald
- Adult Activities: Margaret French / Rhonda Van Heyst (will serve as Co-Chairs)
- 45 Plus: Agnes Brennan
- Sports Activities: No Nominations
- Historian: Andrea Laurie
- Publicity: Frank French
- Family Activities: No Nominations
- Buildings & Grounds: Steve Twigg
- Hall Bookings: No Nominations
- Planning & Transportation: Suzanne McAfee versus Dave Caskenette
- Neighbourhood Security: Pearl Biggar
- Secretary: Donna Jackson
- Treasurer: Ryan Young
- Grant Coordinator: Melissa Logan
- 1st Vice President: No Nomination
- 2nd Vice President: No Nomination
- President: David Van Meter

The meeting broke for the coffee break.

9. **Election of Officers for 2012-13** continued after the coffee break with Nicole making the third and final call for nominations for all positions. Additional nominations and changes were:
- Sports Activities: Guy Sopiwnyk
 - Planning & Transportation: Suzanne McAfee / Dave Caskenette (will serve as Co-Chairs)

10. **Presentation & Motion of Acclamation for NGCL Executive Board Members for 2012-13 term:** Donna Jackson presented the new 2012-13 NGCL Executive Board and David Van Meter made a motion to acclaim those nominated to their positions. Rhonda Van Heyst seconded the motion. Discussion: Marge Lilley requested clarification on the committee for Hall Bookings and was reassured that the committee members were still listed. Kay Wannamaker commented she may have a volunteer to coordinate the 2012 Fall Garage Sale. The motion carried.

11. **Adjournment:** Frank French made the motion to adjourn at 9:00 p.m.

Next Meeting: NGCL Executive Meeting, Tuesday March 20, 2012 at 7:00 p.m.

Treasurer's Report

Submitted by Ryan Young

FY 2012

Revenues and Expenditures

The books for 2012 were sent to Jestin, Gibson, & Ollis (accountants) and were returned in early March in time for the AGM. These statements are attached as Appendix "B" to this report.

Summary of Budget Items

The highlights of the 2012 year are presented below. They are compared to the 2012 budget and 2011 fiscal year expenses. The proposed 2013 budget is attached as Appendix "A" to this report.

Breakdown of Revenue and Expenses by Category for 2012

Revenue Breakdown	
Casino Income	36%
Playschool	21%
Hall Rental	14%
Grants	10%
Programs	9%
Membership	7%
Newsletter	
Advertising	2%
Other	2%

Expense Breakdown	
Community Programs	30%
Amortization	14%
Utilities / Phone	13%
Janitorial	12%
Salaries and Wages	10%
Fees	7%
Community Services	7%
Other	5%
Maintenance	1%

Community Services

	Revenue			Expenses		
	2012	2012 Budget	2011	2012	2012 Budget	2011
Newsletter and Advertising	\$ 2,466	\$ 3,010	\$ 3,466	\$ 7,234	\$ 7,682	\$ 8,311
Membership	\$ 7,960	\$ 7,820	\$ 7,905			
Community Swim				\$ (618)	\$ 1,600	\$ 1,575
Casino Funds	\$ 38,755	\$ 36,000	\$ 48,105			

- The Newsletter is an essential service provided to our members and is always expected to run at a deficit, although it does take in some revenue from advertising. As a way to reduce the deficit, the executive has been discussing ideas of reducing the length of the newsletter since printing is the largest expense item in this category. But this will also reduce the opportunities for advertising.
- Community Swim expenses were a negative expense because Grant MacEwan pool closed for renovations. They reimbursed the community league some funds that were paid in 2011. The executive is currently looking at alternative swimming options for the next year.
- Casino Funds were higher than budgeted. Casino income is recognized as eligible expenses are incurred.

Community Programs

	Revenue			Expenses		
	2012	2012 Budget	2011	2012	2012 Budget	2011
Indoor, Children, Family and other Programs	\$ 364	\$ -	\$ 170	\$ 5,325	\$ 6,900	\$ 6,764
Playschool	\$ 22,364	\$ 16,000	\$ 17,038	\$ 16,641	\$ 16,000	\$ 16,477
Sports (Soccer)	\$ 4,240	\$ 5,400	\$ 5,303	\$ 3,515	\$ 5,485	\$ 4,700
45 Plus	\$ 450	\$ 1,250	\$ 717		\$ 650	
Adult Activities	\$ 4,639	\$ 6,600	\$ 3,409	\$ 4,426	\$ 6,600	\$ 3,491
Grants	\$ 1,785	\$ 1,960	\$ 1,834			

- Family Activities did not have a coordinator this year which resulted in ad hoc programs occurring (in addition to the Green Shack program). A port a potty was rented for the summer months again and some expenses were used for weekly bbq condiments.
- Playschool had increased enrolment as well as a great fundraiser in the fall of 2012 resulting in higher than expected revenues.
- Soccer revenues and expenses are based directly on the enrolment levels.
- 45 Plus brought in a net amount of \$450 in 2012.
- The Adult Committee budget had a number of activities including Scrap-to-it, yoga and the pub night. All expenses are expected to be offset by revenue.
- Grants: The STEP grant was \$1785 which was lower than expected. At the time of writing this report, the provincial budget is rumoured to not include funds for the STEP grant program in 2013.

