

			ATTENDEES			
Executive Board			Written Report	Present	Regrets	Absent
a.	President	Bruce Jakeway	Yes	Yes		
b.	Past President	David Van Meter		Yes		
c.	Vice-President	Marie-Jo Bruneau				
d.	Vice-President	Myrna Khan	Yes	Yes		
e.	Secretary	Sarah Henderson	Yes	Yes		
i.	AED Report	Sarah Henderson	Yes			
ii.	Cards	Agnes Brennan	Yes			
f.	Treasurer	Jordan Elias		Yes		
g.	Grants Coordinator	Melissa Logan		Yes		
h.	CRC Report	Chris McMorran	Yes		Yes	
Committee Chairs			Written Report	Present	Regrets	Absent
a.	Membership	Bill MacDonald		Yes		
b.	Family Programs	Rebecca Gooding		Yes		
c.	45 Plus	Beverly Orchard	Yes	Yes		
d.	Hall Bookings	Carolyn Aarnoutse	Yes	Yes		
e.	Historian	Andrea Laurie		Yes		
f.	Neighbourhood Security	Corinne Sawarin	Yes	Yes		
g.	Planning & Transportation	Suzanne McAfee & Dave Caskenette		Yes Yes		
h.	Publicity	Jason Ross		Yes		
i.	Sports	Michelle & Ryan Young, Franziska Kaestner	Yes	Yes Yes		
j.	Buildings & Grounds	Geoffrey Tallon		Yes		
i	Kitchen Keepers	Natalia Krawetz & Donna Jackson	Yes	Yes		
k.	Adult Programs	Margaret French & Rhonda Van Heyst	Yes	Yes		
Guests						
	Rev Annabelle Wallace of Westmount Presbyterian Church	Cam MacDonald, Executive Director of The Edmonton Inner City Housing Society				

AGENDA

1. **CALL TO ORDER.** Establish Quorum (10) for any Motions required
2. **APPROVAL OF THE AGENDA**
3. **APPROVAL OF THE PREVIOUS MINUTES**
4. **FINANCIAL MATTERS / REQUESTS**
 - a. Status of Revenue Canada Late Filing Penalty / Missing 2005 Filing - Ryan Young
5. **BUSINESS ARISING FROM THE MINUTES**
 - a. Neighbourhood Renewal – Suzanne McAfee
 - b. Hall Janitorial Interview Update – David Van Meter
 - c. Community Swim – Bruce Jakeway
 - d. Park Redevelopment / Rink Rehab Project Update – Melissa Logan / Ryan Young
 - e. Solar Panel Update - Melissa Logan, Franck French, Ryan Young
6. **CORRESPONDENCE/ANNOUNCEMENTS**
7. **SPECIAL COORDINATOR & PROJECT REPORTS**
 - a. Volunteer Appreciation Bruce Jakeway
 - b. 2013 60th Anniversary Update **Elizabeth Turner**
8. **NEW BUSINESS**
 - a. Keys / Security Code Status – Donna Jackson
 - b. Collaboration Tools - Gmail and Google Documents - Donna Jackson
9. **REPORTS**
 - a. President Bruce Jakeway
 - b. Past President David Van Meter
 - c. Vice-President Marie-Jo Bruneau
 - d. Vice-President Myrna Khan
 - e. Secretary Sarah Henderson
 - i. AED Report Sarah Henderson
 - ii. Cards Agnes Brennan
 - f. Treasurer Jordan Elias
 - i. Grants Coordinator Melissa Logan
 - g. CRC Report Chris McMorran
10. **STANDING COMMITTEE REPORTS**
 - a. Membership Bill MacDonald
 - b. Family Programs Rebecca Gooding
 - c. 45 Plus Beverly Orchard
 - d. Hall Bookings Carolyn Aarnoutse
 - e. Historian Andrea Laurie
 - f. Neighbourhood Security Corinne Sawarin
 - g. Planning & Transportation Suzanne McAfee / Dave Caskenette
 - h. Publicity Jason Ross
 - i. Sports Michelle / Ryan Young / Franziska Kaestner
 - j. Buildings & Grounds Geoffrey Tallon
 - i. Kitchen Keeper Natalia Krawetz / Donna Jackson

K. Adult Programs

Margaret French / Rhonda Van Heyst

11. ADJOURNMENT

NEXT Executive MEETING: Tuesday, May 21, 2013 7:00 p.m.

