

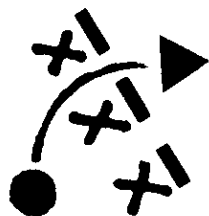
# EVALUATE, REVISE, RENEW AND IMPLEMENT YOUR EDUCATION AND INFORMATION TECHNOLOGY PLAN: A — HOW TO — WORKSHOP

*A practical three day training workshop on how to review, evaluate, revise and implement your school or district Education and Information Technology Plan. This intensive workshop is designed for Early Childhood to Grade 12—Teachers, Curriculum Directors, Technology Coordinators and Directors, Principals, Teacher-Librarians, Directors of Education, Superintendents, Education Planners and Managers of education change interested in harnessing the tools of research, strategic planning, evaluation, auditing and the power of education and information technologies. The focus will be on creating/reviewing your plan using presentations, case studies, research, discussions and training participants to evaluate, audit, revise, renew and implement their education and information technology plans.*

*This Workshop has been praised by participants from across Canada — see participants comments on The ALTIS Group website. Fee includes extensive handouts, refreshments and lunches. This Workshop is offered by Intellinet Solutions and The ALTIS Group The Workshop leader and presenter is:*

**WAYNE BLAIR, B.Sc., M.Ed.**

*PRESIDENT AND SENIOR CONSULTANT, THE ALTIS GROUP*



*With special topic presentations by:*

**TODD KENNEDY**

*TECHNOLOGY COORDINATOR, PEMBINA HILLS REGIONAL SCHOOL DIVISION*

**AHMAD JAWAD**

*PRESIDENT, INTELLINET SOLUTIONS*

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**Monday to Wednesday, December 1, 2 & 3, 2003**  
**Advanced Technology Centre, Edmonton, Alberta, Canada**  
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**Fee:** *Early Bird*     \$ 700.00 (plus GST)     *by November 19, 2003*  
                  *Regular*         \$ 950.00 (plus GST)         *after November 19, 2003*

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*For information or registration call 780-944-9667, fax 780-461-6456, e-mail  
wblair@planet.eon.net and/or visit The ALTIS Group Web Site at  
www.planet.eon.net/~wblair or www.intellinet.ca*  
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## WORKSHOP OUTLINE

- **PART 1**    *Technology Planning — The State of the Art.*
- **PART 2**    *Sample Technology Plans and Key Components.*

- **PART 3**     *Education and Technology Trends and Key Issues.*
- **PART 4**     *Achieving Student Outcomes and Improving Performance.*
- **PART 5**     *Implementing Info. and Comm. Tech (ICT) Student Outcomes.*
- **PART 6**     *Curriculum and Technology Integration.*
- **PART 7**     *What the Research Says?*
- **PART 8**     *How To Plan — 18 Steps to Success.*
- **PART 9**     *Step One— Getting Started and Organized.*
- **PART 10**    *Step Two— Setting the Stage for Planning.*
- **PART 11**    *Step Three— Choosing the Scope of the Plan — What is in or out?*
- **PART 12**    *Step Four— Choosing a Champion, Committee, and Stakeholders.*
- **PART 13**    *Step Five— Developing a Plan to Create/Revise Your Plan.*
- **PART 14**    *Step Six— Planning Process vs Product.*
- **PART 15**    *Step Seven— Developing a Vision of Your Future.*
- **PART 16**    *Step Eight— Assessing Where You Are Now.*
- **PART 17**    *Step Nine— Moving From the Present to Your Vision.*
- **PART 18**    *Step Ten— Making Decisions That Are Data Driven.*
- **PART 19**    *Step Eleven— Setting Goals, Sub-goals, and Objectives.*
- **PART 20**    *Step Twelve— Selecting Actions, Resources, and Responsibilities.*
- **PART 21**    *Step Thirteen— Circulating Draft Plan and Obtain Feedback.*
- **PART 22**    *Step Fourteen— Plan Approval.*
- **PART 23**    *Step Fifteen— Implementing and Making the Plan Happen.*
- **PART 24**    *Step Sixteen— Communicating the Plan.*
- **PART 25**    *Step Seventeen— Monitoring Your Plan.*
- **PART 26**    *Step Eighteen— Annual Evaluation and Renewal of Your Plan.*
- **PART 27**    *Technology Leadership and Management.*
- **PART 28**    *Best Practices, Standards and Benchmarks.*
- **PART 29**    *Professional Development and Training.*
- **PART 28**    *Online, Cyber, and E-learning.*
- **PART 29**    *Funding and the Total Cost of Implementing Technology.*
- **PART 30**    *Renewal of Hardware, Software, and Infrastructure.*
- **PART 31**    *Case Studies of Technology Planning and Implementation.*
- **PART 32**    *Curricular Computer Managed Systems.*
- **PART 33**    *Software Selection and Management.*
- **PART 34**    *Role of the School Library and Information Management.*
- **PART 35**    *Administrative Software and Management of Data.*
- **PART 36**    *Network, Infrastructure and Broadband Technology Developments.*
- **PART 37**    *Broadband Technology and Educational Applications.*
- **PART 38**    *Infrastructure Support — Internal and/or Outsource.*
- **PART 39**    *Technology Facilities — New and/or Renovation.*
- **PART 40**    *Future Challenges and Opportunities.*
- **PART 41**    *Looking Ahead: Creating a Road Map of the Future — 2003 to 2010.*
- **PART 42**    *How To Keep Up To Date.*

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*Wayne Blair, a successful results-oriented educator, has extensive teaching, consultation and management experience in the Early Childhood - Grade 12 and Post-secondary sectors at the classroom, school, district, regional, Alberta Department of Education and national levels. He provides consulting and planning services across Canada, for schools, school divisions, colleges, universities and the private sector with educational technology research, trends and issues, evaluation, and the development and review of their educational and information technology plans and implementation.*