Support Services

	Revenue			Expenses		
	2012	2012 Budget	2011	2012	2012 Budget	2011
Hall Rental	\$ 15,070	\$ 15,000	\$ 15,775			
Amortization				\$ 14,118	\$ 14,505	\$ 15,891
Utilities				\$ 11,693	\$ 12,900	\$ 13,398
Janitorial				\$ 11,693	\$ 12,000	\$ 11,789
Salaries and Wages				\$ 10,231	\$ 10,050	\$ 9,273
Insurance				\$ 3,461	\$ 3,794	\$ 3,442
Professional Fees				\$ 3,158	\$ 3,100	\$ 3,098
Landscaping and Maintenance				\$ 2,323	\$ 7,400	\$ 7,224
Telephone / Internet				\$ 1,314	\$ 1,380	\$ 1,320
Other Misc				\$ 4,980	\$ 36,168	\$ 6,232

- Hall Revenue (rental income) was \$70 higher than expected.
- Utilities and Janitorial were approximately as expected for the year.
- Payroll (Office Manager): The office manager was given a raise in 2012. A two year contract has been created to account for inflation in subsequent years.
- Landscaping and Maintenance were low this year because a number of annual checks were not completed (e.g. fire extinguisher check, etc.). These were completed in early 2013.
- Other Misc. (security, bad debts, meeting expense, supplies, etc.): As with last year, just over \$30,000 was budgeted for the rink demolition which has not yet happened. But a new committee was created and this is expected to proceed in 2013. The league has also received a grant from the federal government to help with expenses in this project.

Appendix A: Fiscal Year 2013: Proposed Budget

		Current Year	2013		
Ordinary Income/Expense			Current Year Budget	Previous Year Budget	Previous Year Actual
	Income				
	45 Plus income		0	1,250	450
	Adult Activity Income		5,400	6,600	4,639
	Advertising News Letter Income		2,466	3,010	2,466
	Appreciation Dinner Income		0	350	14
	Casino Income		49,870	36,000	47,546
	Donations income		500	0	1,055
	Family Activity income		0	0	0
	Garbage/Garage Sale Income		400	600	748
	Hall Rental				
		Hall Rental Damage Deposits	0		0.00
		Hall Rental Paid	15,000	15,000	15,070
	Total Hall Rental		15,000	15,000	15,070.00
	Indoor Playground		0	0	363.57
	Interest		100	300	50
	Membership Income		8,100	7,820	7,960
	Office photo copier income		20	0	32.4
	Operations Grant		93,830	6,334	9,110
	STEP Grant		1,500	1,960	1,568
	Playschool income		20,585	16,000	22,364
	Soccer Income		5,635	5,400	4,240
	Total Income		203,406.25	100,624.00	117,676.53

	Current Year Budget	Previous Year Budget	Previous Year Actual
45 Plus Activities	0	650	0
Accounting Fees	3,200	3,100	158
Admin - Bad Debts	150	0	150
Admin - Bank Charges	149	100	65
Admin - Depreciation	13,134	14,505	15,007
Admin - Insurance	4,000	3,794	3,460
Admin - Licenses/Fees	3,620	770	1,163
Admin - Meeting Expenses	950	700	619
Admin - Office Supplies	1,200	1,500	1,133
Adult Activity Expense	5,400	6,600	3,807
Advertising Newsletter Expense	8,182	7,682	7,234
Appreciation Dinner Expense	2,000	2,350	1,267
Casino Expense	0	0	29
Community Swim Expense	2,000	1,600	-617.65
Family Activity Expenses	3,394	2,700	2,058
Grounds-Equipment Repairs/Upgrd	42,000	31,250	996
Grounds-Gas	1,500	1,500	1,191
Grounds-Power	7,000	2,500	4,484
Hall-equipment repairs/upgrades	33,400	7,400	1,328
Hall - Gas	3,400	3,400	1,960
Hall - Janitorial	14,000	12,000	11,693
Hall - Kitchen Supplies	300	0	29
Hall - Power	5,500	5,500	4,058
Hall - security	600	720	553
Hall - Telephone, internet	1,400	1,380	1,314
Historian expense	500	400	0
Hockey/Rink Program Expense	0	0	0.00
Memberships expense	1,529	628	620
Office Manager Payroll	12,170	10,050	10,233
Payroll-Summer (STEP Program)	4,000	4,200	3,378
Playschool Expenses	18,000	16,000	16,641
Security (Neighbourhood)Committee	0	100	0
Soccer Expenses	5,635	5,485	3,515
	198,313	148,564	97,523.91
Net Income	5,094	-47,940	20,152.62

Appendix B: 2012 Financial Review:

NORTH GLENORA COMMUNITY LEAGUE
Financial Statements
Year Ended December 31, 2012
(Unaudited)

GARRY B. OLLIS PROF. CORP.
Chartered Accountant

REVIEW ENGAGEMENT REPORT

To the Members of North Glenora Community League

We have reviewed the statement of financial position of North Glenora Community League as at December 31, 2012 and the statements of revenues and expenditures and cash flows for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of inquiry, analytical procedures and discussion related to information supplied to us by the community league.