MINUTES**1. CALL TO ORDER.**

Bruce Jakeway called the meeting to order at 7:00 p.m. Quorum was established with enough voting members present.

2. APPROVAL OF THE AGENDA

Ryan Young requested that adult activities from 10k to 9a. Ryan moved to approve the agenda as amended with David Van Meter seconding. The amended motion was carried.

3. APPROVAL OF THE PREVIOUS MINUTES

Ryan Young moved the March 19 2013 Executive Meeting Minutes be approved with Jordan Elias seconding. The motion was carried. Sarah and Bruce completed the sign-off sheet for the March meeting minutes.

4. FINANCIAL MATTERS / REQUESTS

4.1. Confirmation of Payment of the Revenue Canada Late Filing Penalty

Ryan reported we have now filed for 2005, and that no fee had been paid as we had \$0 income.

5. BUSINESS ARISING FROM THE MINUTES

5.1. Neighbourhood Renewal – Suzanne McAfee

Suzanne introduced Rev. Annabelle Wallace from Westmount Presbyterian Church (WPC) and Cam MacDonald, Executive Director of Edmonton Inner City Housing Society, who proceeded to outline a plan for creating multi-family housing on the grounds of WPC.

5.2. Hall Janitorial Interview Update – David Van Meter - No Update - Tabled until May Executive Meeting

5.3. City of Edmonton / MacEwan Community Swim – Bruce Jakeway

Bruce outlined the program available at Grant MacEwan pool and alternatives. Bruce moved that we make contact with Grant MacEwan as soon as possible to sign up for an annual program with Ryan seconding. The motion was carried.

5.4. Park Redevelopment / Rink Rehab Project Update – Melissa Logan / Ryan Young

Discussion – project underway.

5.5. Solar Panel Update - Franck French

Ryan Young gave an update on the solar panels. There are a number of optional features that can be chosen to upgrade the solar panel installation. Ryan motioned that we explore all options which Jordan seconded.

6. CORRESPONDENCE/ANNOUNCEMENTS**7. SPECIAL COORDINATOR & PROJECT REPORTS**

7.1. Volunteer Appreciation Bruce Jakeway

A reminder of the Volunteer Appreciation night to be held on 19 April 2013.

7.2. 2013 60th Anniversary Update Elizabeth Turner

Discussions ongoing

8. NEW BUSINESS

8.1. Keys / Security Code Status – Donna Jackson

All New Executive Members have now been provided with Keys and Security Codes

8.2. Collaboration Tools – Gmail and Google Documents – Donna Jackson – discussion ongoing

The first month of using Gmail and Google Documents went very well. Everyone who updated the reports was congratulated.

Donna has created templates for future meeting packages and will provide assistance as required by Executive Members.

9. REPORTS

9.1. President Bruce Jakeway – We have a new long-term contract (6 months) with the Anglican Church using the facilities every Sunday from 9am – 1pm, and Ryan will go to the EFCL meeting.

9.2. Past President David Van Meter - nothing to report

9.3. Vice-President Marie-Jo Bruneau - absent

9.4. Vice-President Myrna Khan – Playschool has an issue where the person who has put themselves forward for Executive is not resident of North Glenora. Donna is going to check move, pending check, Myra moved, and David seconded that the majority of the executive is resident of North Glenora.

9.5. Secretary Sarah Henderson / Donna Jackson – nothing to report

9.5.1. AED Report Sarah Henderson / Donna Jackson - AED is green.

9.5.2. Cards Agnes Brennan - regrets

9.6. Treasurer Jordan Elias – No report until after exams. Two reports will be presented next month.

9.6.1. Grants Coordinator Melissa Logan - submitted grant request (didn't catch what it was for)

9.7. CRC Report Chris McMorran - absent

10. STANDING COMMITTEE REPORTS

10.1. Membership Bill MacDonald – 368 memberships this year, compared to 340 last year

10.2. Family Programs Rebecca Gooding

Movie night was attended by 25 kids and 14 adults. For the Greenshack program, we can't share a leader as there are no nearby communities without a full-time leader already.

10.3. 45+ Beverly Orchard – reminder there's a Potluck Supper planned for April 26

10.4. Hall Bookings Carolyn Aarnoutse

Carolyn is preparing a new hall agreement; Ryan suggested researching what other leagues charge.

10.5. Historian Andrea Laurie

Andrea is working on the slide show for volunteer appreciation night. She has prepared a 12 minute slide-show, and is trying to get music on it.

10.6. Neighbourhood Security Corinne Sawarin

Graffiti has been partially cleaned up, up to \$500 worth. Corinne is writing a piece on bullying.

10.7. Planning & Transportation Suzanne McAfee / Dave Caskenette

I could not hear what was being said.

10.8. Publicity Jason Ross

Coronation School has issues with St. Vincent's school's advertisement in our monthly flyer. It was pointed out that

Coronation school can advertise for free in our flyer if they wish to, and that they choose not to.

10.9. Sports

Michelle / Ryan Young / Franziska Kaestner

We have had 84 registered for soccer – 2 ½ teams more than last years. Soccer wrap-up is June 21st. Field hockey is going to have a “Try it for free” day on June 8th for everyone between ages 5 and 16.

Ryan will organize a Portapotty.

10.10. Buildings & Grounds

Geoffrey Tallon

Plumber is coming to do some repair work, Jordan will be available to let him out. Frank will fix the stove.

10.10.1. Kitchen Keeper

Natalia Krawetz/Donna Jackson / Marg Pratley

Marg Pratley successfully turned over her kitchen duties.

10.11. Adult Programs

Margaret French / Rhonda Van Heyst

The Glenora Karate group want to hold their karate class in our premises on the same night as next meeting. Jordan motioned that this be allowed and Corinne seconded.

11. ADJOURNMENT

Jordan Elias made his final motion for adjournment at 9:13 p.m.

NEXT Executive MEETING: Tuesday, May 21, 2013 7:00 p.m

REPORTS**Establishing Quorum:**

- a. **Quorum:** A quorum of the Executive Board in meeting shall be a majority of the members of the Board.

Voting Members of the Executive: 19 filled positions = quorum =10 members (Simple majority)

President	1
Past President	1
1st Vice President	1
2nd Vice President	1
Treasurer	1
Grants Coordinator	1
Secretary	1
Adult Activities	1
Buildings & Grounds	1
Family Activities	1
45 Plus Activities	1
Hall Bookings	1
Historian	1
Membership	1
Neighbourhood Security	1
Newsletter/ Publicity	1
Planning & Transportation	1
School Liaison	1
Sports Activities	1

ARTICLE 4: VOTING

- a. Each adult member of the League, in good standing, shall have the right to vote on matters pertaining to the Community league; such votes must be made in person and not by proxy or otherwise.

ARTICLE 5: EXECUTIVE BOARD

- b. **Officers:** The Executive Board shall consist of the following officers: President, Past President, First Vice President, Second Vice President, Secretary, Treasurer, Chairmen of all Standing Committees, and such Executive members as may be deemed necessary and as appointed by the Executive Board, and approved by a Annual General, General or Special meeting
- c. **Board Powers:** The Board shall be responsible to carry out the wishes of the membership and shall manage the affairs of the League as directed and approved by the membership.
- d. **Quorum:** A quorum of the Executive Board in meeting shall be a majority of the members of the Board.
- e. **Frequency of Meetings:** The Executive Board shall meet at the call of the President, but in any event, not less than four (4) times per year. In addition the President shall, upon request by not less than five (5) members of the Executive Board, call a meeting of the Board within ten (10) days of receipt of the request.
- f. **Notice of Meetings:** Meetings of the Board may be called on the instructions of the President or Board following a notice given to all members by the Secretary by mail, by telephone, or by any effective method, at least one day previous to such meeting.
- g. **Appointment:** The following officers of the Executive Board: President, First Vice President, Second Vice President, Secretary, and Treasurer, shall be elected annually with no one being elected to the same position for more than two (2) consecutive terms, unless a replacement cannot be found.