A review does not constitute an audit and, consequently, we do not express an audit opinion on these financial statements.

In common with many not for profit organizations, the Community League derives receipts from public donations and fund raising activities, the completeness of which is not susceptible to satisfactory review. Accordingly, our review of those receipts was limited to the amounts recorded in the records of the community league and we were not able to determine whether any adjustments might be necessary to these financial statements.

Except for the failure, as described in the preceding paragraph, to adequately review receipts, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.

Edmonton, Alberta
February 28, 2013



CHARTERED ACCOUNTANT

NORTH GLENORA COMMUNITY LEAGUE

Statement of Cash Flows


Year Ended December 31, 2012

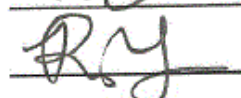
(Unaudited)

	2012	2011
OPERATING ACTIVITIES		
Excess of revenue over expenses	\$ 9,399	\$ 2,986
Item not affecting cash:		
Amortization of property, plant and equipment	<u>14,118</u>	<u>15,891</u>
	<u>23,517</u>	<u>18,877</u>
Changes in non-cash working capital:		
Accounts receivable	696	346
Accounts payable	(1,767)	(2,731)
Deferred casino contributions	38,006	23,965
Prepaid expenses	93	88
Deferred charges	(6,000)	-
Deposits received	<u>-</u>	<u>(238)</u>
	<u>31,028</u>	<u>21,430</u>
Cash flow from operating activities	<u>54,545</u>	<u>40,307</u>
INVESTING ACTIVITY		
Purchase of property, plant and equipment	<u>(5,490)</u>	<u>(480)</u>
INCREASE IN CASH FLOW	<u>49,055</u>	<u>39,827</u>
Cash - beginning of year	<u>162,913</u>	<u>123,086</u>
CASH - END OF YEAR	<u>\$ 211,968</u>	<u>\$ 162,913</u>

CASH FLOWS SUPPLEMENTARY INFORMATION

ON BEHALF OF THE BOARD

 Director

 Director

See notes to financial statements

NORTH GLENORA COMMUNITY LEAGUE

Statement of Revenues and Expenditures

Year Ended December 31, 2012

(Unaudited)

	2012	2011
REVENUE		
Casino Income (Note 6)	\$ 38,755	\$ 48,105
Playschool Income	22,364	17,038
Hall rental income	15,070	15,775
Operations grant	8,999	8,830
Membership income	7,960	7,905
Adult activity	4,639	3,409
Soccer	4,240	5,303
Newsletter advertising	2,466	3,544
Programs Grant	1,785	1,834
Donations	1,055	1,873
Miscellaneous	725	1,339
45 Plus	450	717
Indoor playgroup	364	-
Interest	50	157
Family activity	-	170
	<u>108,922</u>	<u>115,999</u>
PROGRAM EXPENSES		
Playschool Expenses	16,641	16,477
Newsletter expense	7,234	8,311
Adult activity expenses	4,426	3,491
Soccer expenses	3,515	4,700
Children's program expenses	3,378	3,654
Family activity expenses	1,947	3,110
Casino	29	-
Vehicle	-	28
Community swim expenses (refund)	(618)	1,575
	<u>36,552</u>	<u>41,346</u>
GROSS PROFIT	<u>72,370</u>	<u>74,653</u>
GENERAL EXPENSES (Schedule 1)	<u>62,971</u>	<u>71,667</u>
EXCESS OF REVENUE OVER EXPENSES	<u>\$ 9,399</u>	<u>\$ 2,986</u>
	<u>2012</u>	<u>2011</u>
ASSETS		
CURRENT		
Cash (Note 4)	\$ 211,968	\$ 162,913
Accounts receivable	29	725
Prepaid expenses	2,034	2,127
	<u>214,031</u>	<u>165,765</u>
DEFERRED CHARGES	6,000	-
PROPERTY, PLANT AND EQUIPMENT (Note 5)	<u>209,184</u>	<u>217,816</u>
	<u>\$ 429,215</u>	<u>\$ 383,581</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 3,001	\$ 4,772
Deposits received	500	500
Deferred casino contributions (Note 6)	78,916	40,910
	<u>82,417</u>	<u>46,182</u>
NET ASSETS (Note 7)	<u>346,798</u>	<u>337,399</u>
	<u>\$ 429,215</u>	<u>\$ 383,581</u>

2013 ANNUAL REPORTS:

** Any reports presented verbally will be inserted for the published package only if submitted to the Secretary*

President Report

David Van Meter

This past year has been a very good year with the community league. In March we had some new members join our executive which was great to have so many of the executive positions filled. Our strong volunteer base has allowed us to continue with many of the successful programs that we host such as 45+ events, soccer, green shack, kids movie nights, pub nights, play school, indoor playground, yoga, skating, scraptivity and the summer potluck barbeques. I feel very fortunate to live in and to be part of an active and vibrant community.

One of the highlights of last year was that we finally have started the process for replacing our streets, sidewalks and street lights. My thanks to Bruce Jakeway and his many volunteers for all of their hard work towards this project. I know all community members will welcome the improvements. Another highlight was that thanks to the work of Ryan Young and Melissa Logan our rink redevelopment project is finally underway.

This past year I chaired the monthly executive meetings and was as signing authority banking and contracts mattes. I work as a liaison with the custodial staff. During the past year I had the honour of emceeing the Volunteer Appreciation social, the Community Day breakfast and our recent grant announcement. I was still listed as the day time contact for the hall but many of these duties were handled by our office administrator except of the occasional phone call and hall alarm. Donna Jackson and I attended the Edmonton Federation of Community Leagues (EFCL) semi-annual meetings on behalf of the league. I am happy to report that our league was one of only five leagues to post a 100% attendance record at these meetings over the past five years. This year, the EFCL voted in support of building a community park area with in the Hawrelak Park in celebration of the EFCL 100 year anniversary.

I held an executive strategy planning session in October. During the planning session we reviewed the league's mission statement, goals, our current programs, our strengths and our weaknesses. It is important to step back and ensure that our programs are still in alignment with our goals and to also make sure that we are making the best use of the leagues resources to achieve these goals. The planning session also helped to identify opportunities that could help us to further succeed in reaching our goals. I would encourage the future board to continue to hold similar meetings.

Last month, I had the privilege of hosting the President's dinner which is an opportunity for me to show my appreciation and to offer my thanks to all the other board members for their hard work and commitment. They really have done a great job and have been a pleasure to work with this past year.

1st Vice President

Bruce Jakeway

Although I was involved in a number of areas throughout the year, my biggest time commitment has been in the area of the North Glenora Reconstruction, both in some of the design changes that will be occurring in our neighbourhood, and in coordinating the volunteers who went door to door to discuss the decorative street lighting. In the end a majority made explicit commitments for the decorative street lighting, and I think it will make our community a more appealing place to live.

I was pleased to be able to make a positive contribution to the community and represent your views well to the City, even when we did not all speak with the same voice. I've also worked to come up with a list of nominees for next year's executive and trust there will continue to be people with an enthusiasm for making our community better. Our community is built on those who serve. I want to salute the volunteers in this community and thank them for their enormous contribution.

2nd Vice President

Vacant

Hall Bookings

Vacant

Membership **Bill MacDonald**

NEW MEMBERSHIP FEES PROPOSAL

The current membership fees were approved at the 2006 Annual General Meeting and consist of six categories with five different fees, as listed in the table below:

Family (2 adults)	
(with children 3 – 17 years old)	\$35.00
(with children under 3 years old)	\$25.00
Single Parent	\$20.00
Adult (1 or 2, 18 yrs. or older)	\$25.00
Senior	
Couple (1 whom is 65 or older)	\$15.00
Single (65 or older)	\$10.00

These have been confusing to members. The executive proposes that we update our membership fee structure to recognize changing conditions. The background to this has been published in the NGCL newsletters for February and March, and is described briefly in the Membership Annual Report for 2012. As previously, new residents in North Glenora will continue to be offered a free membership for the year.

As Membership Chairperson, I propose the following motion at the Annual General Meeting for 2012:

Motion
That the North Glenora Community League adopt the following membership fees, to begin in the 2013/14 membership year:

Membership Type	Fee \$
Family	a household of parents, children (any ages), and other related adults, including seniors
Family	a single parent and children (any ages)
Single Parent	
Adult:	one or more adults, 18 years and older, with no children under 18
Senior	one or more adults, all 65 years or older
	35.00
	25.00
	25.00
	15.00

Grants Coordinator **Melissa Logan**

As the Grant’s Coordinator I’ve worked mainly with the treasurer to ensure grants for funding were filled out and submitted in a timely fashion. In this role I also looked for other funding opportunities for events or programs that would benefit our community. I accomplished this through my own research, communicating with the CRC and attending information sessions hosted by the city of Edmonton. I attended monthly NGCL meetings to gain insight into possible areas in which grants could be acquired.

The past year I have applied on behalf of the community league and received/will receive funding for an Operations Grant, a STEP grant that subsidised a position to run Green Shack Programs in the summer of 2012 and a CIIF Grant through of \$30,000 to upgrade our Rink. I have also recently submitted the Community League Infrastructure Program Grant through the city of Edmonton. If awarded, this grant will help fund our rink renewal project including overdue renovations to our Rink Shack.

Along with Grant writing, I worked extensively on the project development on the Rink Renewal Project which included, gaining approval from the City of Edmonton.