- h. **Termination:** By a Special Resolution, any Executive Board member or Committee Chairman may be removed from office for just cause provided such member is given the opportunity to have a proper hearing.
- i. **Replacement of Board Members:** In the event of a vacancy occurring in the Executive Board as a result of resignation, death or removal, the Executive shall be empowered to fill the vacancy by appointment. The person so appointed shall hold office until the next Annual General Meeting at which time he shall be eligible for a full term in that office.

DATE	NGCL EXECUTIVE PLANNING & DEADLINES CALENDAR	RESPONSIBILITY
Mar	- Distribute key(s) and security code to new executive. Provide briefing on use of alarm system. - Coordinate for Reliance Protectron/security notification (new codes and alarm contacts lists) via Fax Update all Hall Signage to reflect new Executive	Hall Bookings Chair Hall Bookings Chair, President Secretary
Mar	CITY OF EDMONTON ANNUAL GRANTS: Operating & Maintenance Reno Grant preparation; due early April	Edmonton CRC / Treasurer
Mar	RINK SHACK cleaned & furnace turned down; ice mats stored inside	Buildings & Grounds
Mar	SPRING GARAGE SALE planning & advertising GARAGE SALE CONCESSION (Executive) planning	Garage Sale liaison / Publicity Executive
Mar	WINTER SPORTS equipment stored	Sports / Bldgs & Grds
Mar	SPRING/SUMMER SPORTS registration/advertising	Sports / Publicity
Mar	VAD invitations go out - Prior to April 1st	1 st & 2 nd VP & Committee
Mar	SUMMER PROGRAMS: City of Edmonton summer registration opens	Edmonton CRC
Mar / Apr	SIGNING AUTHORITY change-over	Treasurer and relevant signatories
Mar / Apr	SPRING/SUMMER PROGRAMS (plan / advertise) GARBAGE FAIR (plan / advertise)	Program Chairs / Publicity Garbage Fair Liaison
Mar / Apr	- New Executive List to EFCL & COE CRC Coordinator - Notify Alberta Gaming & Liquor Commission on special form (as per Secretary's Manual) and Security Company - New Letters to Coronation School	Secretary / President
Apr 1	GRANTS Deadline	Grants Coordinator
Apr	Finalize updating of <u>OPERATIONS MANUAL</u>	1 st & 2 nd VP & Committee; Secretary
Apr	VOLUNTEER APPRECIATION Event	1 st & 2 nd VP & Committee
Apr	GROUNDS CLEAN UP: Advertise spring clean-up/PITCH-IN DAY (usually held same day as Garbage Fair)	Buildings & Grounds / Publicity
Apr	SPRING/SUMMER PROGRAMS & SPORTS underway: advertise as required	All Programs / Publicity
Apr/May	ARCHIVES: File / clean out / shred archives.	Secretary / Treasurer
May 1	GRANTS:	Grants Coordinator

May	City of Edmonton Sports field & Playground Conservation & Hard Surfacing Repair – Identify to CRC – Sports field lining	Edmonton CRC; Building & Grounds, Sports Programs
May	GARAGE SALE	Garage Sale Liaison
May	GROUNDS SPRING CLEAN-UP/PITCH-IN DAY GARBAGE FAIR	Bldgs & Grds Garbage Fair Liaison
May	GRANT: City of Edmonton Annual Grants NPDP application deadline GRANT: Confirmation of City of Edmonton Annual Grants	Edmonton CRC / Treasurer / Buildings & Grounds (Parks)
Jun	Pick up MEMBERSHIP SUPPLIES at EFCL	Membership Chair / EFCL
Jun	Finalize plans for SUMMER PLAYGROUND; identify NGCL Liaison	Family Programs
Jun	SUMMER PLAYGROUND: advertise COMMUNITY DAY advertise & begin preparations (table invitations) RINK CARETAKER: advertise	Edmonton CRC Publicity Buildings & Grounds
Jun	SCHEDULE PLANNING WORKSHOP for Fall	President
By end of Jun	Notify CORPORATE REGISTRY with new executive list and recent financial statement	Secretary/Treasurer