Secretary	Donna Jackson
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2012 Achievements

- Monthly and Special Meeting Preparation – agenda, executive reports, minutes, action items
- Compliance for annual filings and signing authorities – Corporate Registry, Alberta Liquor & Gaming Commission, City of Edmonton, Royal Bank, Toronto Dominion Bank, Edmonton Confederation of Community Leagues
- Filing of the Special Resolution Bylaw Change from the 2012 AGM
- Assistance with the Adult Activities Yoga Contract
- Liaison and knowledge transfer to new Executive and Office Support as required
- Assistance with the key inventory and security system settings
- Distribution of electronic information to Executive via email and to membership by regular website updates
- Accompanied the President to two EFCL General Meetings in 2012, **EFCL 2012 AGM on April 30th and the EFCL RGM** is on October 23.
- Attended Leagues Alive, EFCL's Trade Show and League Development Day November 4, 2012
- Attended REACH Community Safety Conversation October 25, 2012
- Helped out with 2012 Volunteer Appreciation, Park Clean Up, and Community Day
- Headed up the Summer 2012 Clean Sweep week where the Hall was given a good once over, chairs were all steamed cleaned and all tables were sanitized
- Attended all the Friday night family BBQs to open the hall and assist and mentor volunteers in set up and clean up

Goals for 2013 as Outgoing Secretary

- Finish the outstanding NGCL Operations Manual update to replace the 2008 version
- Revise the Secretary Procedures Guidelines for handover in June 2013
- Mentor the incoming secretary for all filings and issues arising to ensure NGCL stays in compliance
- Offer assistance and advice as called upon by the new executive and office support
- Train executive in updating the new NGCL Website

Greeting Cards	Agnes Brennan
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The past year I have sent/delivered the following cards.
Neighbourhood cards are delivered by my husband, Jim and myself while the outside ones are mailed.

Anniversary	1
Births	5
Birthday (special)	2
Congratulations	3
Farewell	2
Get Well	5
Sympathy	21
Thank you	3
Thinking of you	18
<u>Wedding</u>	<u>2</u>
Total	62

Cards are sent whenever and to whom ever as requested. There is no distinction between a “Community League” member and a non-member.

We sent a lot of “thinking of you” cards when it is more appropriate than “get well”.

Planning & Transportation**Suzanne McAfee**

Roads & Sidewalks: North Glenora is scheduled for neighbourhood reconstruction in 2013/14. The City of Edmonton gave presentations to the community on September 11, 2012, and February 20, 2013. There was also a community meeting about the reconstruction on October 9, 2012. After many hours of volunteers going around the community, we chose to have decorative street light poles as part of the reconstruction effort. An update about the reconstruction can be found at http://www.edmonton.ca/transportation/on_your_streets/north-glenora-neighbourhood-renewal.aspx.

Members of the committee: Suzanne McAfee, David Caskenette, Bruce Jakeway, Jeff Schurek, and Don Eastcott.
New members of the committee are welcome.

If you are interested in joining the committee, please contact suzanne.mcafee@gov.ab.ca.

Newsletter / Publicity**Frank French****Newsletter**

We produced our standard ten issues per year. Average number of pages was 14. We did reduce the number of Public Service Announcements over the year but continued to support our local schools and church's. Advertising held steady with a slight increase in the spring and fall as businesses were looking for seasonal customers. Though we have seen a reduction in overall advertising as the economy tightens.

There continues to be discussion on reducing costs on the newsletter as printing is a major expense within the league and advertising doesn't come close to meeting those costs. Debate on electronic distribution for those who want it versus the traditional paper copy and other ideas have been bounced around. Some leagues only publish quarterly and others bi-monthly but at this time we continue to stick with the monthly production with breaks at Christmas and Summer.

I am stepping down from the committee this year. We have been fortunate to find a person willing to take over the position of Publicity Chair. They also use a Macintosh Computer and as such the transition will be fairly smooth.

Newsletter Distribution

Distribution is being handled by Kirsten Paetsch who reported no issues this year. Her delivery people are quite reliable and quick at their jobs. At this time the fees paid seem to be sufficient and we don't foresee extra costs.

Kirsten is getting into the swing of things but says we need new bags. We are working on getting new carrier bags for the delivery crew as the old ones are past their due by date by a few years. This has been budgeted for and should come in for the amount requested.

Email Distribution List

In addition to newsletter production we started to send out email notices to those who wished to be on the emailing list. These have been fairly effective as reminders for events. Keeping the list up to date hasn't been too difficult as we were using the North Glenora Listings on the Gmail site. The main reason for people leaving the list is that they no longer live in North Glenora. Though we haven't had too many join so that's something to look at advertising a bit more in the coming year. Possibly a signup sheet at annual events?

Website (www.ngcl.org)

Donna Jackson is currently working to transition the website from her own web service to a stand alone. The program used should all easy updates of our online information and present a consistent look. We have a person within the community who is working towards this and we hope to transition it shortly. Thanks Donna for taking on the web master roll for so long - since 2000.

Historian	Andrea Laurie
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- Photographed many of the North Glenora Community Events ; Community Day, Garbage Fair, Volunteer Appreciation, Playschool Fundraiser and other family/community events held in North Glenora. I will continue to photograph these events and more as time allows in 2013.
- Created and presented photographic slide shows for Community Day and Volunteer Appreciation events. I will continue to do this in 2013.
- Commenced process of creating an appropriate archival cataloguing system to better identify and maintain all the items in the North Glenora history collection.
- Undertaking an inventory of all memorabilia items currently located in storage. This will help the league decide what kind of items we want to preserve going forward.
- Currently reviewing proper storage requirements for preservation of all North Glenora paper and cloth historical memorabilia.
- Ongoing plans to digitize all hard copy photographs currently housed in traditional photo albums (25 full albums). Due to the sheer magnitude of this job I will be assembling quotations from third party providers to complete this task.
- Create and update Flickr account with event photographs.

Buildings & Grounds	Steve Twigg
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Family Activities	Vacant
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45 Plus Activities	Chair: Agnes Brennan / Report Submitted by: Marg Pratley
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The 45+ Group had a busy year in spite of cutting back on our events. The following is a list of activities we participated in and the attendance of each:

2012 Activity:	Attendance
January Whist Drive	6
February Cards & Games	5
April Pot Luck with Entertainment by Ed Smith and Alan Moorehouse	53
October Cards & Games	10
December Pot Luck with Entertainment by Jim Bennett	62
May Spring Garage Sale - 3 Tables-Profit: \$213.15	

Total Donated back to the League in 2012	\$450.00	Total 45+ Donated to NGCL - 2013 to date = \$11,250.47
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Other Activities

- An assortment of cards were sent (get well, etc.)
- 45+ Executive meetings were held for the most part on the first Tuesday of the month.
- Events were held on the fourth Friday of the month.
- Occasionally the dates were changed due to holidays or community events requiring the hall.

Remember - EVERYONE is always welcome at 45+ Meetings and Events!

Sports Activities

Guy Sopiwnyk

Sports Activities In 2012 North Glenora supported 4 youth soccer teams.

- One Under 4 mixed team
- One Under 5 mixed team
- One Under 6 mixed team
- One Under 8 mixed team

Pictures of these teams are displayed in the Hall trophy case

As coordinator for Outdoor and Indoor soccer I had to attend the following meetings in 2011 and 2012.

Two Edmonton Minor Soccer Association meetings –AGM & Indoor Planning

Three Edmonton West Zone Soccer – Indoor & Outdoor Planning, AGM

Two team declaration dates one for Outdoor and one for Indoor.

I also attended Two Outdoor registration dates for the 2012 season.

Team wind-up parties were done individually this past year and left up to each team coaches discretion.

I have enjoyed my years as sports coordinator and I am very pleased to have Michelle Young along with her husband Ryan continuing to make soccer the most important sport for kids in North Glenora.

Adult Activities

Margaret French / Rhonda Van Heyst

We have had someone ask us if we were really going to have an “Adult Movie Night”. No- We are not that type of “Adult Activities”! Our goal is to end our year with a small profit for the league which we managed to accomplish this past year. We see these events to be community “enhancement” as much as money makers.

Once again we organized a total of 11 Pub Nights (December was skipped) with various themes being celebrated for each of them. We serve beer, coolers, wine and soda pop and ask the participants to bring a snack to share. The Re-Use centre, Sherbrooke Liquor, and Liquor Depot have been a source of door prizes – some of them even enjoyed by the winners! We are happy to have anyone suggest a theme, just give us a call or drop us an e-mail! We want to express our thanks to Sherbrooke Liquor on 118 Ave and St Albert trail for their support of the pub nights in our community by offering us a price reduction on the items we buy. Their suggestions for interesting beers is useful too since neither of the bar babes is really fond of beer. We are open to requests for items to stock – again please contact us.

We also hosted 2 pot lucks before the pub nights in November and February. Thanks to the volunteers who showed up to help set up and clean up for these events, and for the volunteers who have helped us clean up after pub nights.

As well two scrapbooking weekends have been held with the leadership of Tara Van Meter, Andrea Laurie, Tatjana Sopiwnyk and Melissa Steinke. Both these events have been very entertaining and have turned a small profit. The theme of scrapbooking is growing more inclusive and now includes card making and jewelry crafting.

Sherri Marienhoff continues to teach Yoga classes and is now opening up the classes to parents to bring their older children to the class with them. Sherri is a North Glenora resident who has taught yoga for a number of years. Her website is www.yogawithsherri.com As you can see from the website she is a busy instructor. If you are interested you can contact Sherri about what date and time her next classes will start.

If you have an adult oriented activity you would like to help make happen at the league, we are open to helping you make it happen. Send us an e-mail or give us a call.

- Rhonda van Heyst 780-455-9360 rvanheyst@interbaun.com
- Margaret French 780-451-0808 moutard@shaw.ca

Neighbourhood Security

Pearl Biggar

Neighbourhood security is the umbrella for two League related programs - Safe Parent and Neighbourhood Watch.

Safe Parent - another Busy year for Safe Parent. The Safe Parent House was a success at Capital Ex this summer with many dedicated volunteers working at the house to make sure all lost children were safe at Capital Ex. The distribution of Safe Parent signs has been ongoing. If you need a new sign please call Karen at the office-421-3419. The website is edmsafeparent.com.

This year I also went to a Edmonton Police Crime information night with many different agencies from the city represented. Look for the next upcoming information evening in the fall.