PRESIDENT'S REPORTSubmitted by **Bruce Jakeway**

Last Tuesday we had a Facilities Meeting for those involved with the physical structures of the community league. We discussed the following items:

- 1) Regular Hall Inspections
- 2) Hall Deficiency list
- 3) Hall Cleaning Supplies
- 4) Rental Contract
- 5) Keys and Security code responsibility
- 6) Hall Bookings duties / versus Office Manager duties related to Hall bookings
- 7) Janitor employee status

Thanks in part to Kurena, Carolyn, and the Playschool Executive, we also have a long-term rental for Sunday mornings. They will be using the Playschool room. The Scrapbooking people will still have their event on the weekend of October 4-6.

The Volunteer Appreciation Event will soon be upon us. Come out this Friday for ice cream and related activities to celebrate our wonderful volunteers! Thanks to Marie-Josée, Margaret, Donna, Elizabeth, and Rhonda for their efforts to make sure our volunteers are suitably feted.

I will likely be out of town on May 29 when the next EFCL Annual General Meeting takes place. Can someone else go?

Here is a summary of the information I have received about the community swim.

Current Rates:	City	of	Edmonton		Grant MacEwan
	Jasper Place		drop in		
when	Sun 4-6	Sat 6-7			Sun 2-5
Adult			4.60		10.00
Senior/Youth			4.10		6.50
Child			3.20		5.00
Contract	24.02	12.02			1,500.00
	<i>(weekly)</i>	<i>(weekly)</i>			<i>(yearly)</i>
Scenarios:				When \$1,500/year is better	
visits/year			372		372
all adults	1,249.04	625.04	1,711.20	327	3,720.00
50%a/50%c	1,249.04	625.04	1,450.80	385	2,790.00
40%a/40%c/20%oys	1,249.04	625.04	1,465.68	381	2,715.60
History:				Grant MacEwan	
				2010/2011	2011/2012

contract				1,260.00	1,575.00
total visits				282	372
total months				11	12
visits/month				25.64	31.00
\$/visit				4.47	4.23

1st VICE PRESIDENT REPORT	Submitted by Marie Josee Bruneau
Insert report here	

2nd VICE PRESIDENT REPORT	Submitted by Myrna Khan
<p>Since this role had been vacant for some time, my first priority as 2nd VP is to meet with all the program coordinators to learn more about each program- what’s working well, what are some challenges, ideas for the upcoming year. After doing so, I can determine how I can add value in this role and support programs. I’ve had a few meetings and can already see ways that the different program areas can support each other. Here is a summary of my meetings to date and next steps (if any):</p> <p>PLAYSCHOOL Attended North Glenora playschool executive meeting, AGM and new parent meeting. Supported Cara (President) with transition to new playschool executive.</p> <p><u>Next Steps:</u> Made commitment that member of NGCL executive (family activities coordinator or second VP) will attend quarterly meetings going forward.</p> <p>FAMILY ACTIVITIES Met with Rebecca, new family activities coordinator. Rebecca will assess current programs (attendance, outreach, etc.) over the next few months and make recommendations at upcoming meetings.</p> <p>MEMBERSHIP Met with Elizabeth, welcoming committee and 60th anniversary lead. Discussed opportunities and ideas</p>	

to increase membership, and ideas for 60th anniversary event.

Next steps: Set up meeting with Bill re: current membership approach. Considering a session with membership, family activities, publicity and other program areas to brainstorm ideas on how to increase membership especially with younger families/singles and areas of the community that are currently underrepresented.

I will set up meetings with the remaining program areas and report back at the next meeting.

Attending GAIN casino course on April 18.

SECRETARY REPORT

Submitted by Donna Jackson / Sarah Henderson

Period – March 18 2013 - April 16 2013

Nbr	<input checked="" type="checkbox"/>	2013-14 Annual Compliance Updates	Date	Status	Comment
0	<input checked="" type="checkbox"/>	Gather & Update all Executive Contact Information	2013-03-22	Completed	Information ready for updates
1	<input checked="" type="checkbox"/>	EFCL	2013-03-24	Completed	Information emailed to EFCL
2	<input checked="" type="checkbox"/>	AGLC	2013-03-24	Completed	Information emailed to AGLC - updated per website check on March 31 2013
3	<input checked="" type="checkbox"/>	Movie Criterion Pictures - update if Movie Coordinator Changes	2013-03-22	Not Required	Update not required at this time - same contact 2013
4	<input checked="" type="checkbox"/>	Prepare bylaw change if required (Special Resolution) for President signature and Corporate Seal	2013-03-22	Not Required	No bylaw changes from 2013 AGM
5	<input checked="" type="checkbox"/>	GAIN Courses for new Board Members	2013-03-24	Completed	Email sent with information to register to new Board
6	<input checked="" type="checkbox"/>	Hall Contact Signage	2013-03-22	Completed	Contact Info updated on Office Bulletin Board/Office Window New Channels posted on Foyer Bulletin Board
7	<input checked="" type="checkbox"/>	City of Edmonton - Contact Information Provided	2013-03-22	Inquiry	Email sent to Chris for info on what format and who else requires - submitted with OPS Grant Chris also has our updated Contact List
8	sent?	Security Company Update of contacts	2013-03-22	Letter draft	Letter shared with Bruce via google drive for his signature

9	sent?	Action Lock Letter (MIWA Key System)	2013-03-22	Letter draft	Letter shared with Bruce via google drive for his signature
10	sent?	Coronation School Emergency Evacuation Update	2013-03-22	Letter draft	Letter shared with Bruce via google drive for his signature
11	<input checked="" type="checkbox"/>	Hall Emergency Contact Signage			Donna completed and ready to post as soon as Security codes tested (March 30)
12		Royal Bank Signatures			Sarah scheduling for Apr 11

13		TD Bank Signatures			Sarah scheduling for Apr 13
14	<input checked="" type="checkbox"/>	Take down AGM Signs and Store in Rink shack	2013-04-06	Completed	Waiting for the snow to melt a bit
15	<input checked="" type="checkbox"/>	Archive any Files from office	2013-06-06	None this year	Checked with Ryan / Kurena if ready to go to Rink Shack - just wanted an empty storage box
16		Prep for May Corporate Registry – Annual Filing 2012 Financials (copy in folder) Letter			Not received yet - Kurena will advise - should received before the End of April 2013 - will need copy of AGM Minutes and 2012 Financials (copy already in folder in Filing cabinet) Executive list AGENDA Item - May 2013 AGENDA follow up
17		Annual Tax Exemption Filing from City of Edmonton - compliance			Not received yet - Kurena will advise - AGENDA Item - May 2013 AGENDA follow up
18	<input checked="" type="checkbox"/>	Annual Liquor Licence - Adult Programs arranges this but may need some paperwork			Current expiry is May 10 2013 AGENDA Item - May 2013 AGENDA follow up Rhonda did up the paperwork for this
19		Follow up on GAIN courses - Sarah, Jordan, Myrna, Marie-Jo -			AGENDA Item - August 2013 AGENDA Ensure compliance
20		Confirm Proof of Filing is received from Corporate Registry -			AGENDA Item - August 2013 AGENDA Will be mailed to office - Kurena can confirm - ensures compliance
21		Yoga Contact Extension - current contract signed for 2013 Year by Sherri but should be			AGENDA Item - NOVEMBER 2013 AGENDA Reviewed for updates to dates / schedule / etc. as she is now offering Friday mornings
22		Simplex Grinnell Fire Inspection - done in February 2013 -			AGENDA Item - NOVEMBER 2013 AGENDA Required annually by Buildings and Grounds - follow up that this is completed in February

					before turn over
23		Annual Filings by Treasurer - WCB, CRA Tax Filing, Financial books to the Accountants -			AGENDA Item - JANUARY 2014 AGENDA compliance
24		March 2014 AGM			SIGNS must be posted 6 weeks prior to meeting Advertise in Jan/Feb/Mar Newsletters
25		2013 CRA Filing			Add as item for Feb 2014 agenda - confirm the accountants submitted to Canada Revenue