Crime Maps can be accessed through [crime-http://crimemapping.ca](http://crimemapping.ca). These " dots" track occurrences throughout the city including assaults, break and enters, theft from auto or thefts occurring throughout the city. North Glenora's occurrences are tracked monthly in the newsletter. Crimestoppers number-780 422-TIPS (8477)

Constable Jennifer Eichmann is our new liaison officer for North Glenora. She is out of West Division 780-426-8000 or email Jennifer.Eichmann@edmontonpolice.ca.

Capital City Cleanup was a huge success this year with many Block Captains in our neighborhood. Thank you North Glenora volunteers who helped pick up the trash.

Graffiti has been on the increase in North Glenora - mostly on our community league building, playground, rink shack and signage. This has been reported to the police and 311 and I have submitted a request to the city to get the graffiti professionally cleaned in the spring through Capital City Cleanup. If you see graffiti , phone 311 or the Edmonton Police to file a report.

Special Coordinator

Elizabeth Turner

Community Day Pancake Breakfast - September 15, 2012

“Oranaazunwa”

“It takes the community to raise a child”

Nigerian Igbo Culture

This centuries old African proverb was clearly in evidence at Community Day 2012 in North Glenora. Without the great community effort to put on the Pancake Breakfast, even if your role was simply to eat the pancakes, there would have been no event. And there were children everywhere. We have been hearing for the last few years that there are a lot of babies being born in North Glenora. Now they're running around our community playground.

Attendance, in term of breakfast plates served, was up by 25% to just over 200! Following the lead of the Premier's Breakfast this summer we offered a gluten-free, lactose-free pancake and sausage choice as well. This option was well appreciated by the growing number of people with dietary concerns. The huge supply of picnic supplies (paper plates, cups, napkins, plastic cutlery) donated by Remax made the work of the kitchen volunteers much easier.

The advertising campaign run by EFCL across the city, as well as our own North Glenora newsletter promotion and large eye-catching bright yellow community posters, and word-of-mouth about the scrumptious pancakes has served us well. At one point the dining area was full and we had to ask people who had finished eating to move around the hall and let others sit down to eat.

Throughout the Hall were intriguing display tables representing NGCL programs – Adult Activities, 45+, Family Activities (Play School, Indoor Playground, Kid's Movie Night), Garage Sales, Historical Archives, Membership, Planning & Transportation (Decorative Street Lighting Committee Survey) and Sports. The following Community Organizations also provided excellent information: Brownies & Sparks, Coronation School, Dances of Universal Peace, Edmonton Public Library's Woodcroft Branch, Unity of Edmonton, and Westmount Presbyterian Church.

Of special note were the two activities geared towards children this year; the Bouncy House provided by Playschool's Sarah Pollard and the two different story readings and puppet shows performed by Dave Tyler of Woodcroft Library.

Special political guests who joined us were: Honourable Heather Klimchuk, our MLA for Edmonton–Glenora and Minister of Culture; David Gibbens, Edmonton Federation of Community Leagues VP External and our district representative; Christopher Spencer our Edmonton Public School Board Ward Trustee; and John Acheson our Edmonton Catholic School District Ward Trustee. Each of these dignitaries helped with the numerous prize draws for a variety of items provided to us by EFCL for this event – including lady bug bicycle horns donated by United Cycle, baseballs and Frisbees donated by Landscape Structures, and family passes to Fort Edmonton Park, Muttart Conservatory, John Janzen Nature Centre, and Leisure, Sports & Fitness Facilities donated by the City of Edmonton.

The budget allocated for this event was unchanged from last year at \$450.00. Of this amount, \$100 was used as a cash float at the ticket table. Our expenses were \$356.54, 92 % of which was spent on food supplies and 8% on nametags, pens, and poster materials. Income from pancake sales was \$60.00.

The total cost for our NGCL Community Day 2012 Pancake Breakfast event was therefore \$296.54, or a per-serving cost of \$1.43. Once again a great deal for our community!

It was my pleasure to once again work with an incredibly dedicated group of volunteers.

Agnes Brennan	Cara Roemmich	Frank French	Louise McKay	Ryan Young
Alexandra Sopiwnyk	Cara Lee Stevenson	Guy Sopiwnyk	Marg Pratley	Sarah Pollard
Andrea Laurie	Chet Domanski	Harvey Humbke	Margaret French	Suzanne McAfee
Annabelle Wallace	Daniel Van Heyst	Jeff Schurek	Marge Lilley	Vadeem Goodluck
Anne Makarus	Dave Tyler	Jennifer Domanski	Michelle Schurek	Wayne Arthur
Auni Amini	Dave Van Meter	Judy Bethel	Michelle Young	
Bill MacDonald	David Beckman	Julianne Laurie	Natalia Krawetz	
Bruce Jakeway	Dolores Kowalchuk	Linda Twigg	Pearl Biggar	
C-Anne Robertson	Donna Jackson	Louise Humbke	Rhonda Van Heyst	

Playschool **Cara Roemmich President, North Glenora Playschool**

North Glenora Playschool 2012/2013

North Glenora's Playschool has had a wonderful year. Miss Maria (Maria Bartoli) has been a major reason for our success. We hired her this past summer after our previous teacher of two years moved on. Maria has brought teaching experience, a great deal of passion, sign language, much dancing, and even Spanish to the children in our school. She delights in seeing the students excel in their own development and has introduced the children to a world of learning opportunities. We are very fortunate that Maria has committed to continue on with North Glenora for another year.