Category	Description	Status
Monthly Secretarial Duties – 6 hours	<ul style="list-style-type: none"> ■ Prepared March meeting minutes and handouts ■ Distribution of minutes as required to contacts ■ Posted Executive Meeting Package (Agenda, Minutes, Filed Reports) on website ■ Created and distributed draft agenda, reports for April 16 Executive Meeting ■ Office filing / Photocopying / Sign Cheques ■ Check & Sign off for March AED inventory 	Completed for Period
NGCL Website – 2 hours	<ul style="list-style-type: none"> ● Post Minutes, current newsletter, contacts, current NGCL Program and Event advertisements per updates from executive 	Ongoing
Communications – 2.5 hour	<ul style="list-style-type: none"> ● Review and Email Updates to Executive and Event co-coordinators with information related to their portfolios 	Ongoing
Volunteer Appreciation	<ul style="list-style-type: none"> ● Handed off packages of invitations for delivery 	Completed
AED – 10 minutes	<ul style="list-style-type: none"> ● March 22, April 16 – check and record ● New pads installed by Andrea Laurie, Andrea purchasing one spare set ● Verified that the AED battery should be good until 10/2014 	Completed

AED STATUS REPORT**Submitted by Donna Jackson / Sarah Henderson**

- Battery Status = Green New Pads installed by Andrea, Spare Set in AED Locker
- Inventory = checked and complete – April 15, 2013

CARD REPORT**Submitted by Agnes Brennan***Sympathy*

- Mrs. Isabell Wright - loss of husband Gordon
- Family of Louise Allen
- Family of Audrey Gilley

Thinking of You

- John Taylor - not well at all
- Joyce Stockman - not well
- Abe VandeLaak - Heart Attack
- Lil Steward - Hospital broken hip
- Isobel Henderson - in hospital
- Bobbi Ratledge - not well
- Stanley Stevens - recovering from shingles
- Bob Rodgers - recovering from hip replacement

New Babies

- Avaleigh and Gerry Boily
- Sarah and Jeff Korzan

That's it for now.

I will not be at the meeting on Tuesday

TREASURER REPORT

Submitted by Jordan Elias

Insert report here

Financials can be inserted below if image format

GRANTS REPORT

Submitted by Melissa Logan

Insert report here

CRC'S REPORT

Submitted by City of Edmonton

I will be away from April 15th to June 7th inclusive.

During that time, Susan Meunier will covering for me in a CRC role for the North Glenora neighbourhood. During the coverage period, Susan will not be attending your community league meetings unless specifically needed. However, she can be reached at susan.meunier@edmonton.ca or

[780-944-5450](tel:780-944-5450) and will be happy to answer any questions or provide support to your board as requested.

ADULT PROGRAMS REPORT

Submitted by Rhonda Van Heyst & Marg French

- 1) Liquor license covering the Pub Nights, Scrapbooking and Playschool Fundraised has been paid for and received.
- 2) Pub Night in May is the second Friday so it will line up with the the Reuse Fair the next day.
- 3) Yoga has not run this spring due to limited registrants.

45 PLUS PROGRAMS REPORT

Submitted by Bev Orchard

Crib & games night was held on March 22 with 6 in attendance. Refreshments enjoyed along with a prize for high score.

Spring Pot Luck Supper will be held on Friday, April 26 featuring 45 Plus Club's famous chicken. Musical entertainment with Frank Stockall. Doors open at 5:30 with dinner at 6:00PM. Admission is \$5.00/person plus a contribution to the Pot Luck Buffet. Bring your family, friends & neighbours for an enjoyable evening of food, music & hospitality.

HALL BOOKINGS REPORT

Submitted by Carolyn Aarnoutse

Hall Bookings for March 2013

March 16/13- Private Function \$50.00
March 7,14,21,28- Fiddlers = $\$162.50 \times 4 = \650.00

Total- \$700.00

- Currently working on updating Hall Rental Agreement- as old one was outdated (will bring updated version for approval to next meeting in May.

NEIGHBOURHOOD SECURITY REPORT

Submitted by Corinne Sawarin

Completed Tasks since last Board Meeting:

Email has been sent Cst. Jennifer Eichmann with EPS, introducing myself and inviting her to participate in

community league functions. No reply to date

Contact information has gone out in the newsletter, informing community league members they can contact me directly with any questions or concerns they have, regarding security in North Glenore. Also, request put forward for an update to the contact information for security concerns on the website. reply to date.

Email was sent to Pearl Biggar, requesting an update on the application she prepared to the City of Edmonton, for funds to assist with the graffiti clean up. If Pearl has not received a reply, I have asked if she would like me to follow up with the City regarding our application.

Subscriptions have been made to the ESP crime reports, Safe Parent, and Edmonton Neighborhood Watch as well as for relevant mailing from the Edmonton Federation of Community Leagues.

Information request was received from Susan Day, Board Member and Volunteer Coordinator with the Greenfield Community League. She was requesting information on the types of programs currently offered North Glenora, related to Neighborhood Security. I have replied to her and she is aware she can connect with me in future should she require additional information.

To be completed/discussion topic:

Plan to complete an inventory of security resources we have on site, to see if any of the information needs to be updated or if new resources should be ordered.

In light of recently media attention related to bullying, would it be appropriate to include an article on bullying in an upcoming newsletter? Also, would pamphlets or tip sheets be useful to have available at the Hall and also for Coronation School?

SPORTS COORDINATOR REPORT

Submitted by Ryan Young

2013 Outdoor Soccer

We are excited that we have 84 kids involved in outdoor soccer this year. We have 6.5 teams this year (one is a joint team with Westmount) including a U10 girls team. We also had a lot of people step up to volunteer. Each team has at least 2 coaches. We are hoping to organize a "Soccer Flash Mob" in June to get the community out to support our kids. More news on this next month.

Soccer Wrap Up / Families BBQ Party - June 21

To wrap up soccer and to kick off the BBQ season, we would like to propose a joint event on June 21st evening. Using the soccer budget, we plan to spend about \$400 on food, snow cones and possibly bounce castles (to be supplied at low or no cost by the Toy Hutch if we get permission from the city). We would also open up the event for all North Glenora families by advertising the potluck idea that we

did at the BBQs last year.

Field Hockey “Try-it-free” Day - June 8

In partnership with the Green and Gold Field Hockey Club and Field Hockey Alberta, we are planning a free field hockey lesson on Sat, June 8 at 10:00am-12:00pm. Open to kids aged 5-16, an introductory lesson would be provided by players from the U of A Pandas, the Canadian National Women’s Field Hockey Team and the USA Men’s National Team.

BUILDINGS & GROUNDS REPORTSubmitted by **Geoffrey Tallon**

Insert report here

KITCHEN KEEPER REPORTSubmitted by **Donna Jackson / Natalia Krawetz**

- 1) Met with Marg Pratley for a handover tour and information sharing on March 22, 2013
- 2) Donna met with the Playschool on April 9 to go over the dishwasher instructions
- 3) Donna attended the Hall Facilities meeting on April 8.
- 4) Donna and Natalia will create an inventory of hall cleaning supplies and kitchen / bathroom supplies. They will create an ordering procedures and ensure coordination with Janitorial staff to request supplies and David Van Meter to pick up supplies.
- 5) Donna and Natalia will perform an inventory on kitchen wares to determine deficiencies and present a wish list to the executive for permission to purchase under the current budget.
- 6) Donna and Natalia will create an inventory for “common” beverage and condiments supplied by the league for general use and will create an ordering and purchase procedure.
- 5) Donna will meet with the Coronation School Parent Council regarding borrowing tablecloths for a May fundraiser.

FAMILY PROGRAMS REPORTSubmitted by **Rebecca Gooding**

Insert report here

MEMBERSHIP REPORTSubmitted by **Bill MacDonald**

Insert report here

HISTORIAN REPORT

Submitted by Andrea Laurie

Insert report here

PLANNING & TRANSPORTATION REPORT

Submitted by Suzanne McAfee & Dave Caskenette

Insert report here

PUBLICITY REPORT

Submitted by Jason Ross

Insert report here

VOLUNTEER APPRECIATION REPORT

Submitted by Bruce Jakeway

Insert report here

60th ANNIVERSARY REPORT

Submitted by Elizabeth Turner

Insert report here