We have had up to fourteen students registered this year in the playschool (we can take a maximum of sixteen students with our current teacher and parent helper ratio). Unfortunately two students withdrew before Christmas, but another student registered in the new year giving us with the thirteen we have currently. Of the nine four-year-olds we have this year, five of them are currently registered for Coronation in for kindergarten.

Our fall fundraiser was another success story. We had some dedicated parents who really put together a great evening. A number of couples who have attended our fundraisers on previous occasions told us that this was the most entertaining one so far. This event also provided the playschool with the most income raised from our silent auction to date.

We greatly appreciate the support of the community league executive this past year, thank you for helping us care for the littlest ones in the community.

Membership

Bill MacDonald

For the past five years Catharina Fraser has been the Membership Chairperson. The League executive wishes to thank Catharina for her dedication in looking after membership duties for that long time. Bill MacDonald became the current Membership Chairperson at the AGM in March 2012.

Our membership numbers have remained fairly constant over the past several years at an average of 330. As of December 2012 we had 337 memberships, consisting of 131 adult, 93 family, 15 single parent, and 98 senior memberships. This is out of a total of about 850 dwelling units (houses, apartments, patio homes, etc.) in North Glenora. Our membership represents about 38% of the residences in the community. As each membership can include several people (a family can be two adults and several children), the total number of residents represented by the memberships is not certain, out of a total North Glenora population of about 2,000 individuals.

The sale of memberships for 2012/13 (the membership year runs from September to August of the next year) generated about \$7,300, which is about 5% of the League’s operating budget. At least 95% of the memberships are taken out during the membership drive that begins in late August and runs through September. We have been fortunate to have 25 canvassers who went door to door to get renewals and new members. Thanks to the following individuals who canvassed in 2012: Auni Amini, Wayne Arthurson, Marg Bowler, Kathleen Cullen, Marion Fernhout, Catharina Fraser, Sarah Henderson, Dave Hill, Mary Ann Hughes, Neil Lang, Tina Lozinski, Bill MacDonald, Leslie McGlennon, Linda Piers, Beth Querengesser, Jason Ross, Wendy Sauve, Caralee Stevenson, Ann Swist, Auddie Taylor, Tony Thibaudeau, Rhonda Van Heyst, Leslie Watson, Paula Wintinck and Gail Yakemchuk. Memberships were also available from Cara Roemich (Playschool), Elizabeth Turner (Welcoming Committee), Bill MacDonald and Natalia Krawetz (Community Day), and Kurena Adams (Office Manager).

During 2012 the League executive discussed the membership fee structure that has been in place since 2006. The existing structure has five different fees (\$35, 25, 20, 15, 10), plus a free membership for new residents. The executive believed that it was time to consider a change and developed a revised set of fees that will be proposed to the members at the Annual General Meeting in March 2013. The proposed new fees, beginning with the 2013/14 membership year are:

Category	\$
Family (any ages, from child to senior, in one residence)	35
Family (single parent with children)	25
Adult (1 or more adults, 18 and older)	25
Senior (1 or more, all of whom are 65 or older)	15
New resident	free

The new fee structure also responds to some members who found that the current structure could be quite expensive, if there were two parents and children under 18, adult children 18 and older, and even grandparents 65 or older in a house. This would require three different kinds of membership. If the new fee structure is approved, only one membership will be needed. The new fees may also raise additional funds to help contribute to the League’s budget, as expenses have been increasing steadily each year.

Welcoming Committee**Elizabeth Turner**

The mandate of the NGCL Welcoming Committee is to visit new residents in North Glenora, to bring greetings to them on behalf of NGCL, and to let them know that:

- They have moved into a fabulous neighbourhood
- We have an active, joyous and supportive Community League
- They are entitled to a complementary NGCL membership for their first year in our community
- We will do our best to provide them with information about living here as some are also new to Edmonton.

How do we find these new residents you might well ask?

- We track MLS house sales and guesstimate when new residents might move in.
- We receive calls from current residents about new neighbours arriving.
- New residents call us directly as we always have a contact name & number in our monthly Newsletter

Complementary Memberships for new residents are available from the Welcoming Committee representatives who visited them, or from the Canvassers during the annual August/ September Membership campaign. In August 2012 we also held a Welcome Reception for new residents just before the regular monthly Executive Meeting at which their complementary memberships could be claimed.

During 2012 there were 30 complementary memberships given out to new residents, which is 9% of our total memberships for the year. As a result of our visits to new residents we are also laying the groundwork for them to join NGCL in future years and feel part of our great community.

A big "Thank You" to Catharina Fraser, Louise Humbke, Bauni MacKay and Bill MacDonald for their generous spirit in visiting our new neighbours during 2012.

Elizabeth Turner

Welcoming Committee Chair